City Council meeting
Agenda of business
February 24, 2020

The Lord's Prayer

Pledge of Allegiance to the flag-City Kids 4-H Club in honor of Muskingum County 4-H Week

Item no.

A. Roll call

B. Approval of minutes of February 10, 2020

C. Communications, reports, and resolutions

1. Communication from Mayor Don Mason-Regarding the Housing Connections Program – The Zanesville Community Housing Connections Program scope is changing slightly to include mediation training for Think Tank on Poverty members, but the purpose of the program remains the same. The Zanesville City Council Community Development Committee voted February 18, 2020 to support the recommended change of scope.

2. Communication from Mayor Don Mason- South East Area Transit Board Appointment – The Mayor is hereby recommending the appointment of Mary Kitzig to the South East Area Transit (SEAT) Board. Ms. Kitzig will replace Jay Bennett. Ms. Kitzig's term will expire December 31, 2020.

D. Proposed ordinances

3. Ordinance No. 2020-32 – Introduced by Council – An Ordinance providing appropriations for use during the Fiscal Year 2020, and declaring an emergency. (Emergency or First Reading)

4. Ordinance No. 2020-33 – Introduced by Council – An Ordinance establishing a Single Source Waste Generator Fee. (First Reading)

5. Ordinance No. 2020-34 – Introduced by Council – An Ordinance authorizing the expenditure of funds relating to the Lock #10 Canal Trail Project. (First Reading)

6. Ordinance No. 2020-35 – Introduced by Council – An Ordinance authorizing the Municipal Court Judge to enter into an agreement with the Ohio Attorney General's Office for the collection of monies owed to the Zanesville Municipal Court. (First Reading)

7. Ordinance No. 2020-36 – Introduced by Council – An Ordinance establishing Pay, Benefit, and Employment Policies and Procedures for Unaffiliated Employees in the Municipal Service. (First Reading)

8. Ordinance No. 2020-37 – Introduced by Council – An Ordinance authorizing a Maximum Schedule of positions for the City of Zanesville's Workforce. (First Reading)

9. Ordinance No. 2020-38 – Introduced by Council – An Ordinance authorizing the proper City official to purchase a 2019 Ford F-450 Medic Truck from Horton Emergency Vehicles and further authorizing the proper City official to enter into a lease agreement for financing. (First Reading)

10. Ordinance No. 2020-39 – Introduced by Council – An Ordinance amending Chapter 1105.10 and Chapter 1353.04. (First Reading)

11. Ordinance No. 2020-40 – Introduced by Council – An Ordinance to amend and revise the Zoning Map and make permanent zoning in the City of Zanesville, Ohio as herein provided. (First Reading)

12. Ordinance No. 2020-41 – Introduced by Council – An Ordinance reaffirming Ordinance 03-73 establishing the boundaries of the Greenwood Community Reinvestment Area and reaffirming Ordinance 06-76 that amended the incentive term for new construction and remodeling. (First Reading)

13. Ordinance No. 2020-42 – Introduced by Council – An Ordinance authorizing the City Auditor to pay the invoices of various departments using 2020 money for 2019 invoices and declaring an emergency. (Emergency or First Reading)

E. Ordinances for action

14. Ordinance No. 2020-14 – Postponed until March 9, 2020.

15. Ordinance No. 2020-15 – Postponed until March 9, 2020.

16. Ordinance No. 2020-17 – Introduced by Council – An Ordinance authorizing the Public Service Director to apply for an OPWC (Ohio Public Works Commission) Grant and Zero Interest Loan and execute contracts in connection with the Round 35 State Issue 1 Program, if approved. (Second Reading)

17. Ordinance No. 2020-18 – Introduced by Council – An Ordinance authorizing the proper City official to enter into an amended professional contract with Poggemeyer Design Group Inc. for design, bidding, and construction services for the replacement of the Linden Avenue Sanitary Sewer Pump Station. (Second Reading)

18. Ordinance No. 2020-19 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a contract with the lowest and best bidder for the Linden Avenue Sanitary Sewer Pump Station Project. (Second Reading)

19. Ordinance No. 2020-20 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a contract with the lowest and best bid for a Roof Replacement at C.A.S.S. Mind Academy, 405 Moxahala Avenue, Zanesville, as part of the City's PY 19 Community Development Block Grant (CDBG) Allocation Program of Work. (Second Reading)

20. Ordinance No. 2020-22 – Introduced by Council – An Ordinance authorizing the disposal of personal property that is obsolete, unneeded, and unfit for public use pursuant to R.C. 721.15. (Second Reading)

21. Ordinance No. 2020-23 – Introduced by Council – An Ordinance authorizing the proper city official to advertise for bids and enter into a professional contract for disposal of bio-solids from the City's Wastewater Treatment Facility. (Second Reading)

22. Ordinance No. 2020-24 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a contract for the Brighton Boulevard Sanitary Sewer Rehabilitation Project. (Second Reading)

23. Ordinance No. 2020-25 - Introduced by Council – An Ordinance authorizing the proper city official to file a grant application for certain improvements to the Zanesville Municipal Airport. (Second Reading)

24. Ordinance No. 2020-26 - Introduced by Council – An Ordinance authorizing the proper city official to file a grant application for certain improvements to the Zanesville Municipal Airport. (Second Reading)

25. Ordinance No. 2020-27 - Introduced by Council – An Ordinance authorizing the proper city official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport Rehabilitate Runway 4/22 Cracksealing Project. (Second Reading)

26. Ordinance No. 2020-28 - Introduced by Council – An Ordinance authorizing the proper city official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport Runway 4 Obstruction Removal Project. (Second Reading)

27. Ordinance No. 2020-29 - Introduced by Council – An Ordinance authorizing the proper city official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport South Runway Wildlife Habitat Removal Project. (Second Reading)

28. Ordinance No. 2020-30 - Introduced by Council – An Ordinance authorizing the proper city official to purchase grinder pumps for the City's East End Sewer Collection System for Covalen. (Second Reading)

29. Ordinance No. 2020-08 – Introduced by Council – An Ordinance enacted by the City of Zanesville of Muskingum County, Ohio for cleaning of the bridge carrying SR 555 over the Muskingum River in the City of Zanesville. (Third Reading)

30. Ordinance No. 2020-09 - Introduced by Council – An Ordinance establishing rates of pay and benefits for Seasonal Employees and Employees engaged in stage and technical support at Secrest Auditorium. (Third Reading)

31. Ordinance No. 2020-11 – Introduced by Council - An Ordinance authorizing the Community Development Director to execute an agreement with the Muskingum Soil and Water Conservation District. (Third Reading)

32. Ordinance No. 2020-12 – Introduced by Council - An Ordinance authorizing the Community Development Director to execute a Gift Agreement with the Muskingum County Farm Bureau. (Third Reading)

33. Ordinance No. 2020-13 – Introduced by Council - An Ordinance authorizing the Proper City Official to enter into an amended Historic Property Investment Agreement in connection with the Zane-Zenith Downtown Redevelopment District. (Third Reading)

F. Traffic orders

None were no traffic orders filed for this meeting.

G. Miscellaneous and unfinished business

H. Private petitions and communications

No Non-agenda item petitions were filed for this meeting.

ZANESVILLE CITY COUNCIL MEETING ON MONDAY, FEBRUARY 10, 2020

The Zanesville City Council met in regular session at 7:00 p.m. on Monday, February 10, 2020 in the City Council Chambers, 401 Market Street, Zanesville, Ohio.

Mr. Roberts, President Pro-Tempore, led those present in the Lord's Prayer and the Pledge of Allegiance to the Flag.

The following members of Council answered Roll Call: Mr. Sharrer, Mr. Baker, Mrs. Gentry, Mr. Ware, Miss Bradshaw, Ms. Gildow, Mrs. Osborn, and Mr. Roberts. Mr. Foreman and Mr. Vincent were absent.

Miss Bradshaw moved to excuse Mr. Foreman. Ms. Gildow seconded the motion.

Mrs. Osborn asked if we also need to include Mr. Vincent.

Mr. Roberts said yes we need to include Mr. Vincent as well. A motion by Miss Bradshaw to excuse Mr. Foreman and Mr. Vincent. It was seconded by Mr. Baker. A voice vote was taken with all present being in favor except Mr. Sharrer who voted nay. Motion carries.

APPROVAL OF MINUTES

Mrs. Osborn moved to accept the minutes of January 27, 2020 as printed, seconded by Miss Bradshaw.

Motion carried.

COMMUNICATIONS, REPORTS, AND RESOLUTIONS

Communication from Scott Brown, Interim Director of Public Services-The City of Zanesville Vehicle Maintenance Division 2019 Annual Report.

Miss Bradshaw moved to receive the communication from Scott Brown for the Zanesville Vehicle Maintenance Division 2019 Annual Report, seconded by Mr. Baker.

All present were in favor. None were opposed. Mr. Foreman was absent. Motion carries.

Resolution No. 2020-03 – Introduced by Council – A Resolution authorizing the sale, by internet auction during Calendar year 2020, of City owned personal property which is not needed for public use or which is obsolete or unfit for use for which it was acquired.

Ms. Gildow moved for third reading and passage, seconded by Mrs. Osborn.

Roll call vote for passage.
8 Ayes
0 Nays
1 Absent Mr. Foreman
Motion carries. Ordinance is passed.

PROPOSED ORDINANCES

Mr. Sharrer: I would like to make a motion to add in mass to our agenda items listed as Items 8A through 8I being Ordinance Numbers 2020-23 through 2020-31. This is added to a revised agenda in front of all of Council and all of these items were discussed at length at the Public Service meeting earlier this evening and all came with a recommendation of passage to Council as a Whole.

Mr. Roberts: Copies of the Ordinances are also included in front of you.

Mr. Baker seconded the motion.

Mr. Roberts: A motion by Mr. Sharrer to amend in mass seconded by Mr. Baker. Is there any discussion on the amendment?

All those present were in favor. None were opposed.
Motion carries.

Ordinance No. No. 2020-17 – Introduced by Council – An Ordinance authorizing the Public Service Director to apply for an OPWC (Ohio Public Works Commission) Grant and Zero Interest Loan and execute contracts in connection with the Round 35 State Issue 1 Program, if approved.

Mrs. Osborn moved for first reading, seconded by Miss Bradshaw.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-18 – Introduced by Council – An Ordinance authorizing the proper City official to enter into an amended professional contract with Poggemeyer Design Group Inc. for design, bidding, and construction services for the replacement of the Linden Avenue Sanitary Sewer Pump Station.

Miss Bradshaw moved for first reading, seconded by Ms. Gildow.

Mr. Roberts: Is there any discussion? Hearing none, all in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-19 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a contract with the lowest and best bidder for the Linden Avenue Sanitary Sewer Pump Station Project.

Miss Bradshaw moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-20 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a contract with the lowest and best bid for a Roof Replacement at C.A.S.S. Mind Academy, 405 Moxahala Avenue, Zanesville, as part of the City's PY 19 Community Development Block Grant (CDBG) Allocation Program of Work.

Mr. Sharrer moved for first reading, seconded by Mr. Baker.

Mr. Roberts: Is there any discussion?

Mr. Baker: Yeah, I know this is going to be reviewed by the Community Development Committee here in about a week. Mr. Arnett can you explain so we know what is going on?

William "Bill" Arnett: This project was part of the PY19 CDBG Program of work that was submitted to the state. So, now we are actually to the point of wanting to go out to bid so the project can be completed down at the C.A.S.S. Mind Academy. They were able to fulfill the requirements for low to moderate income and for City residency. At least 51% of their students had to be within the City and they had to meet low to moderate income requirements.

Mr. Roberts: Thank you, Mr. Arnett. Is there any further discussion? All in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-21 – Introduced by Council – An Ordinance authorizing the proper City official to enter into a contract for Management and Concession Services for the Riverside Park Softball Complex.

Mr. Sharrer moved to waive the readings and it was seconded by Mr. Baker.

Mr. Roberts: Is there any discussion on waiving of the readings? With that we will have roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.
8 Ayes
0 Nays
1 Absence Mr. Foreman
Motion carries.

Ms. Gildow moved for passage, seconded by Mr. Baker.

Mr. Roberts: Is there any discussion?

Mr. Sharrer: This was discussed also at the Public Service Committee and it was the recommendation of that committee to waive the readings and pass this to allow for the concession year to be in place before softball season.

Mr. Roberts: Thank you, Mr. Sharrer. Is there any other discussion?

Roll call vote for passage.
8 Ayes
0 Nays
1 Absence Mr. Foreman
Motion carries. Ordinance is passed.

Ordinance No. 2020-22 – Introduced by Council – An Ordinance authorizing the disposal of personal property that is obsolete, unneeded, and unfit for public use pursuant to R.C. 721.15.

Miss Bradshaw moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-23 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a professional contract for disposal of bio-solids from the City's Wastewater Treatment Facility.

Mr. Sharrer moved for first reading, seconded by Miss Bradshaw.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-24 – Introduced by Council – An Ordinance authorizing the proper City official to advertise for bids and enter into a contract for the Brighton Boulevard Sanitary Sewer Rehabilitation Project.

Ms. Gildow moved for first reading, seconded by Miss Bradshaw.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-25 - Introduced by Council – An Ordinance authorizing the proper City official to file a grant application for certain improvements to the Zanesville Municipal Airport.

Miss Bradshaw moved for first reading, seconded by Mr. Baker.

Mr. Roberts: Is there any discussion? Hearing none, all in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-26 - Introduced by Council – An Ordinance authorizing the proper City official to file a grant application for certain improvements to the Zanesville Municipal Airport.

Mr. Sharrer moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-27 - Introduced by Council – An Ordinance authorizing the proper City official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport Rehabilitate Runway 4/22 Cracksealing Project.

Mr. Sharrer moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-28 - Introduced by Council – An Ordinance authorizing the proper City official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport Runway 4 Obstruction Removal Project.

Mr. Sharrer moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-29 - Introduced by Council – An Ordinance authorizing the proper City official to enter into a professional contract with Crawford, Murphy & Tilly, Inc. Consulting Engineers (CMT), for the design, bid, and construction phase of the Airport South Runway Wildlife Habitat Removal Project.

Miss Bradshaw moved for first reading, seconded by Mr. Sharrer.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-30 - Introduced by Council – An Ordinance authorizing the proper City official to purchase grinder pumps for the City's East End Sewer Collection System from Covalen.

Ms. Gildow moved for first reading, seconded by Mr. Baker.

Mr. Roberts: Is there any discussion? All those in favor of first reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-31 – Introduced by Council – An Ordinance authorizing the proper City official to dispose of City property.

Mrs. Gentry moved for first reading, seconded by Mrs. Osborn.

Mr. Roberts: As this is time sensitive I would entertain a motion to waive this.

Mr. Baker moved to waive the readings and it was seconded by Mrs. Osborn.

Mr. Roberts: Roll call vote for waiving of the readings.

Roll call vote on waiving of the readings.
8 Ayes
0 Nays
1 Absence Mr. Foreman
Motion carries.

Mrs. Osborn moved for passage, seconded by Miss Bradshaw.

Roll call vote for passage.
8 Ayes
0 Nays
1 Absence Mr. Foreman
Motion carries. Ordinance is passed.

ORDINANCES FOR ACTION

Ordinance No. 2020-08 – Introduced by Council – An Ordinance enacted by the City of Zanesville of Muskingum County, Ohio for cleaning of the bridge carrying SR 555 over the Muskingum River in the City of Zanesville.

Miss Bradshaw moved for second reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-09- Introduced by Council – An Ordinance establishing rates of pay and benefits for Seasonal Employees and Employees engaged in stage and technical support at Secrest Auditorium.

Mr. Sharrer moved for second reading, seconded by Ms. Gildow.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-11 – Introduced by Council - An Ordinance authorizing the Community Development Director to execute an agreement with the Muskingum Soil and Water Conservation District.

Mr. Baker moved for second reading, seconded by Miss Bradshaw.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-12 – Introduced by Council - An Ordinance authorizing the Community Development Director to execute a Gift Agreement with the Muskingum County Farm Bureau.

Mr. Baker moved for second reading, seconded by Mrs. Osborn.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-13 – Introduced by Council - An Ordinance authorizing the Proper City Official to enter into an amended Historic Property Investment Agreement in connection with the Zane-Zenith Downtown Redevelopment District.

Ms. Gildow moved for second reading, seconded by Mr. Sharrer.

Mr. Roberts: Is there any discussion? All those in favor of second reading signify by saying aye.

All present were in favor. None were opposed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-14 – Introduced by Council - An Ordinance authorizing the City to enter into Energy Savings Contracts with ABM Technical Solutions, LLC.

Mr. Sharrer: I will make a motion to table (postpone) theses Ordinances 2020-14 and 2020-15 (the next one on the agenda) until the March 9, 2020 Council meeting in order to give Council a little more time to review the contract and the administration time to review that contract. It was seconded by Mr. Baker.

Mr. Roberts: A motion by Mr. Sharrer, seconded by Mr. Baker, to table (postpone) these two Ordinances 2020-14 and 2020-15 until the March 9, 2020 meeting. All those in favor of tabling (postponing) these two ordinances until March 9, 2020 signify by saying aye.

All present were in favor. None were opposed. The Ordinances stand tabled or postponed. Mr. Foreman was absent.
Motion carries.

Ordinance No. 2020-15 – Introduced by Council - An Ordinance authorizing the City to enter into a Tax-Exempt Municipal Lease for the funding of Energy Conservation Measures in the city provided by ABM Technical Solutions, LLC.

Mr. Sharrer had moved to table (postpone) this Ordinance along with Ordinance 2020-14 in his previous motion until the March 9, 2020 Council meeting. It was seconded by Mr. Baker.

Ordinance No. 2020-05 – Introduced by Council - An Ordinance authorizing the proper City Official to dispose of City property.

Mrs. Osborn moved for third reading and passage, seconded by Miss Bradshaw.

Roll call vote for third reading and passage.
8 Ayes
0 Nays
1 Absent Mr. Foreman
Motion carries. Ordinance is passed.

TRAFFIC ORDERS

No traffic Orders were filed for this meeting.

MISCELLANEOUS AND UNFINISHED BUSINESS

Mr. Roberts: Mr. Mayor, do you have anything for us tonight.

Mayor Mason responded no, sir.

Mr. Roberts: Is there anything from the administration?

No responses.

Mr. Roberts: Alright.

PRIVATE PETITIONS AND COMMUNICATIONS

No Non-agenda item petitions were filed for this meeting.

Mr. Baker moved to adjourn. Mrs. Osborn seconded the motion. All present were in favor by voice vote. None were opposed. Motion carries.

Mr. Roberts: Thank you all. The meeting adjourned about 7:17 p.m.

Susan Culbertson
Clerk of Council
City Council

Andrew Roberts
President Pro-Tempore of Zanesville

Council-Mayor Government
Donald L. Mason, Mayor

THE CITY OF
Zanesville
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Zanesville, Ohio 43701
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RECEIVED
FEB 19 2020
CLERK OF COUNCIL

MEMORANDUM

To: City Council
From: Mayor Mason
Date: February 19, 2020
Re: Housing Connections Program

The Zanesville City Council in May 2019 approved Ordinance #19-46 authorizing the proper city official to submit an application to the Ohio Development Services Agency (ODSA) for an award of Community Development Block Grant PY 19 Allocation funds. The Ordinance outlines the local projects being funded, which included $27,600 for the Zanesville Community Housing Connection program. It is described as a program "to provide city-wide housing assistance services to LMI residents." The program would be conducted by the Think Tank on Poverty (TTOP) and its parent organization, the Vincentian Ohio Action Network (VOAN).

Community Development staff, in preparation for launch of PY 19 program of work, submitted a contract for services to the VOAN based upon the organization's CDBG funding application that received multiple levels of review via the Citizens Advisory Council, Community Development Committee and Zanesville City Council. The organization's leadership responded with a different program of work that would now include mediation training for Think Tank on Poverty members. Central Ohio Mediation Services would provide the training to TTOP members, would conduct two or three housing stability workshops in Zanesville and would be available for technical assistance. VOAN leadership says mediation services are not readily available in Zanesville and adding the component to the program would further the goal of increasing housing stability.

Community Development staff consulted with the ODSA to learn if a formal amendment to the City's grant agreement with the State would be needed. Benjamin Kepple from ODSA said since the expected outcomes are not changing and the total budget amount for the program remains the same, then no formal amendment is necessary.

The Zanesville Community Housing Connections Program scope of work is changing slightly, but the purpose of the program remains the same. The Zanesville City Council Community Development Committee voted February 18 to support the recommended change of scope. I am providing this communication to City Council, so that all members are aware of the change and have an opportunity to provide comment and feedback prior to the City executing a contract for services with the VOAN.

Should you have suggestions, please contact William Arnett.

THE CITY OF
Zanesville
401 Market Street
Zanesville, Ohio 43701
Phone (740) 617-4908
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E-mail: don@coz.org

Council-Mayor Government
Donald L. Mason, Mayor

RECEIVED
FEB 19 2020
CLERK OF COUNCIL

MEMORANDUM

TO: *Members of City Council*

FROM: *Mayor Don Mason*

DATE: *February 19, 2020*

SUBJECT: *Board Appointment*

South East Area Transit Board

I am hereby recommending the appointment of Mary Kitzig to the South East Area Transit (SEAT) Board. Ms. Kitzig will replace Jay Bennett. Ms. Kitzig's term will expire December 31, 2020.

Thank you!

DM/pke

Ways and Means Committee
Ann Gildow, Chair

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

ORDINANCE NO. 2020-32
INTRODUCED BY COUNCIL

PROVIDING APPROPRIATIONS FOR USE DURING THE FISCAL YEAR 2020, AND DECLARING AN EMERGENCY

WHEREAS, City Council must establish an annual budget for the operations of the City of Zanesville for the fiscal year 2020; and

WHEREAS, said budget must be passed and be in effect on or before April 1, 2020; and

WHEREAS, without appropriate funding in place to maintain the daily operations of municipal departments, City Departments will not be able to provide services to the residents of Zanesville jeopardizing their health and safety; it is therefore in the best interest of the residents and visitors of Zanesville to have this ordinance passed as an emergency.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: The City of Zanesville's FY 2020 working budget is attached as Exhibit A, and with Council's approval shall be amended as necessary to meet the daily operations of the City.

SECTION TWO: Out of the monies known to be in the Treasury and estimated to come into the Treasury during the period from January 1, 2020 through December 31, 2020, from the collection of taxes and from all other sources of revenue, there is hereby appropriated the following amounts set forth in the columns designated as "Appropriations." Each of the following sections numbered 101-41102 etc. (Revenues) and 101-1081- etc. (Appropriations), is hereby declared to be a separate and distinct section for purposes of this ordinance.

SECTION THREE: The amounts presented in the budget for the years, 2018 and 2019 are provided for informational purposes only.

SECTION FOUR: For the reasons stated above, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six (6) or more members of Council, this ordinance shall take effect and be in force immediately upon its passage and approval of the Mayor. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

PASSED_____, 2020

ATTEST: _____
Susan Culbertson
Clerk of Council

_____
Daniel M. Vincent
President of Council

APPROVED: _____, 2020

This legislation approved as to form:

_____
Donald L. Mason, Mayor

_____
Law Director's Office

THE CITY OF ZANESVILLE
WORKING BUDGET 01/01/2020 - 12/31/2020
ORDINANCE #2020-32 (Exhibit A)

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
101	***GENERAL FUND***			
	BALANCE AVAILABLE	$4,144,164	$3,551,833	$2,449,053
REVENUES:				
101-41102	Real Estate Taxes	$1,099,276	$1,046,745	$975,623
101-41104	Sales & Intangible Taxes	745,327	784,601	706,438
101-41106	State Liquor Tax	45,000	45,139	45,167
101-41107	State Cigarette Tax	2,000	1,397	1,478
101-41110	Admission Tax	1,000	662	780
101-41117	Special Assessment Tax	10,000	41,230	9,415
101-42101	Taxi License	250	0	20
101-42102	Curb and Street Cut Permits	1,000	940	800
101-42103	Theaters, Shows and Dance Licenses	1,000	0	0
101-42104	Bowling and Billiard Licenses	1,000	0	0
101-42105	Cable TV Franchise Fee	320,000	302,724	253,024
101-42106	Mechanical Amusement License	4,000	0	0
101-42108	Electrician Licenses	5,000	4,290	4,945
101-42109	Parking Lot Licenses	150	0	0
101-42113	Pawnbroker Licenses	400	0	600
101-43101	Residential Building Permits	$20,000	$22,937	$18,988
101-43103	Vacant Property Registration Fees	2,500	3,200	3,300
101-43105	Stormwater Drainage Permits	5,000	4,650	4,250
101-43107	Right-of-Way Fees	46,000	44,250	48,200
101-44101	Court Fines and Costs	$250,000	$278,087	$247,192
101-45101	Sale of Assets	$0	$178,767	$2,960
101-46100	Government Administrative Fees	$700,000	$738,572	$618,239
101-46103	Postage Charges	20,000	20,849	16,642
101-46105	Civil Service Testing Fees	0	0	825
101-46110	Commercial Building Charges	40,000	26,718	36,903
101-46111	Recreation Activity Revenue	4,500	2,894	3,114
101-46119	Building Rent	4,800	6,400	6,400
101-46188	Land Leases and Rental Charges	10,000	10,000	10,000
101-47326	Reimbursement Indigent Defense Fees	$15,000	$12,563	$11,873
101-48205	Transfer from Income Tax Fund	$11,583,408	$11,853,148	$12,036,798
101-48824	Transfer from Unclaimed Monies Fund	3,500	1,827	0
101-49101	Interest Income	$42,000	$41,410	$44,829
101-49109	Gifts & Donations	0	21,000	0
101-49112	Reimb In-Kind Work	0	0	15,635
101-49140	Returned Check Charges	100	115	30
101-49175	Interfund Receivable	8,373	58,082	8,372
101-49196	State Grants	0	0	137,800
101-49197	Federal Grants	0	0	15,000
101-49199	Miscellaneous Revenues	300,000	300,764	392,076
	TOTAL RECEIPTS	$15,290,584	$15,853,961	$15,677,716
	TOTAL AVAILABLE FUNDS	$19,434,748	$19,405,794	$18,126,769

THE CITY OF ZANESVILLE
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ORDINANCE #2020-32 (Exhibit A)

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
APPROPRIATIONS:				
101-1081	**STREET LIGHTING**			
101-1081-532	Contractual Services	$360,000	$333,082	$343,251
101-1081-533	Materials and Supplies	30,000	29,307	15,335
	TOTAL	$390,000	$362,389	$358,586
101-1121	**PUBLIC SAFETY DIRECTOR**			
101-1121-510	Salaries and Wages	$65,000	$65,000	$61,129
101-1121-521	Employee Benefits	13,643	11,326	8,269
101-1121-532	Contractual Services	2,500	977	658
101-1121-533	Materials and Supplies	2,500	1,177	1,650
101-1121-5701	Reimbursements to Vehicle Maintenance	3,000	0	1,160
	TOTAL	$86,643	$78,480	$72,866
101-1311	**EMPLOYEE BENEFITS**			
101-1311-52105	Unemployment Compensation	$10,000	$2,371	$61
101-1311-57020	Reimbursement to Self Insurance Fund	1,000,000	961,230	963,121
	TOTAL	$1,010,000	$963,601	$963,182
101-3281	**PARKS**			
101-3281-510	Salaries and Wages	$286,705	$203,777	$210,601
101-3281-521	Employee Benefits	55,844	47,491	60,669
101-3281-532	Contractual Services	91,400	56,866	35,207
101-3281-533	Materials and Supplies	65,000	14,003	8,473
101-3281-544	Capital Outlay	420,000	141,378	78,554
101-3281-5701	Reimbursements to Vehicle Maintenance	32,100	24,840	33,178
	TOTAL	$951,049	$488,355	$426,682
101-3961	**STADIUM**			
101-3961-532	Contractual Services	$14,200	$8,121	$5,220
101-3961-533	Materials and Supplies	2,500	1,851	1,489
101-3961-544	Capital Outlay	55,000	2,340	0
	TOTAL	$71,700	$12,312	$6,709
101-4381	**BUILDING & CODE ENFORCEMENT**			
101-4381-510	Salaries and Wages	$311,234	$216,722	$224,552
101-4381-521	Employee Benefits	71,905	45,680	47,373
101-4381-532	Contractual Services	607,210	169,060	155,917
101-4381-533	Materials and Supplies	20,000	4,294	3,144
101-4381-544	Capital Outlay	0	7,699	0
101-4381-5701	Reimbursements to Vehicle Maintenance	5,000	4,085	3,080
	TOTAL	$1,015,349	$447,540	$434,066
101-7661	**MAYOR'S OFFICE**			
101-7661-510	Salaries and Wages	$118,650	$106,845	$105,564
101-7661-521	Employee Benefits	25,244	18,590	19,403
101-7661-532	Contractual Services	7,400	6,269	5,137
101-7661-533	Materials and Supplies	3,000	2,184	1,662
101-7661-5701	Reimbursements to Vehicle Maintenance	2,500	1,442	1,144
	TOTAL	$156,794	$135,330	$132,910
101-7681	**AUDITOR'S OFFICE**			
101-7681-510	Salaries and Wages	$161,714	$149,614	$148,160
101-7681-521	Employee Benefits	33,226	25,646	26,982
101-7681-532	Contractual Services	157,600	92,332	89,221
101-7681-533	Materials and Supplies	3,000	1,608	1,058
101-7681-544	Capital Outlay	0	0	4,795

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	TOTAL	$355,540	$269,200	$270,216
101-7682	**TREASURER'S OFFICE**			
101-7682-510	Salaries and Wages	$315,634	$302,083	$296,715
101-7682-521	Employee Benefits	63,891	53,796	55,921
101-7682-532	Contractual Services	53,500	40,388	39,402
101-7682-533	Materials and Supplies	6,000	4,207	5,951
101-7682-544	Capital Outlay	70,000	62,013	0
	TOTAL	$509,025	$462,487	$397,989
101-7691	**LAW DIRECTOR'S OFFICE**			
101-7691-510	Salaries and Wages	$220,455	$208,702	$205,477
101-7691-521	Employee Benefits	44,459	36,493	39,018
101-7691-532	Contractual Services	32,000	11,256	24,146
101-7691-533	Materials and Supplies	10,500	8,162	8,128
	TOTAL	$307,414	$264,613	$276,769
101-7705	**PUBLIC SERVICE DIRECTOR**			
101-7705-510	Salaries and Wages	$106,858	$145,212	$178,478
101-7705-521	Employee Benefits	23,283	25,432	32,772
101-7705-532	Contractual Services	20,000	13,612	11,994
101-7705-533	Materials and Supplies	3,000	1,102	2,277
101-7705-5701	Reimbursements to Vehicle Maintenance	3,000	360	472
	TOTAL	$156,141	$185,718	$225,993
101-7711	**CITY COUNCIL**			
101-7711-510	Salaries and Wages	$154,775	$141,975	$138,787
101-7711-521	Employee Benefits	29,629	23,082	23,701
101-7711-532	Contractual Services	31,600	23,316	24,929
101-7711-533	Materials and Supplies	4,100	2,015	1,560
101-7711-544	Capital Outlay	14,000	3,274	0
	TOTAL	$234,104	$193,662	$188,977
101-7721	**MUNICIPAL COURT**			
101-7721-510	Salaries and Wages	$243,783	$237,829	$235,649
101-7721-521	Employee Benefits	48,856	42,677	44,527
101-7721-532	Contractual Services	87,000	61,548	49,909
101-7721-533	Materials and Supplies	7,000	4,890	959
101-7721-5701	Reimbursements to Vehicle Maintenance	6,000	4,524	1,490
	TOTAL	$392,639	$351,468	$332,534

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
101-7771	**CIVIL SERVICE COMMISSION**			
101-7771-510	Salaries and Wages	$46,293	$43,816	$41,602
101-7771-521	Employee Benefits	9,159	7,478	7,565
101-7771-532	Contractual Services	36,000	26,882	25,060
101-7771-533	Materials and Supplies	1,500	748	509
	TOTAL	$92,952	$78,924	$74,736
101-7781	**CITY HALL**			
101-7781-510	Salaries and Wages	$44,211	$40,764	$37,512
101-7781-521	Employee Benefits	8,270	6,849	6,670
101-7781-532	Contractual Services	86,000	61,680	122,114
101-7781-533	Materials and Supplies	10,500	5,009	4,740
	TOTAL	$148,981	$114,302	$171,036
101-7782	**CITY MAINTENANCE**			
101-7782-510	Salaries and Wages	$335,115	$290,002	$313,586
101-7782-521	Employee Benefits	62,380	51,545	59,543
101-7782-532	Contractual Services	85,000	53,486	48,855
101-7782-533	Materials and Supplies	75,250	59,588	53,749
101-7782-544	Capital Outlay	150,000	35,455	163,536
101-7782-5701	Reimbursements to Vehicle Maintenance	12,000	12,069	13,084
	TOTAL	$719,745	$502,145	$652,353
101-7791	**ENGINEERING**			
101-7791-510	Salaries and Wages	$114,218	$107,263	$88,127
101-7791-521	Employee Benefits	24,039	18,112	15,513
101-7791-532	Contractual Services	344,200	66,414	50,848
101-7791-533	Materials and Supplies	3,700	1,470	1,709
101-7791-544	Capital Outlay	0	2,628	5,249
101-7791-5701	Reimbursements to Vehicle Maintenance	5,000	1,261	1,722
	TOTAL	$491,157	$197,148	$163,168
101-7861	**HUMAN RESOURCE**			
101-7861-510	Salaries and Wages	$54,980	$51,885	$50,911
101-7862-521	Employee Benefits	15,317	9,373	13,126
101-7861-532	Contractual Services	44,000	31,110	5,975
101-7861-533	Materials and Supplies	3,000	1,810	2,204
	TOTAL	$117,297	$94,178	$72,216
101-7862	**IT MANAGEMENT**			
101-7862-510	Salaries and Wages	$116,989	$106,277	$104,189
101-7862-521	Employee Benefits	26,404	22,123	18,838
101-7862-532	Contractual Services	80,000	43,412	33,686
101-7862-533	Materials and Supplies	19,000	18,304	1,821
101-7862-544	Capital Outlay	40,000	35,945	61,785
101-7862-5701	Reimbursements to Vehicle Maintenance	5,000	286	0
	TOTAL	$287,393	$226,347	$220,319

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
101-7863	**BUDGET & FINANCE**			
101-7863-510	Salaries and Wages	$86,553	$69,127	$67,472
101-7863-521	Employee Benefits	15,650	12,129	12,381
101-7863-532	Contractual Services	134,500	118,827	74,227
101-7863-533	Materials and Supplies	7,000	4,614	2,792
	TOTAL	$243,703	$204,697	$156,872
101-7864	**PURCHASING**			
101-7864-510	Salaries and Wages	$68,401	$66,734	$65,431
101-7864-521	Employee Benefits	12,116	10,519	10,871
101-7864-532	Contractual Services	13,000	7,071	7,094
101-7864-533	Materials and Supplies	1,500	961	1,221
	TOTAL	$95,017	$85,285	$84,617
101-7891	**CAPITAL OUTLAY**			
101-7891-544	Capital Outlay	$150,000	$29,624	$77,420
	TOTAL	$150,000	$29,624	$77,420
101-7921	**TRANSFERS**			
101-7921-55201	Transfer to Police Fund	$2,360,487	$2,298,658	$2,151,143
101-7921-55202	Transfer to Auto Gas Fund	552,710	645,271	369,642
101-7921-55250	Transfer to Jail Operating Fund	464,869	215,034	384,450
101-7921-55260	Transfer to Jail Reduction Fund	87,049	99,359	117,792
101-7921-55270	Transfer to Fire Operating Fund	3,609,223	3,600,223	3,359,781
101-7921-55303	Transfer to City Redevelopment Fund	500,000	0	0
101-7921-55304	Transfer to Community Dev. Admin. Fund	252,894	196,000	219,158
101-7921-55401	Transfer to General Sinking Fund	272,762	272,618	424,708
101-7921-55601	Transfer to Airport Fund	169,918	155,050	122,370
101-7921-55602	Transfer to Cemetery Fund	426,921	303,695	282,993
101-7921-55615	Transfer to Airport Capital Fund	0	62,500	74,328
101-7921-55620	Transfer to Auditorium Operating Fund	253,802	205,677	105,532
101-7921-55700	Transfer to Vehicle Maintenance Fund	124,079	264,611	128,400
	TOTAL	$9,074,714	$8,318,696	$7,740,297
101-7951	**OTHER DISBURSEMENTS**			
101-7951-53297	Port Authority Subsidy	$150,000	$150,000	$150,000
101-7951-53405	MAPT Subsidy	80,000	80,000	80,000
101-7951-53406	Insurance	57,000	43,812	39,579
101-7951-53408	Claims	10,000	0	0
101-7951-53421	Jedd Tax Sharing	1,080,000	900,996	1,075,978
101-7951-53434	Contingencies	817,041	0	49,710
101-7951-53455	Lorena Expenditures	10,000	2,680	3,829
101-7951-53460	School Tax Exemption Payments	10,000	17,641	9,950
101-7951-56106	Grant Matching Funds (Downtown Wifi)	163,350	0	0
	TOTAL	$2,377,391	$1,195,129	$1,409,046
	TOTAL APPROPRIATION	$19,434,748	$15,261,630	$14,909,559

THE CITY OF ZANESVILLE
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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
201	***POLICE FUND***			
	BALANCE AVAILABLE	$505,000	$512,105	$543,282
REVENUES:				
201-44106	BMV Confiscated Plates	$75	$420	$210
201-45101	Sale of Assets	0	0	0
201-46108	User Charges	129,600	15,149	4,216
201-48101	Transfer from General Fund	2,360,487	2,298,658	2,151,143
201-48211	Transfer from Income Tax Fund--.5%	4,471,854	4,553,208	4,486,390
201-49109	Gifts and Donations	0	5,006	16,067
201-49196	State Grants	40,000	0	0
201-49197	Federal Grants	53,926	0	0
201-49199	Miscellaneous Revenues	464,600	608,978	423,152
	TOTAL RECEIPTS	$7,520,542	$7,481,419	$7,081,178
	TOTAL AVAILABLE FUNDS	$8,025,542	$7,993,524	$7,624,460
APPROPRIATIONS:				
201-1111	**POLICE OPERATIONS**			
201-1111-510	Salaries and Wages	$4,935,598	$4,408,131	$4,276,915
201-1111-532	Contractual Services	382,536	303,520	334,654
201-1111-533	Materials and Supplies	233,000	208,582	142,315
201-1111-53406	Insurance	65,000	59,497	58,603
201-1111-53408	Claims	12,000	0	1,000
201-1111-53450	Equipment Lease	82,000	81,802	81,802
201-1111-53451	Mandatory Training	20,000	8,148	142
201-1111-544	Capital Outlay	155,000	167,171	227,906
201-1111-56106	Grant Matching Funds	10,000	1,660	0
201-1111-5701	Reimbursements to Vehicle Maintenance	166,110	167,282	139,024
	TOTAL	$6,061,244	$5,405,793	$5,262,361
201-1311	**EMPLOYEE BENEFITS**			
201-1311-521	Employee Benefits	$1,064,298	$864,708	$834,363
201-1311-57020	Reimbursement to Self Insurance Fund	900,000	1,218,023	1,032,790
	TOTAL	$1,964,298	$2,082,731	$1,867,153
	TOTAL APPROPRIATION	$8,025,542	$7,488,524	$7,129,514

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
202	***AUTO GAS FUND***			
	BALANCE AVAILABLE	$504,538	$327,478	$74,742
REVENUES:				
202-41116	Excise Tax	$900,000	$650,359	$488,049
202-41118	State and Local Government Highway Tax	255,000	252,593	255,096
202-42110	Auto Licenses	215,000	201,732	211,767
202-42112	Motor Vehicle Permissive Tax	115,000	100,820	167,208
202-45101	Sale of Assets	0	13,025	1,027
202-46139	Labor Charges (State Highway Fund)	20,000	20,000	20,000
202-48101	Transfer from General Fund	552,710	645,271	369,642
202-49101	Interest Income	600	767	1,261
202-49112	Reimb In-Kind Work	0	0	1,563
202-49199	Miscellaneous Revenues	60,000	54,164	94,877
	TOTAL RECEIPTS	$2,118,310	$1,938,731	$1,610,490
	TOTAL AVAILABLE FUNDS	$2,622,848	$2,266,209	$1,685,232
APPROPRIATIONS:				
202-6311	**EMPLOYEE BENEFITS**			
202-6311-521	Employee Benefits	$141,920	$115,586	$113,999
202-6311-57020	Reimbursement to Self Insurance Fund	200,000	185,266	218,480
	TOTAL	$341,920	$300,852	$332,479
202-6541	**STREET OPERATIONS**			
202-6541-510	Salaries and Wages	$746,573	$676,596	$622,119
202-6541-532	Contractual Services	127,214	93,610	99,224
202-6541-533	Materials and Supplies	449,183	298,700	212,362
202-6541-53406	Insurance	21,000	13,058	12,572
202-6541-53408	Claims	1,500	50	289
202-6541-53428	Vehicle Lease Payments	15,688	15,688	15,688
202-6541-544	Capital Outlay	823,270	270,970	237,400
202-6541-5701	Reimbursement to Vehicle Maintenance	96,500	92,148	78,788
	TOTAL	$2,280,928	$1,460,820	$1,278,442
	TOTAL APPROPRIATION	$2,622,848	$1,761,672	$1,610,921

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
203	***PERMISSIVE LICENSE TAX FUND***			
	BALANCE AVAILABLE	$226,916	$297,187	$226,169
REVENUES:				
203-42112	Motor Vehicle Permissive Tax	$120,000	$108,504	$110,061
	TOTAL RECEIPTS	$120,000	$108,504	$110,061
	TOTAL AVAILABLE FUNDS	$346,916	$405,691	$336,230
APPROPRIATIONS:				
203-6531	**STREET CONSTRUCTION**			
203-6531-53402	Principal - Note Payment	$38,588	$48,391	$38,587
203-6531-54426	Resurfacing Streets	308,328	130,384	455
	TOTAL APPROPRIATION	$346,916	$178,775	$39,042

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
204	***STATE HIGHWAY IMPROVEMENT FUND***			
	BALANCE AVAILABLE	$126,760	$79,857	$43,097
REVENUES:				
204-41116	Excise Tax	$75,600	$52,732	$39,572
204-41118	State and Local Government Highway Tax	25,000	20,481	20,683
204-49101	Interest Income	200	244	206
	TOTAL RECEIPTS	$100,800	$73,457	$60,461
	TOTAL AVAILABLE FUNDS	$227,560	$153,314	$103,558
APPROPRIATIONS:				
204-6541-532	Contractual Services	$20,000	$20,000	$20,000
204-6541-533	Materials and Supplies	207,560	6,554	3,700
	TOTAL APPROPRIATION	$227,560	$26,554	$23,700

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
205	***INCOME TAX FUND***			
	BALANCE AVAILABLE	$38,786	$0	$0
REVENUES:				
205-41111	Income Tax .2%--Fire	$1,880,869	$1,990,230	$1,890,530
205-41112	Income Tax .2%--Jail	1,880,869	1,990,230	1,890,530
205-41113	Income Tax .5%--Police	4,699,492	4,972,741	4,723,632
205-41114	Income Tax 1%	9,400,770	9,947,372	9,449,058
205-41120	JEDD Income Tax--Washington Twp.	2,400,000	2,405,956	2,813,548
205-41121	JEDD Income Tax--Springfield Twp.	53,000	53,069	56,196
205-41122	JEDD Income Tax--Newton Twp.	185,000	187,603	192,569
	TOTAL RECEIPTS	$20,500,000	$21,547,201	$21,016,063
	TOTAL AVAILABLE FUNDS	$20,538,786	$21,547,201	$21,016,063
APPROPRIATIONS:				
205-7683	**CITY INCOME TAX**			
205-7683-53404	Income Tax Refunds	$900,000	$1,453,415	$897,716
205-7683-53423	Revenue Sharing	4,000	4,000	4,000
205-7683-55101	Transfer to General Fund	11,583,408	11,853,148	12,036,799
205-7683-55211	Transfer to Police Fund (.5%)	4,471,854	4,553,208	4,486,390
205-7683-55250	Transfer to Jail Operating Fund	1,789,762	1,822,322	1,795,579
205-7683-55270	Transfer to Fire Operating Fund	1,789,762	1,822,322	1,795,579
	TOTAL APPROPRIATION	$20,538,786	$21,508,415	$21,016,063

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
215	***STATE & FEDERAL INFRASTRUCTURE IMPROVEMENT PROJECTS FUND***			
	BALANCE AVAILABLE	$165,631	$165,699	$2,513
REVENUES:				
215-48101	Trf Frm General Fund	$0	$0	$0
215-49192	Loan Proceeds	0	232,072	0
215-49196	State Grants	799,925	575,950	433,582
215-49197	Federal Grants	0	392,198	1,646,209
215-49199	Miscellaneous Revenues	0	10,368	29,605
	TOTAL RECEIPTS	$799,925	$1,210,588	$2,109,396
	TOTAL AVAILABLE FUNDS	$965,556	$1,376,287	$2,111,909
APPROPRIATIONS:				
215-6531-53225	Engineering	$90,631	$16,185	$0
215-6531-54426	Resurfacing Streets	75,000	386,448	1,739,972
215-6531-54427	Road Construction and Improvements	0	232,072	0
215-6531-54483	2020 City Wide Overlays	399,975	0	0
215-6531-54484	2017 City Wide Overlays	0	0	206,237
215-6531-54485	2018 City Wide Overlays	0	399,950	0
215-6531-54486	2019 City Wide Overlays	399,950	0	0
215-6531-56179	Clearence (Dam Debris)	0	176,000	0
	TOTAL APPROPRIATION	$965,556	$1,210,655	$1,946,209

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
220	***INDIGENT DRIVERS FUND***			
	BALANCE AVAILABLE	$230,146	$210,238	$196,254
REVENUES:				
220-44101	Court Fines and Costs	$10,000	$19,953	$13,984
	TOTAL RECEIPTS	$10,000	$19,953	$13,984
	TOTAL AVAILABLE FUNDS	$240,146	$230,191	$210,238
APPROPRIATIONS:				
220-7721-56111	Administration	$20,000	$0	$0
220-7721-56132	Addiction Treatment	179,908	45	0
220-7721-56134	SCRAM Monitoring	40,238	0	0
	TOTAL APPROPRIATION	$240,146	$45	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
221	***DUI ENFORCEMENT & EDUCATION FUND***			
	BALANCE AVAILABLE	$36,781	$36,393	$36,393
REVENUES:				
221-44101	Court Fines and Costs	$100	$388	$0
	TOTAL RECEIPTS	$100	$388	$0
	TOTAL AVAILABLE FUNDS	$36,881	$36,781	$36,393
APPROPRIATIONS:				
221-7721-532	Contractual Services	$18,440	$0	$0
221-7721-533	Materials and Supplies	$18,441	$0	$0
	TOTAL APPROPRIATION	$36,881	$0	$0

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
250	***JAIL OPERATING FUND***			
	BALANCE AVAILABLE	$143,032	$96,405	$27,069
REVENUES:				
250-46150	Prisoner Boarding Charges	$9,100	$7,615	$5,438
250-48101	Transfer from General Fund	464,869	215,034	384,450
250-48210	Transfer from Income Tax--.2% Jail	1,789,762	1,822,322	1,795,579
250-49199	Miscellaneous Revenues	80,000	130,588	77,483
	TOTAL RECEIPTS	$2,343,731	$2,175,559	$2,262,950
	TOTAL AVAILABLE FUNDS	$2,486,763	$2,271,964	$2,290,019
APPROPRIATIONS:				
250-1191	**JAIL OPERATION**			
250-1191-510	Salaries and Wages	$1,092,749	$927,189	$941,681
250-1191-532	Contractual Services	311,982	252,078	272,013
250-1191-533	Materials and Supplies	196,682	183,054	194,179
250-1191-53406	Insurance	2,000	615	935
250-1191-53408	Claims	10,000	0	0
250-1191-544	Capital Outlay	150,000	103,524	44,451
250-1191-55401	Trf To General Sinking Fund	0	0	35,811
	TOTAL	$1,763,413	$1,466,460	$1,489,070
250-1311	**EMPLOYEE BENEFITS**			
250-1311-521	Employee Benefits	$223,350	$207,299	$197,502
250-1311-57020	Reimbursement to Self Insurance Fund	500,000	455,173	547,816
	TOTAL	$723,350	$662,472	$745,318
	TOTAL APPROPRIATION	$2,486,763	$2,128,932	$2,234,388

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
260	***JAIL REDUCTION FUND***			
	BALANCE AVAILABLE	$9,912	$6,760	$3,382
REVENUES:				
260-0000-44104	House Arrest Fees	$11,000	$9,435	$12,410
260-0000-48101	Transfer from General Fund	87,049	99,359	117,792
260-0000-49196	State Grants	67,020	67,020	67,020
260-0000-49199	Miscellaneous Revenues	4,931	7,129	6,759
	TOTAL RECEIPTS	$170,000	$182,943	$203,981
	TOTAL AVAILABLE FUNDS	$179,912	$189,703	$207,363
APPROPRIATIONS:				
260-1161	**PROBATION OFFICE**			
260-1161-510	Salaries and Wages	$92,405	$81,846	$85,205
260-1161-532	Contractual Services	11,620	10,521	8,573
260-1161-533	Materials and Supplies	6,000	5,451	4,893
260-1161-53406	Insurance	500	121	184
260-1161-570	Reimbursements to Vehicle Maintenance	500	336	287
	TOTAL	$111,025	$98,275	$99,142
260-1311	**EMPLOYEE BENEFITS**			
260-1311-521	Employee Benefits	$18,887	$13,981	$15,959
260-1311-57020	Reimbursement to Self Insurance Fund	50,000	67,535	85,502
	TOTAL	$68,887	$81,516	$101,461
	TOTAL APPROPRIATION	$179,912	$179,791	$200,603

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
270	***FIRE OPERATING FUND***			
	BALANCE AVAILABLE	$335,609	$340,538	$397,927
REVENUES:				
270-45101	Sale of Assets	$0	$0	$0
270-46101	Outside Fire Contracts	3,300	2,433	2,891
270-46127	EMS Charges	60,000	73,453	42,659
270-48101	Transfer from General Fund	3,609,223	3,600,223	3,359,781
270-48209	Transfer from Income Tax Fund--.2% Fire	1,789,762	1,822,322	1,795,579
270-49196	State Grants	0	0	12,249
270-49199	Miscellaneous Revenues	220,000	238,563	211,393
	TOTAL RECEIPTS	$5,682,285	$5,736,994	$5,424,552
	TOTAL AVAILABLE FUNDS	$6,017,894	$6,077,532	$5,822,479
APPROPRIATIONS:				
270-1041	**FIRE DEPARTMENT**			
270-1041-510	Salaries and Wages	$3,824,857	$3,590,008	$3,414,053
270-1041-532	Contractual Services	203,116	173,964	195,975
270-1041-533	Materials and Supplies	154,708	141,050	131,696
270-1041-53406	Insurance	30,000	23,982	27,364
270-1041-53450	Equipment Lease	59,236	59,236	59,236
270-1041-544	Capital Outlay	100,000	123,550	85,848
270-1041-55401	Trf To General Sinking Fund	56,260	56,318	56,320
270-1041-5701	Reimbursements to Vehicle Maintenance	85,000	70,690	81,707
	TOTAL	$4,513,177	$4,238,798	$4,052,199
270-1311	**EMPLOYEE BENEFITS**			
270-1311-521	Employee Benefits	$1,004,717	$835,643	$840,399
270-1311-57020	Reimbursement to Self Insurance Fund	500,000	667,482	620,143
	TOTAL	$1,504,717	$1,503,125	$1,460,542
	TOTAL APPROPRIATION	$6,017,894	$5,741,923	$5,512,741

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
275	***FIRE CAPITAL PROJECTS FUND***			
	BALANCE AVAILABLE	$38,466	$30,530	$23,763
REVENUES:				
275-46119	Building Rent	$81,900	$81,900	$80,733
	TOTAL RECEIPTS	$81,900	$81,900	$80,733
	TOTAL AVAILABLE FUNDS	$120,366	$112,430	$104,496
APPROPRIATIONS:				
275-1041-53428	Vehicle Lease Payment	$65,594	$65,593	$65,593
275-1041-53440	Interfund Payable	8,373	8,372	8,372
275-1041-544	Capital Outlay	46,399	0	0
	TOTAL APPROPRIATION	$120,366	$73,965	$73,965

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
300	***HOUSING REHAB MORTGAGE FUND***			
	BALANCE AVAILABLE	$40,683	$35,217	$32,111
REVENUES:				
300-49101	Interest Income	$60	$91	$97
300-49171	Homeowner Principal Payback	2,440	9,388	3,819
	TOTAL RECEIPTS	$2,500	$9,479	$3,916
	TOTAL AVAILABLE FUNDS	$43,183	$44,696	$36,027
APPROPRIATIONS:				
300-4130-532	Contractual Services	$0	$224	$160
300-4130-55304	Transfer to Community Dev. Admin. Fund	650	650	650
300-4130-56105	Emergency Home Repair	0	0	5,160
300-4130-56106	CHIP Matching Funds	42,533	3,139	0
	TOTAL APPROPRIATION	$43,183	$4,013	$5,970

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
303	***CITY REDEVELOPMENT FUND***			
	BALANCE AVAILABLE	$19,750	$80,098	$107,484
REVENUES:				
303-46119	Building Rent	$5,025	$5,371	$5,806
303-46188	Land Leases & Rental Charges	3,480	3,120	3,570
303-48101	Transfer From General Fund	500,000	0	0
303-49101	Interest Income	160	236	332
303-49197	Federal Grants	25,000	0	0
	TOTAL RECEIPTS	$533,665	$8,727	$9,708
	TOTAL AVAILABLE FUNDS	$553,415	$88,825	$117,192
APPROPRIATIONS:				
303-4105-532	Contractual Services	$27,415	$32,900	$19,644
303-4105-55304	Transfer to Community Dev Admin Fund	1,000	1,000	1,000
303-4105-56185	Major Projects	525,000	35,175	23,249
	TOTAL APPROPRIATION	$553,415	$69,075	$43,893

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
304	***COMMUNITY DEVELOPMENT ADMINISTRATIVE FUND***			
	BALANCE AVAILABLE	$37,000	$34,021	$21,022
REVENUES:				
	TRANSFERS:			
304-48101	Transfer from General Fund	$252,894	$196,000	$219,158
304-48300	Transfer from Mortgage Rehab Fund	650	650	650
304-48303	Transfer from City Redevelopment Fund	1,000	1,000	1,000
304-48309	Transfer from US EPA Brownfields Grant Fund	3,650	0	3,650
304-48311	Transfer from Revolving Loan Fund	1,500	1,500	500
304-48317	Transfer from FY 17/18 Allocation Grant Fund	0	12,043	0
304-48321	Transfer from FY 19 Allocation Grant Fund	18,400	0	0
304-48322	Transfer from FY 17 Critical Infrast Grant Fund	5,000	0	0
304-48323	Transfer from FY 18 CHIP Grant Fund	0	0	0
304-49195	Other Grants	10,400	10,400	0
304-49199	Miscellaneous Revenues	10,008	8,112	8,796
	TOTAL RECEIPTS	$303,502	$229,705	$233,754
	TOTAL AVAILABLE FUNDS	$340,502	$263,726	$254,776
APPROPRIATIONS:				
304-4311	**EMPLOYEE BENEFITS**			
304-4311-521	Employee Benefits	$47,723	$28,061	$25,934
304-4311-57020	Reimbursement to Self Insurance Fund	20,000	8,808	23,444
	TOTAL	$67,723	$36,869	$49,378
304-4361	**C.D. ADMINISTRATION**			
304-4361-510	Salaries and Wages	$222,229	$147,394	$134,661
304-4361-532	Contractual Services	25,000	26,160	32,794
304-4361-533	Materials and Supplies	7,150	2,897	5,448
304-4361-53406	Insurance	1,000	710	723
304-4361-544	Capital Outlay	5,000	0	0
304-4361-56114	Sub-Recipient Funds	10,400	10,400	0
304-4361-56158	Fair Housing Administration	2,000	2,296	0
	TOTAL	$272,779	$189,857	$173,626
	TOTAL APPROPRIATION	$340,502	$226,726	$223,004

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
309	***US EPA BROWNFIELDS GRANT FUND***			
	BALANCE AVAILABLE	$439	$528	$19,246
REVENUES:				
309-49197	Federal Grants	$310,000	$57,976	$52,105
	TOTAL RECEIPTS	$310,000	$57,976	$52,105
	TOTAL AVAILABLE FUNDS	$310,439	$58,504	$71,351
APPROPRIATIONS:				
309-4361-532	Contractual Services	$303,701	$58,065	$66,747
309-4361-533	Materials and Supplies	1,000	0	219
309-4361-53452	Travel	2,088	0	208
309-4361-55304	Transfer to Community Dev Admin Fund	3,650	0	3,650
	TOTAL APPROPRIATION	$310,439	$58,065	$70,824

311	***REVOLVING LOAN FUND***	BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$32,688	$31,236	$12,200
REVENUES:				
311-48322	Trf Frm 14 Allocation Grant Fund	$0	$0	$0
311-49101	Interest Income	1,000	795	1,027
311-49183	Uddin Loan Principal	4,000	5,037	4,863
	TOTAL RECEIPTS	$5,000	$5,832	$5,890
	TOTAL AVAILABLE FUNDS	$37,688	$37,068	$18,090
APPROPRIATIONS:				
311-4106-532	Contractual Services	$36,188	$2,880	$17,203
311-4106-55304	Transfer to Community Dev. Admin. Fund	1,500	1,500	500
	TOTAL APPROPRIATION	$37,688	$4,380	$17,703

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
321	***FY 19 ALLOCATION GRANT***			
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
321-49196	State Grants	$184,000	$0	$0
	TOTAL RECEIPTS	$184,000	$0	$0
	TOTAL AVAILABLE FUNDS	$184,000	$0	$0
APPROPRIATIONS:				
321-4119-55304	Transfer to Community Dev. Admin. Fund	$18,400	$0	$0
321-4119-56103	Handicapped Centers (CASS MIND Academy)	80,800		
321-4119-56105	Emergency Home Repair	48,000	0	0
321-4119-56157	Fair Housing Activities	9,200	0	0
321-4119-56169	Public Services (Housing Outreach)	27,600	0	0
	TOTAL APPROPRIATION	$184,000	$0	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
322	***FY 17 CRITICAL INFRASTRUCTURE GRANT FUND***			
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
322-49196	State Grants	$320,000	$497	$0
	TOTAL RECEIPTS	$320,000	$497	$0
	TOTAL AVAILABLE FUNDS	$320,000	$497	$0
APPROPRIATIONS:				
322-4126-532	Contractual Services	$315,000	$497	$0
322-4126-55304	Transfer to Community Dev. Admin. Fund	5,000	0	0
	TOTAL APPROPRIATION	$320,000	$497	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
323	***FY 18 CHIP GRANT FUND***			
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
323-49196	State Grants	$350,000	$0	$0
	TOTAL RECEIPTS	$350,000	$0	$0
	TOTAL AVAILABLE FUNDS	$350,000	$0	$0
APPROPRIATIONS:				
323-4119-55304	Transfer to Community Dev. Admin. Fund	$0	$0	$0
323-4119-56190	Owner Occupied Housing Rehab	350,000	0	0
	TOTAL APPROPRIATION	$350,000	$0	$0

324 ***ARC DOWNTOWN WIRELESS GRANT***

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
324-49197	Federal Grants	$138,350	$0	$0
	TOTAL RECEIPTS	$138,350	$0	$0
	TOTAL AVAILABLE FUNDS	$138,350	$0	$0
APPROPRIATIONS:				
324-4361-532	Contractual Services	$138,350	$0	$0
	TOTAL APPROPRIATION	$138,350	$0	$0

350	***FEMA GRANT FUND***	BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
350-49196	State Grants	$3,729	$0	$0
350-49197	Federal Grants	0	11,172	0
	TOTAL RECEIPTS	$3,729	$11,172	$0
	TOTAL AVAILABLE FUNDS	$3,729	$11,172	$0
APPROPRIATIONS:				
350-7951-510	Salaries and Wages	$1,452	$4,352	$0
350-7951-532	Contractual Services	1,245	3,730	
350-7951-533	Materials and Supplies	1,032	3,090	0
	TOTAL APPROPRIATION	$3,729	$11,172	$0

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
401	***GENERAL SINKING FUND***			
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
401-48101	Transfer from General Fund	$272,762	$272,618	$424,708
401-48250	Transfer from Jail Operating Fund	0	0	35,811
401-48270	Transfer from Fire Operating Fund	56,260	56,318	56,320
	TOTAL RECEIPTS	$329,022	$328,936	$516,839
	TOTAL AVAILABLE FUNDS	$329,022	$328,936	$516,839
APPROPRIATIONS:				
401-7901	**DEBT SERVICE**			
401-7901-53401	Bond Principal--General Obligation	$208,000	$202,000	$196,000
401-7901-53402	Principal -- Note Payment	10,025	9,730	9,444
401-7901-53403	Interest -- Note Payment	1,080	1,374	1,659
401-7901-53409	Bond Interest--General Obligation	109,917	115,832	121,453
401-7901-53433	Bond Interest--Jail Expansion	0	0	2,783
401-7901-53435	Bond Principal--Jail Expansion	0	0	185,500
	TOTAL APPROPRIATION	$329,022	$328,936	$516,839

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
601	***AIRPORT FUND***			
	BALANCE AVAILABLE	$17,952	$37,864	$46,550
REVENUES:				
601-46112	Zanesville Aviation Rent	$8,400	$8,400	$9,100
601-46117	Farm Land Rent	5,680	0	0
601-48101	Transfer from General Fund	169,918	155,050	122,370
601-49199	Miscellaneous Revenues	9,550	9,190	12,925
	TOTAL RECEIPTS	$193,548	$172,640	$144,395
	TOTAL AVAILABLE FUNDS	$211,500	$210,504	$190,945
APPROPRIATIONS:				
601-6311	**EMPLOYEE BENEFITS**			
601-6311-521	Employee Benefits	$21,434	$16,956	$16,188
601-6311-57020	Reimbursement to Self Insurance Fund	15,000	20,354	13,117
	TOTAL	$36,434	$37,310	$29,305
601-6411	**AIRPORT OPERATIONS**			
601-6411-510	Salaries and Wages	$101,569	$105,154	$89,052
601-6411-532	Contractual Services	27,997	23,680	20,486
601-6411-533	Materials and Supplies	7,500	4,500	2,806
601-6411-53406	Insurance	9,000	8,698	6,972
601-6411-544	Capital Outlay	15,000	0	0
601-6411-5701	Reimbursements to Vehicle Maintenance	14,000	13,210	5,364
	TOTAL	$175,066	$155,242	$124,680
	TOTAL APPROPRIATION	$211,500	$192,552	$153,985

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
602	***CEMETERY OPERATING FUND***			
	BALANCE AVAILABLE	$66,699	$66,954	$51,668
REVENUES:				
602-45101	Sale of Assets	$0	$1,772	$0
602-46161	Care of Veterans' Field	4,500	4,550	4,626
602-46163	Interments	30,000	35,159	26,040
602-46164	Pre-Need Income	5,000	1,215	4,105
602-48101	Transfer from General Fund	426,921	303,695	282,993
602-49103	Endowment Interest Income	9,484	4,300	9,485
602-49105	Trust Fund Interest Income	40,000	41,950	17,680
602-49199	Miscellaneous Revenues	15,000	20,385	37,015
	TOTAL RECEIPTS	$530,905	$413,026	$381,944
	TOTAL FUNDS AVAILABLE	$597,604	$479,980	$433,612
APPROPRIATIONS:				
602-2171	**CEMETERY OPERATIONS**			
602-2171-510	Salaries and Wages	$302,594	$204,740	$178,550
602-2171-532	Contractual Services	86,065	26,870	24,545
602-2171-533	Materials and Supplies	16,000	10,938	7,260
602-2171-53406	Insurance	7,000	3,855	3,353
602-2171-544	Capital Outlay	37,000	8,360	59,759
602-2171-56116	Cemetery Trust Projects	25,000	24,549	0
602-2171-5701	Reimbursements to Vehicle Maintenance	23,000	22,012	20,756
	TOTAL	$496,659	$301,324	$294,223
602-2311	**EMPLOYEE BENEFITS**			
602-2311-521	Employee Benefits	$60,945	$32,992	$32,587
602-2311-57020	Reimbursement to Self Insurance Fund	40,000	78,964	40,748
	TOTAL	$100,945	$111,956	$73,335
	TOTAL APPROPRIATION	$597,604	$413,280	$367,558

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
603	***WATER OPERATING FUND***			
	BALANCE AVAILABLE	$1,569,455	$1,300,674	$637,715
REVENUES:				
603-41117	Special Assessment Tax	$10,500	$10,141	$14,379
603-45101	Sale of Assets	0	463	1,314
603-46108	Credit Card Convenience Fee	18,000	16,157	9,580
603-46120	Late Charges	84,000	81,287	82,677
603-46121	Water Charges	5,160,000	5,139,235	5,181,331
603-46129	Metering and Billing Charges	170,000	300,000	166,000
603-46131	Walnut Drive Capital Recovery	700	705	534
603-46132	Calvert Street Capital Recovery	3,000	2,452	4,073
603-46199	Miscellaneous Charges	286,922	280,210	394,104
603-49170	Security Deposit Revenue	27,000	12,747	20,949
603-49199	Miscellaneous Revenues	123,602	130,018	179,154
603-49250	Unapplied Credits	5,000	334	6,079
	TOTAL RECEIPTS	$5,888,724	$5,973,749	$6,060,174
	TOTAL AVAILABLE FUNDS	$7,458,179	$7,274,423	$6,697,889
APPROPRIATIONS:				
603-5311	**EMPLOYEE BENEFITS**			
603-5311-521	Employee Benefits	$320,076	$268,116	$278,129
603-5311-57020	Reimbursement to Self Insurance Fund	800,000	698,038	736,584
	TOTAL	$1,120,076	$966,154	$1,014,713
603-5470	**WATER OPERATIONS**			
603-5470-510	Salaries and Wages	$1,325,723	$1,323,886	$1,278,577
603-5470-532	Contractual Services	1,243,959	912,959	1,024,657
603-5470-533	Materials and Supplies	523,698	388,606	382,956
603-5470-53402	Principal Note Payment	504,765	517,450	509,759
603-5470-53403	Interest Note Payment	243,179	251,139	258,831
603-5470-53406	Insurance	38,000	33,327	31,044
603-5470-53407	Security Deposit Refund	28,000	0	2,492
603-5470-53408	Claims	10,000	0	0
603-5470-53431	Customer Refunds	27,000	0	2,397
603-5470-53434	Contingencies	895,214	0	0
603-5470-544	Capital Outlay	365,000	317,211	60,595
603-5470-55609	Trf to Water Capital Improvement Fund	200,000	100,000	284,565
603-5470-55611	Trf to Municipal Water Improvement Fund	329,462	362,458	72,388
603-5470-56108	County Auditor/Treasurer Fees	2,000	0	0
603-5470-56109	Deliquent Real Estate Tax Fees	1,000	124	178
603-5470-5701	Reimbursements to Vehicle Maintenance	137,000	109,736	132,237
	TOTAL	$5,874,000	$4,316,896	$4,040,676
603-5471	**UTILITY BILLING & ACCOUNTING**			
603-5471-510	Salaries and Wages	$320,416	$292,642	$284,845
603-5471-532	Contractual Services	131,200	120,461	105,654
603-5471-533	Materials and Supplies	12,487	7,225	4,366
603-5471-544	Capital Outlay	0	1,589	20,221
	TOTAL	$464,103	$421,917	$415,086
	TOTAL APPROPRIATION	$7,458,179	$5,704,967	$5,470,475

THE CITY OF ZANESVILLE
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ORDINANCE #2020-32 (Exhibit A)

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
604	***SEWER OPERATING FUND***			
	BALANCE AVAILABLE	$2,052,771	$1,558,920	$837,853
REVENUES:				
604-41117	Special Assessment Tax	$20,000	$19,562	$23,924
604-45101	Sale of Assets	0	44,362	11,640
604-46108	Credit Card Convenience Fees	15,000	16,157	9,580
604-46120	Late Charges	70,000	72,601	74,917
604-46122	Sewer Charges	6,264,099	6,246,837	6,264,818
604-46124	Sewer Assessment Payments	260	250	259
604-46199	Miscellaneous Charges	269,000	326,354	266,014
	TOTAL RECEIPTS	$6,638,359	$6,726,123	$6,651,152
	TOTAL AVAILABLE FUNDS	$8,691,130	$8,285,043	$7,489,005
APPROPRIATIONS:				
604-5311	**EMPLOYEE BENEFITS**			
604-5311-521	Employee Benefits	$345,462	$280,447	$253,470
604-5311-57020	Reimbursement to Self Insurance Fund	720,000	637,082	743,914
	TOTAL	$1,065,462	$917,529	$997,384
604-5450	**SEWER OPERATIONS**			
604-5450-510	Salaries and Wages	$1,754,558	$1,553,137	$1,396,852
604-5450-532	Contractual Services	1,880,885	1,398,817	1,474,280
604-5450-533	Materials and Supplies	870,000	473,462	410,386
604-5450-53402	Principal Note Payment	843,729	809,983	777,610
604-5450-53403	Interest Note Payment	343,989	374,360	403,505
604-5450-53406	Insurance	41,200	37,877	38,708
604-5450-53408	Claims	10,000	1,965	0
604-5450-53431	Customer Refunds	19,000	0	143
604-5450-53434	Contingencies	1,034,207	0	0
604-5450-544	Capital Outlay	150,000	64,483	112,975
604-5450-55610	Trf to Sewer Capital Equipment Fund	300,000	333,000	250,000
604-5450-55612	Trf to Sewer System Construction Fund	300,000	182,000	118,731
604-5450-56108	County Auditor/Treasurer Fees	2,100	0	0
604-5450-56109	Deliquent Real Estate Tax Fees	1,000	251	276
604-5450-5701	Reimbursements to Vehicle Maintenance	75,000	85,408	61,567
	TOTAL	$7,625,668	$5,314,743	$5,045,033
	TOTAL APPROPRIATION	$8,691,130	$6,232,272	$6,042,417

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
608	***STORM SEWER FUND***			
	BALANCE AVAILABLE	$193,729	($94,789)	$11,325
REVENUES:				
608-46126	Storm Sewer Charges	$1,124,175	$799,723	$300,666
608-49192	Loan Proceeds	0	489,039	0
	TOTAL RECEIPTS	$1,124,175	$1,288,762	$300,666
	TOTAL AVAILABLE FUNDS	$1,317,904	$1,193,973	$311,991
APPROPRIATIONS:				
608-5311	**EMPLOYEE BENEFITS**			
608-5311-521	Employee Benefits	$15,392	$0	$0
608-5311-57020	Reimbursement to Self Insurance Fund	15,000	0	0
	TOTAL	$30,392	$0	$0
608-5462	**STORM SEWER OPERATIONS**			
608-5462-51000	Salaries & Wages	$56,000	$0	$0
608-5462-532	Contractual Services	750,000	671,244	153,854
608-5462-533	Materials & Supplies	100,000	0	0
608-5462-53402	Note Principal Payment	221,233	214,236	207,463
608-5462-53403	Note Interest Payment	16,009	23,002	29,774
608-5462-53428	Vehicle Lease Payment	15,688	15,688	15,688
608-5462-53428	Contingencies	78,582	0	0
608-5462-53440	Interfund Payable	0	49,710	0
608-5462-54448	Operating Equipment	50,000	26,364	0
	TOTAL	$1,287,512	$1,000,244	$406,779
	TOTAL APPROPRIATION	$1,317,904	$1,000,244	$406,779

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
609	***WATER CAPITAL REPLACEMENT FUND***			
	BALANCE AVAILABLE	$119,386	$244,000	$44,730
REVENUES:				
609-48603	Transfer from Water Fund	$200,000	$100,000	$284,565
	TOTAL RECEIPTS	$200,000	$100,000	$284,565
	TOTAL AVAILABLE FUNDS	$319,386	$344,000	$329,295
APPROPRIATIONS:				
609-5475-54431	Trucks	$0	$0	$16,199
609-5475-54448	Operating Equipment	319,386	224,614	69,095
	TOTAL APPROPRIATION	$319,386	$224,614	$85,294

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
610	***SEWER CAPITAL REPLACEMENT FUND***			
	BALANCE AVAILABLE	$149,044	$42,322	$97,626
REVENUES:				
610-48604	Transfer from Sewer Fund	$300,000	$333,000	$250,000
	TOTAL RECEIPTS	$300,000	$333,000	$250,000
	TOTAL AVAILABLE FUNDS	$449,044	$375,322	$347,626
APPROPRIATIONS:				
610-5455-53428	Vehicle Lease Payment	$168,000	$53,057	$53,057
610-5455-54448	Operating Equipment	281,044	173,221	252,247
	TOTAL APPROPRIATION	$449,044	$226,278	$305,304

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
611	***MUNICIPAL WATER IMPROVEMENT FUND***			
	BALANCE AVAILABLE	$100,000	$100,000	$36,927
REVENUES:				
611-48603	Transfer from Water Fund	$329,462	$362,458	$72,388
611-49192	OWDA Loan Proceeds	1,526,000	459,572	1,261,941
611-49196	State Grants	563,000	137,303	485,098
	TOTAL RECEIPTS	$2,418,462	$959,333	$1,819,427
	TOTAL AVAILABLE FUNDS	$2,518,462	$1,059,333	$1,856,354
APPROPRIATIONS:				
611-5473-53225	Engineering Fees	$318,000	$68,006	$50,494
611-5473-53310	Repair and Cleaning Water Wells	75,000	41,760	42,440
611-5473-53402	Note Principal Payment	80,711	79,731	0
611-5473-53403	Note Interest Payment	22,389	23,455	0
611-5473-53410	Bond Principal Payment	0	0	79,500
611-5473-53418	Bond Interest Payment	0	0	1,192
611-5473-54457	Water Main Replacements	197,000	142,933	99,442
611-5473-54458	Water System Improvements	1,825,362	603,448	1,564,834
	TOTAL APPROPRIATION	$2,518,462	$959,333	$1,837,902

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
612	***SEWER SYSTEM CONSTRUCTION AND ENGINEERING FUND***			
	BALANCE AVAILABLE	$326,453	$215,999	$97,269
REVENUES:				
612-48604	Transfer from Sewer Fund	$300,000	$182,000	$118,731
612-49192	Loan Proceeds	1,742,000	199,500	0
	TOTAL RECEIPTS	$2,042,000	$381,500	$118,731
	TOTAL AVAILABLE FUNDS	$2,368,453	$597,499	$216,000
APPROPRIATIONS:				
612-5453-53225	Engineering Fees	$147,000	$42,659	$0
612-5453-54465	Sewer System Improvements	1,819,104	0	0
612-5453-54499	Miscellaneous Capital Outlay	402,349	228,387	0
	TOTAL APPROPRIATION	$2,368,453	$271,046	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
613	***COMBINED SEWER OVERFLOW FUND***			
	BALANCE AVAILABLE	$2,851,613	$2,636,875	$2,099,270
REVENUES:				
613-46122	Sewer Charges	$631,000	$605,477	$611,497
613-49192	Loan Proceeds	6,000,000	0	0
	TOTAL RECEIPTS	$6,631,000	$605,477	$611,497
	TOTAL AVAILABLE FUNDS	$9,482,613	$3,242,352	$2,710,767
APPROPRIATIONS:				
613-5453-532	Contractual Services	$550,000	$206,476	$52,459
613-5453-53402	Note Principal Payment	120,375	130,798	130,122
613-5453-53403	Note Interest Payment	164	808	1,432
613-5453-544	Capital Outlay	8,812,074	52,656	47,379
	TOTAL APPROPRIATION	$9,482,613	$390,738	$231,392

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
615	***AIRPORT CAPITAL REPLACEMENT FUND***			
	BALANCE AVAILABLE	$176,699	$291,796	$1,414
REVENUES:				
615-46188	Land Leases & Rental Charges	$3,000	$2,612	$2,974
615-48101	Trf Frm General Fund	0	62,500	74,328
615-49196	State Grants	94,777	103,978	289,039
615-49197	Federal Grants	603,000	107,618	225,409
	TOTAL RECEIPTS	$700,777	$276,708	$591,750
	TOTAL AVAILABLE FUNDS	$877,476	$568,504	$593,164
APPROPRIATIONS:				
615-6415-54413	Airport Improvements	$835,229	$391,805	$301,368
615-6415-54498	Capital Improvement Reserve	$42,247	$0	$0
	TOTAL APPROPRIATION	$877,476	$391,805	$301,368

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
620	***AUDITORIUM OPERATING FUND***			
	BALANCE AVAILABLE	$96,383	$111,858	$156,962
REVENUES:				
620-46106	Auditorium Charges	$65,000	$67,302	$71,187
620-46108	Credit Card Convenience Fee	2,500	1,470	1,862
620-46138	Ticket Sales--Reimbursable	45,000	39,622	50,311
620-48101	Transfer from General Fund	253,802	205,677	105,532
620-49109	Gifts & Donations	0	0	0
620-49199	Miscellaneous Revenues	5,000	5,270	4,696
	TOTAL RECEIPTS	$371,302	$319,341	$233,588
	TOTAL AVAILABLE FUNDS	$467,685	$431,199	$390,550
APPROPRIATIONS:				
620-3261	**AUDITORIUM OPERATIONS**			
620-3261-510	Salaries and Wages	$108,107	$97,792	$89,899
620-3261-532	Contractual Services	229,856	123,282	143,073
620-3261-533	Materials and Supplies	20,000	11,378	11,154
620-3261-53406	Insurance	11,000	9,155	9,279
620-3261-544	Capital Outlay	50,000	21,913	9,269
	TOTAL	$418,963	$263,520	$262,674
620-3311	**EMPLOYEE BENEFITS**			
620-3311-521	Employee Benefits	$23,722	$17,297	$7,880
620-3311-57020	Reimbursement to Self Insurance Fund	25,000	53,998	9,619
	TOTAL	$48,722	$71,295	$17,499
	TOTAL APPROPRIATION	$467,685	$334,815	$280,173

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
650	***SANITATION OPERATING FUND***			
	BALANCE AVAILABLE	$438,661	$322,015	$58,420
REVENUES:				
650-45101	Sale of Assets	$0	$47,596	$1,411
650-46104	Commercial Refuse Charges	47,000	42,839	27,285
650-46108	Credit Card Convenience Fees	8,000	8,079	4,790
650-46140	Sanitation Surcharge	1,960,000	1,942,203	1,966,605
650-49196	State Grants	100,000	100,000	0
650-49199	Miscellaneous Revenues	60,000	56,151	84,184
	TOTAL RECEIPTS	$2,175,000	$2,196,868	$2,084,275
	TOTAL AVAILABLE FUNDS	$2,613,661	$2,518,883	$2,142,695
APPROPRIATIONS:				
650-5311	**EMPLOYEE BENEFITS**			
650-5311-521	Employee Benefits	$144,763	$108,536	$119,645
650-5311-57020	Reimbursement to Self Insurance Fund	260,000	292,140	277,163
	TOTAL	$404,763	$400,676	$396,808
650-5481	**SANITATION OPERATIONS**			
650-5481-510	Salaries and Wages	$741,555	$678,294	$676,469
650-5481-532	Contractual Services	757,284	642,032	684,414
650-5481-533	Materials and Supplies	75,000	32,275	44,229
650-5481-53406	Insurance	7,700	7,355	7,306
650-5481-53434	Contingencies	305,359	0	0
650-5481-544	Miscellaneous Capital Outlay	225,000	225,115	0
650-5481-5701	Reimbursements to Vehicle Maintenance	97,000	94,475	100,290
	TOTAL	$2,208,898	$1,679,546	$1,512,708
	TOTAL APPROPRIATION	$2,613,661	$2,080,222	$1,909,516

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
652	***SANITATION CAPITAL EQUIPMENT REPLACEMENT FUND***			
	BALANCE AVAILABLE	$42,945	$96,874	$203,629
REVENUES:				
652-46140	Sanitation Surcharge	$105,000	$107,490	$91,384
	TOTAL RECEIPTS	$105,000	$107,490	$91,384
	TOTAL AVAILABLE FUNDS	$147,945	$204,364	$295,013
APPROPRIATIONS:				
652-5491-53428	Vehicle Lease Payment	$72,534	$127,323	$127,323
652-5491-544	Capital Outlay	75,411	34,096	74,298
	TOTAL APPROPRIATION	$147,945	$161,419	$201,621

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
700	***VEHICLE & EQUIPMENT MAINTENANCE FUND***			
	BALANCE AVAILABLE	$124,493	$26,900	$21,958
REVENUES:				
700-45101	Sale of Assets	$0	$1,274	$703
700-46139	Labor Charges	549,118	488,982	948,061
700-46170	Other Government Fuel Charges	112,000	120,600	125,953
700-47101	Reimbursement from General Fund	$73,600	$48,867	$55,332
700-47201	Reimbursement from Police Fund	166,110	167,282	139,024
700-47202	Reimbursement from Auto Gas Fund	96,500	92,148	78,787
700-47260	Reimbursement from Jail Reduction Fund	500	336	287
700-47270	Reimbursement from Fire Operating Fund	85,000	70,690	81,707
700-47601	Reimbursement from Airport Fund	14,000	13,210	5,364
700-47602	Reimbursement from Cemetery Fund	23,000	22,012	20,756
700-47603	Reimbursement from Water Fund	137,000	109,736	132,237
700-47604	Reimbursement from Sewer Fund	75,000	85,408	61,567
700-47650	Reimbursement from Sanitation Fund	97,000	94,475	100,291
700-48101	Transfer from General Fund	$124,079	$264,611	$128,400
700-49199	Miscellaneous Revenues	29,000	30,314	29,504
	TOTAL RECEIPTS	$1,581,907	$1,609,945	$1,907,973
	TOTAL AVAILABLE FUNDS	$1,706,400	$1,636,845	$1,929,931
APPROPRIATIONS:				
700-7311	**EMPLOYEE BENEFITS**			
700-7311-521	Employee Benefits	$98,155	$67,843	$64,180
700-7311-57020	Reimbursement to Self Insurance Fund	135,000	159,348	70,465
	TOTAL	$233,155	$227,191	$134,645
700-7631	**VEHICLE & EQUIPMENT MAINTENANCE**			
700-7631-510	Salaries and Wages	$404,392	$384,666	$366,011
700-7631-532	Contractual Services	54,000	36,098	32,568
700-7631-533	Materials and Supplies	930,353	787,099	832,451
700-7631-53406	Insurance	5,000	4,345	4,149
700-7631-544	Capital Outlay	79,500	72,953	613,074
	TOTAL	$1,473,245	$1,285,161	$1,848,253
	TOTAL APPROPRIATION	$1,706,400	$1,512,352	$1,982,898

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
750	***SELF INSURANCE FUND***			
	BALANCE AVAILABLE	$910,967	$907,193	$905,683
REVENUES:				
750-47101	Reimbursement from General Fund	$1,000,000	$961,230	$963,120
750-47201	Reimbursement from Police Fund	900,000	1,218,023	1,032,790
750-47202	Reimbursement from Auto Gas Fund	200,000	185,266	218,480
750-47250	Reimbursement from Jail Operating Fund	500,000	455,173	547,816
750-47260	Reimbursement from Jail Reduction Fund	50,000	67,535	85,502
750-47270	Reimbursement from Fire Operating Fund	500,000	667,482	620,143
750-47304	Reimbursement from C.D. Admin. Fund	20,000	8,808	23,444
750-47601	Reimbursement from Airport Fund	15,000	20,354	13,117
750-47602	Reimbursement from Cemetery Fund	40,000	78,964	40,749
750-47603	Reimbursement from Water Fund	800,000	698,038	736,584
750-47604	Reimbursement from Sewer Fund	720,000	637,082	743,914
750-47608	Reimbursement from Storm Sewer Fund	15,000	0	0
750-47620	Reimbursement from Auditorium Fund	25,000	53,998	9,619
750-47650	Reimbursement from Sanitation Fund	260,000	292,140	277,163
750-47700	Reimbursement from Vehicle Maint. Fund	135,000	159,348	70,465
750-49199	Miscellaneous Revenues	0	6,935	3,472
	TOTAL RECEIPTS	$5,180,000	$5,510,376	$5,386,378
	TOTAL AVAILABLE FUNDS	$6,090,967	$6,417,569	$6,292,061
APPROPRIATIONS:				
750-7641-53240	Claims	$5,565,967	$4,981,854	$4,901,280
750-7641-53299	Miscellaneous Contracts	525,000	524,748	483,587
	TOTAL APPROPRIATION	$6,090,967	$5,506,602	$5,384,867

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
801	***FIRE PENSION FUND***			
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
801-41102	Real Estate Taxes	$121,054	$115,168	$107,442
801-46101	Outside Fire Contracts	1,000	811	963
	TOTAL RECEIPTS	$122,054	$115,979	$108,405
	TOTAL AVAILABLE FUNDS	$122,054	$115,979	$108,405
APPROPRIATIONS:				
801-1041-52104	Fire Pension	$122,054	$115,979	$108,405
	TOTAL APPROPRIATION	$122,054	$115,979	$108,405

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
802	***POLICE PENSION FUND***			
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
802-41102	Real Estate Taxes	$121,054	$115,168	$107,442
	TOTAL RECEIPTS	$121,054	$115,168	$107,442
	TOTAL AVAILABLE FUNDS	$121,054	$115,168	$107,442
APPROPRIATIONS:				
802-1111-52103	Police Pension	$121,054	$115,168	$107,442
	TOTAL APPROPRIATION	$121,054	$115,168	$107,442

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
810	***MUNICIPAL COURT COMPUTERIZATION FUND***			
	BALANCE AVAILABLE	$27,174	$32,640	$42,588
REVENUES:				
810-44105	Computer Court Fees	$50,000	$47,932	$42,159
	TOTAL RECEIPTS	$50,000	$47,932	$42,159
	TOTAL AVAILABLE FUNDS	$77,174	$80,572	$84,747
APPROPRIATIONS:				
810-7721-532	Contractual Services	$47,174	$35,087	$28,964
810-7721-533	Materials and Supplies	30,000	18,312	23,142
	TOTAL APPROPRIATION	$77,174	$53,399	$52,106

812 ***MUNICIPAL COURT SPECIAL PROJECTS FUND***

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$294,475	$252,847	$204,803
REVENUES:				
812-44101	Court Fines and Costs	$65,000	$66,000	$57,908
	TOTAL RECEIPTS	$65,000	$66,000	$57,908
	TOTAL AVAILABLE FUNDS	$359,475	$318,847	$262,711
APPROPRIATIONS:				
812-7721-532	Contractual Services	$179,813	$21,524	$8,403
812-7721-533	Materials and Supplies	179,662	2,848	1,460
	TOTAL APPROPRIATION	$359,475	$24,372	$9,863

820	***MANDATORY DRUG FINES FUND***	BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$78,755	$68,551	$54,605
REVENUES:				
820-44103	Mandatory Drug Fines	$10,000	$41,247	$11,154
820-45101	Sale of Assets	0	5,332	2,793
	TOTAL RECEIPTS	$10,000	$46,579	$13,947
	TOTAL AVAILABLE FUNDS	$88,755	$115,130	$68,552
APPROPRIATIONS:				
820-1111-532	Contractual Services	$20,000	$17,500	$0
820-1111-54448	Operating Equipment	68,755	18,875	0
	TOTAL APPROPRIATION	$88,755	$36,375	$0

821	***STATE FORFEITURE FUND***	BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$45,302	$54,360	$20,053
REVENUES:				
821-44102	Seizures and Forfeitures	$20,000	$0	$38,109
	TOTAL RECEIPTS	$20,000	$0	$38,109
	TOTAL AVAILABLE FUNDS	$65,302	$54,360	$58,162
APPROPRIATIONS:				
821-1111-53293	Other Law Enforcement	$60,302	$9,058	$3,801
821-1111-53395	Community Education/Prevention	5,000	0	0
	TOTAL APPROPRIATION	$65,302	$9,058	$3,801

822	***FEDERAL FORFEITURE FUND***			
	BALANCE AVAILABLE	$0	$18,703	$24,985

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		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
REVENUES:				
822-44102	Seizures and Forfeitures	$50	$0	$0
822-49101	Interest Income	50	2	69
	TOTAL RECEIPTS	$100	$2	$69
	TOTAL AVAILABLE FUNDS	$100	$18,705	$25,054
APPROPRIATIONS:				
822-1111-54448	Operating Equipment	$100	$18,705	$6,350
	TOTAL APPROPRIATION	$100	$18,705	$6,350

823	***LLEBG FUND***	BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$0	$0	$0
REVENUES:				
823-49197	Federal Grants	$10,250	$10,228	$0
	TOTAL RECEIPTS	$10,250	$10,228	$0
	TOTAL AVAILABLE FUNDS	$10,250	$10,228	$0
APPROPRIATIONS:				
823-1111-54448	Operating Equ pment	$10,250	$10,228	$0
	TOTAL APPROPRIATION	$10,250	$10,228	$0

824	***UNCLAIMED MONIES FUND***	BUDGET 2020	ACTUAL 2019	ACTUAL 2018
	BALANCE AVAILABLE	$19,537	$19,356	$19,646
REVENUES:				
824-49188	Stale Dated Checks	$1,000	$2,008	$0
	TOTAL RECEIPTS	$1,000	$2,008	$0
	TOTAL AVAILABLE FUNDS	$20,537	$21,364	$19,646
APPROPRIATIONS:				
824-7141-55101	Transfer to General Fund	$3,500	$1,827	$0
824-7141-56156	Stale Dated Check Liability	17,037	0	289
	TOTAL APPROPRIATION	$20,537	$1,827	$289

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
825	***DR. SPRING LEGACY FUND***			
	BALANCE AVAILABLE	$9,222 *	$9,222	$8,181
REVENUES:				
825-49131	U.S. Treasury Note Interest	$100	$0	$1,041
	TOTAL RECEIPTS	$100	$0	$1,041
	TOTAL AVAILABLE FUNDS	$9,322	$9,222	$9,222
APPROPRIATIONS:				
825-2171-54498	Capital Improvement Reserve	$9,322	$0	$0
	TOTAL APPROPRIATION	$9,322	$0	$0

*Balance Available does not include $10,000 considered to be the non-expendable portion of the trust.

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
826	***BID BOND DEPOSIT FUND***			
	BALANCE AVAILABLE	$34,657	$38,623	$45,620
REVENUES:				
826-49190	Bid Bonds	$40,000	$57,027	$89,713
	TOTAL RECEIPTS	$40,000	$57,027	$89,713
	TOTAL AVAILABLE FUNDS	$74,657	$95,650	$135,333
APPROPRIATIONS:				
826-7131-53432	Bid Bond Refunds	$74,657	$60,993	$97,709
	TOTAL APPROPRIATION	$74,657	$60,993	$97,709

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
829	***BAUGHMAN LEGACY FUND***			
	BALANCE AVAILABLE	$3,346 *	$3,346	$3,347
REVENUES:				
829-49126	CD Interest Income	$100	$0	$0
	TOTAL RECEIPTS	$100	$0	$0
	TOTAL AVAILABLE FUNDS	$3,446	$3,346	$3,347
APPROPRIATIONS:				
829-2171-54498	Capital Improvement Reserve	$3,446	$0	$0
	TOTAL APPROPRIATION	$3,446	$0	$0

*Balance Available does not include $2,000 considered to be the non-expendable portion of the trust.

THE CITY OF ZANESVILLE
WORKING BUDGET 01/01/2020 - 12/31/2020
ORDINANCE #2020-32 (Exhibit A)

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
841	***WE LOVE PETS TAX INCREMENT EQUIVALENT FUND***			
	BALANCE AVAILABLE	$14,125	$6,586	$0
REVENUES:				
841-41130	Tax Exemption Revenue	$7,540	$7,539	$6,586
	TOTAL RECEIPTS	$7,540	$7,539	$6,586
	TOTAL AVAILABLE FUNDS	$21,665	$14,125	$6,586
APPROPRIATIONS:				
841-7832-56110	Restricted Funds	$21,665	$0	$0
	TOTAL APPROPRIATION	$21,665	$0	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
842	***DUTRO DOWNTOWN TAX INCREMENT EQUIVALENT FUND***			
	BALANCE AVAILABLE	$28,136	$15,854	$0
REVENUES:				
842-41130	Tax Exemption Revenue	$41,200	$41,937	$15,854
	TOTAL RECEIPTS	$41,200	$41,937	$15,854
	TOTAL AVAILABLE FUNDS	$69,336	$57,791	$15,854
APPROPRIATIONS:				
842-7832-56110	Restricted Funds	$69,336	$29,655	$0
	TOTAL APPROPRIATION	$69,336	$29,655	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
844	***MUNICIPAL PUBLIC IMPROVEMENT TAX FUND***			
	BALANCE AVAILABLE	$653,503	$591,594	$531,946
REVENUES:				
844-41130	Tax Exemption Revenue	$505,717	$505,716	$494,186
	TOTAL RECEIPTS	$505,717	$505,716	$494,186
	TOTAL AVAILABLE FUNDS	$1,159,220	$1,097,310	$1,026,132
APPROPRIATIONS:				
844-7832-53402	Principal Note Payment	$151,593	$147,144	$142,827
844-7832-53403	Interest Note Payment	76,299	80,744	85,061
844-7832-56110	Restricted Funds	931,328	215,919	206,650
	TOTAL APPROPRIATION	$1,159,220	$443,807	$434,538

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
847	***MAPLE AVE TAX INCREMENT EQUIVALENT FUND***			
	BALANCE AVAILABLE	$48,452	$32,178	$25,581
REVENUES:				
847-41130	Tax Exemption Revenue	$16,274	$16,273	$10,598
	TOTAL RECEIPTS	$16,274	$16,273	$10,598
	TOTAL AVAILABLE FUNDS	$64,726	$48,451	$36,179
APPROPRIATIONS:				
847-7832-56110	Restricted Funds	$64,726	$0	$0
	TOTAL APPROPRIATION	$64,726	$0	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
850	***CEMETERY DEVELOPMENT FUND***			
	BALANCE AVAILABLE	$170,634	$138,940	$110,844
REVENUES:				
850-46162	Sale of Lots	$32,500	$31,695	$28,096
	TOTAL RECEIPTS	$32,500	$31,695	$28,096
	TOTAL AVAILABLE FUNDS	$203,134	$170,635	$138,940
APPROPRIATIONS:				
850-2171-544	Capital Outlay	$203,134	$0	$0
	TOTAL APPROPRIATION	$203,134	$0	$0

		BUDGET 2020	ACTUAL 2019	ACTUAL 2018
851	***CEMETERY ENDOWMENT FUND***			
	BALANCE AVAILABLE	$676,108	$671,882	$672,055
REVENUES:				
851-46160	Perpetual Care	$4,000	$3,522	$3,122
851-46164	Pre-Need Income	1,000	2,570	0
	TOTAL RECEIPTS	$5,000	$6,092	$3,122
	TOTAL AVAILABLE FUNDS	$681,108	$677,974	$675,177
APPROPRIATIONS:				
851-2171-53270	Pre-Need Trust Expenses	$10,000	$1,865	$3,295
851-2171-544	Capital Outlay	286,583	0	0
851-2171-56110	Restricted Funds	384,525	0	0
	TOTAL APPROPRIATION	$681,108	$1,865	$3,295

Public Service Committee
Andrew Roberts, Chair

FEB 1 9 2020

CLERK OF COUNCIL

ORDINANCE NO. 2020 – 33

AN ORDINANCE ESTABLISHING A SINGLE SOURCE WASTE GENERATOR FEE.

WHEREAS, the current City Code does not provide any benefits for high volume users; and

WHEREAS, the Public Service Department believes structured rates will generate additional high volume clients and income for the City while not negatively affecting lower-volume commercial users; and

WHEREAS, it would be beneficial to the City to amend the Codified Ordinances and provide separate rates for single source commercial users based on the volume of wastewater brought to the City.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: Chapter 924.11(k) of the Codified Ordinances of the City of Zanesville is hereby amended in the following manner:

Currently reads:

(k) Treatment Charges for Other Wastes (Commercial). Treatment charges for other waste (commercial & industrial); a charge of twenty-five dollars ($25.00) per truck plus ten cents (10¢) per gallon or a minimum charge of two hundred twenty-five dollars ($225.00) per 2,000 gallons, and if receiving fats, oil, or grease a charge of twenty-five dollars ($25.00) per truck plus twenty cents (20¢) per gallons shall be required.

In addition, a minimum chlorine surcharge of $.004 per gallon will be assessed to all haulers. This surcharge may be adjusted from time to time by the Director of Public Service depending on the cost of chlorine to the City.

Shall be amended to read:

(k) Treatment Charges for Other Wastes (Commercial). Treatment charges for other waste (commercial & industrial); a charge of twenty-five dollars ($25.00) per truck plus ten cents (10¢) per gallon or a minimum charge of two hundred twenty-five dollars ($225.00) per 2,000 gallons, and if receiving fats, oil, or grease a charge of twenty-five dollars ($25.00) per truck plus twenty cents (20¢) per gallons shall be required.

In addition, a minimum chlorine surcharge of $.004 per gallon will be assessed to all haulers. This surcharge may be adjusted from time to time by the Director of Public Service depending on the cost of chlorine to the City.

The commercial rate for a single source waste generator shall be $0.10 per gallon for zero to 500,000 gallons and $0.05 per gallon for 500,001+ gallons.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

_____
SUSAN CULBERTSON,
Clerk of Council

_____
DANIEL M. VINCENT
President of Council

APPROVED:_____, 2020

_____
MAYOR DONALD MASON,

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020-34
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS RELATING TO THE LOCK #10 CANAL TRAIL PROJECT.

WHEREAS, the City, by way of Ordinance 17-65, authorized the Public Service Director to execute a Lease Management Agreement with the State of Ohio, acting by and through its Department of Natural Resources Department (ODNR), for the Muskingum River Lock #10 Canal Park; and

WHEREAS, improvements to the Lock #10 Canal Trail and Park is a crucial enhancement project that would benefit the downtown and Putnam areas; and

WHEREAS, the City hired Sands Decker Engineers to develop the lighting and trail construction plans in order to build the improvements and obtain necessary ODNR approval, which has been completed; and

WHEREAS, the City budgeted $200,000 in the FY 2020 Budget for the improvements, attached as Exhibit A to this ordinance.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The Director of Public Service is hereby authorized to advertise, award, execute all documents, and expend funds in the estimated amount of $197,429 for the installation of electrical facilities and a trail to complete the Lock #10 Canal Trail project.

SECTION TWO: The funds for this project will be taken from Line Item 101-3281-54422 and shall be considered as advanced, repayable from the service payments made through the tax increment financing agreement, authorized by Ordinance 16-130.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

_____
SUSAN CULBERTSON,
Clerk of Council

_____
DANIEL M. VINCENT,
President of Council

APPROVED:_____, 2020

_____
DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

ORDINANCE NO. 2020- 35

AN ORDINANCE AUTHORIZING THE MUNICIPAL COURT JUDGE TO ENTER INTO AN AGREEMENT WITH THE OHIO ATTORNEY GENERAL'S OFFICE FOR THE COLLECTION OF MONIES OWED TO THE ZANESVILLE MUNICIPAL COURT

WHEREAS, the City of Zanesville, by and through City Council passed Ordinance 12-48 which authorized the City to enter into an Agreement with the Ohio Attorney General's Office for collection of certain monies owing to the Zanesville Municipal Court; and

WHEREAS, this original Agreement was never executed, or has otherwise terminated or expired; and

WHEREAS, the Attorney General's Collection Enforcement section has again contacted the Clerk of the Zanesville Municipal Court and offered their services in assisting in debt collection, as is more fully described in Exhibit A; and

WHEREAS, entering into an agreement with the Attorney General's Office with debt collection assistance for Municipal Court would greatly benefit the City financially.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: The Municipal Court Judge is authorized to execute the debt collection agreement with the Ohio Attorney General's Office attached hereto as Exhibit A for the purpose of collecting certain monies owed to the Zanesville Municipal Court.

SECTION TWO: The Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST: _____
SUE CULBERTSON
CLERK OF COUNCIL

_____
DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED: _____, 2020

This legislation approved as to form:

_____
DON MASON
MAYOR

_____
Law Director's Office

MIKE DEWINE

OHIO ATTORNEY GENERAL

Collections Enforcement
Office 614-466-8360
Fax 614-752-9070

150 East Gay St., 21st flr.
Columbus, Ohio 43215
www.OhioAttorneyGeneral.gov

January 25, 2012

Zanesville Municipal Court
Vicky Fulkerson, Clerk of Court
332 South St., PO Box 566
Zanesville, OH 43702

Dear Clerk:

I am writing to inform you about a new service the Attorney General's Collection Enforcement section is developing.

As you may know, the Attorney General's Office is the chief collection agent for all state agencies, boards and commissions and universities. Recently, a change in the law now permits the Attorney General's Collection Enforcement section to collect debt on behalf of local government entities.

I have enclosed a pamphlet explaining this new program. Please feel free to contact us with any questions you may have. I am hoping that you will take advantage of this opportunity to add some money back into your coffers.

If you have questions, please contact Jill Reardon, Director of Internal Collections at 614-466-4510 or LGC@OhioAttorneyGeneral.gov.

Very respectfully yours,

Mike DeWine

Mike DeWine
Ohio Attorney General

Ordinance No. 2020-35

Youngstown (330) 884-7519
Jennifer Zap

Collections Enforcement
Office 614-466-8360
Fax 614-752-9070

150 East Gay Street, 21st Floor
Columbus, OH 43215
www.OhioAttorneyGeneral.gov

DELINQUENT DEBT COLLECTION AGREEMENT BETWEEN THE OHIO ATTORNEY GENERAL AND

I. PARTIES

1.1. THIS DELINQUENT DEBT COLLECTION AGREEMENT (this "Agreement") is between the Ohio Attorney General (hereinafter "Attorney General") and

("Political Subdivision"), collectively referenced herein as the "Parties."

II. PURPOSE

2.1. The Political Subdivision has requested that the Attorney General undertake, and the Attorney General agrees to undertake, the collection of delinquent debt owed to the Political Subdivision, pursuant to Ohio Revised Code ("O.R.C.") § 131.02. This Agreement sets forth the rights, duties and obligations of the Parties and the amounts to be charged, collected and allocated between the Political Subdivision and Attorney General. This Agreement will become effective in ten business days once fully executed ("Effective Date").

III. CERTIFICATION OF DEBT

3.1. The Parties agree that this Agreement shall apply to amounts owed to Political Subdivision that meet the criteria specified on the attached Exhibit "A" (hereinafter the "Debt"). The Parties may, from time to time, change the categories of debt to be certified to the Attorney General by amending Exhibit "A" pursuant to the discretion of the Section Chief of the Collections Enforcement Section of the Attorney General and of the Political Subdivision. Such changes to the categories of debt identified on Exhibit "A" shall not be construed as an amendment or termination of this Agreement.

3.2. Political Subdivision hereby warrants that all Debts certified to the Attorney General for collection pursuant to this Agreement are or will be legally due and owing to Political Subdivision at the time of certification.

3.3. Political Subdivision hereby warrants that it has complied or will comply with all conditions precedent to the legality of certifying the Debt for collection prior to certifying the Debt to Attorney General pursuant to this Agreement.

3.4. Political Subdivision hereby warrants that it has obtained the approval of any person or entity whose approval is required as a condition to entering into this Agreement. True and correct copies of any such approvals shall be attached hereto as Exhibit "B."

3.5. Political Subdivision shall identify and itemize the amounts owed in any bills or mailings issued to the debtors prior to certifying the Debt pursuant to this Agreement. Such itemization shall separately identify penalties, fees, costs and interest, if any, added to the principal balance of the amounts owed. For all Debt certified under this Agreement, Political Subdivision shall maintain account records documenting the principal balance of the amounts owed, as well as any penalties, fees, costs and interest, from the date such debt becomes due and owing to Political Subdivision until the debt is paid in full, resolved or written off as specified herein.

3.6. Political Subdivision shall make all account records related to the Debt fully available to specified Attorney General personnel in order for the Attorney General to actively identify and pursue collection activities. Political Subdivision shall retain account records related to the Debt so long as the Debt remains outstanding, or until the Debt is resolved or written off as specified herein.

3.7. Political Subdivision agrees and shall forward all payments received on certified Debt to the Attorney General. In the event that Political Subdivision accepts a debtor's payment on Debt certified to the Attorney General, Political Subdivision agrees to promptly notify the Attorney General of the details of the payment, including date, amount, remitter, check or instrument number and forward the payment to the Attorney General.

3.8. In the event that any debtor owing Debt certified to the Attorney General files bankruptcy or other insolvency proceeding, Political Subdivision shall immediately notify the Attorney General of such filing. The Attorney General shall cease all collection efforts with regard to such Debt. Political Subdivision remains exclusively and solely responsible for protecting its interest in bankruptcy & other insolvency proceedings. Upon notice that Debt certified to the Attorney General is subject to bankruptcy or other insolvency proceeding, the Attorney General shall close the affected accounts and such accounts shall no longer be considered to be certified to the Attorney General. Other insolvency proceeding may include but is not limited to receivership or foreclosure.

IV. ALLOCATION OF FEES AND COLLECTION COSTS

4.1 The client may choose for each account certified to the Attorney General to bear interest (hereinafter "AGI") at the annual rate established by the Tax Commissioner under O.R.C. § 5703.47. Upon recovery AGI is paid to Political Subdivision, not to Attorney General. AGI may be waived, either by Political Subdivision or the Attorney General. Political Subdivision also has discretion to request that AGI not be assessed as an additional obligation of debtors. If this request is indicated, the cost of AGI will not be added to the Debt. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision as to AGI. If no preference is indicated, Attorney General may waive AGI at its discretion, and the addition of AGI to the Debt will increase the debtors' obligation. The AGI is in place of any separate accruing interest of the Political Subdivision on the Debt once certified to the Attorney General.

4.2 Pursuant to O.R.C. § 131.02, the Attorney General is authorized to deduct the Attorney General's collection cost from all amounts collected, calculated upon all certified amounts recovered, plus interest and fees accruing from the date of certification to Attorney General. Attorney General collection costs may be waived, either by the Attorney General or jointly by the Political Subdivision and the Attorney General. The Parties agree that the Attorney General will pass all Attorney General collection costs on to the debtor as an additional obligation of debtor. The Attorney General collection cost is 10% pursuant to O.R.C. § 109.08.

4.3 Upon agreement, the Attorney General may also hire third party vendors to collect claims for Political Subdivision and to pay such third party vendors for their services ("TPV Fees") from funds collected by them. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision with respect to the assignment of Debt to TPVs. If no preference is indicated the Attorney General will assign Debt to TPVs in accordance with an established assignment strategy. TPV fees shall be paid at rates set by the Attorney General. The Parties agree that the Attorney General will pass all TPV Fees on to debtors as an additional obligation of the debtors.

4.4 Upon agreement the Attorney General may appoint special counsel to collect claims for Political Subdivision and to pay such special counsel for their services ("Special Counsel Fees") from funds collected by them. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision with respect to the assignment of Debt to Special Counsel. If no preference is indicated the Attorney General will assign Debt to Special Counsel in accordance with an established assignment strategy. Special Counsel Fees shall be paid at rates set by the Attorney General. The Parties agree that the Attorney General will pass all Special Counsel Fees on to debtors as an additional obligation of the debtors.

4.5 Political Subdivision may execute a different Service Level Agreement for each category of debt certified pursuant to this Agreement, and each Service Level Agreement shall be attached as additional pages of Exhibit "C."

4.6 Political Subdivision may change or terminate the Service Level Agreement(s) attached hereto as Exhibit "C" upon appropriate written notice as specified therein, and any change or termination of the Service Level Agreement(s) shall not be construed as an amendment or termination of this Agreement.

V. DISBURSEMENT PROCESS/PAYMENT OF COLLECTION COSTS

5.1 On a weekly basis the Attorney General shall disburse to the Political Subdivision the full amounts collected on the Debt minus any applicable collection costs or fees as outlined herein. The Political Subdivision and Attorney General shall have the authority to settle or compromise any account in the Debt which is agreed upon by the Political Subdivision and Attorney General as payment in full based on the best interests of the Parties. At the time of the Attorney General's disbursement to the Political Subdivision, the Political Subdivision will receive the amount collected minus the Attorney General's collection costs and any applicable TPV Fees or Special Counsel Fees pursuant to this Agreement.

5.2 The Parties agree that court cases and judgment liens shall not be dismissed or deemed satisfied without the Political Subdivision's consent that all the fees have been paid by the debtor liable for costs under the court case and/or judgment lien.

5.3 Disbursements to the Political Subdivision of amounts due hereunder may be made via state check or by Automated Clearing House ("ACH") deposit, at the Attorney General's discretion. Political Subdivision acknowledges that the Attorney General prefers to remit all payments by ACH deposit, and Political Subdivision agrees to execute an ACH payment authorization in accordance with the form attached hereto as Exhibit "D" within thirty (30) days after the Effective Date of this Agreement.

VI. CERTIFICATION AND CANCELLATION OF DEBT

6.1. Political Subdivision will certify only Debt to the Attorney General which is past due and final, in accordance with O.R.C. § 131.02(A). O.R.C. § 131.02 provides that the Attorney General and Political Subdivision may determine an appropriate time beyond the regular 45-day requirement to certify delinquent debt. Such exceptions may be made as the Attorney General and the Political Subdivision mutually agree are appropriate.

6.2. The Parties acknowledge and agree that O.R.C. §131.02 empowers the Attorney General to, with the consent of the chief officer of an entity reporting a debt, cancel the debt or cause the same to be canceled. O.R.C. § 131.02(F)(2) provides a general statute of limitations of forty (40) years from the date of certification to collect claims. O.R.C. § 131.02(F)(1) allows the Attorney General to cancel uncollectible claims earlier, with the approval of the Political Subdivision. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision. If no preference is indicated, the write off period will be fifteen (15) years after the date of certification. Exceptions revising the write off period for specified claims or categories of debt may be agreed to by the Attorney General and the Political Subdivision as amendments to the Service Level Agreement, and such amendments shall not be construed as an amendment or termination of this Agreement.

VII. CONFIDENTIALITY

7.1. Any confidential debtor information made available to Attorney General in the course of performance of this Agreement shall be used only for the purpose of carrying out the provisions of this Agreement pursuant to the Attorney General's statutory obligations. Additionally, the Attorney General shall not sell any debtor information to any third parties.

VIII. LIABILITY

8.1. Each Party shall be responsible for its own acts and omissions and those of its officers, employees and agents.

IX. CHOICE OF LAW

9.1. This Agreement is made and entered into in the State of Ohio and shall be governed and construed in accordance with the laws of Ohio. Any legal action or proceeding related to this Agreement shall be brought in Franklin County, Ohio, and the Parties irrevocably consent to jurisdiction and venue in Franklin County, Ohio.

X. COMPLIANCE WITH LAW

10.1. The Parties, in the execution of their respective duties and obligations under this Agreement, agree to comply with all applicable federal, Ohio and local laws, rules, regulations and ordinances.

XI. RELATIONSHIP OF THE PARTIES

11.1. I t is fully understood and agreed that a Party's personnel shall not at any time, or for any purpose, be considered as agents, servants, or employees of the other Party.

11.2. Except as expressly provided herein, neither Party shall have the right to bind or obligate the other Party in any manner without the other Party's prior written consent.

XII. MODIFICATION

12.1. This Agreement constitutes the entire agreement between the Parties, and any changes or modifications to this Agreement shall be made and agreed to by the Parties in writing.

XIII. TERMINATION/EXPIRATION

13.1. Either party may terminate this Agreement for any reason by giving written notice, at least forty-five (45) days in advance of the date of termination, to the other Party via e-mail, facsimile transmission, mail, certified mail or personal delivery to the other Party's signatory to this Agreement.

13.2. If there is pending litigation in connection with any Debt, termination shall not be effective until the Attorney General terminates the legal representation in the litigation matter. The Attorney General shall be compensated for Debt collected and received prior to termination. The Parties agree to cooperate so as to effectuate a speedy and efficient transfer of the work to Political Subdivision.

XIV. SIGNATURES

14.1. The Parties may submit their signatures to the Agreement in counterparts, which taken together will constitute a valid enforceable Agreement. Facsimile or copied signatures shall be considered valid and enforceable.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed, as of the day and year last written below.

ACCEPTED AND APPROVED:

_____ _____,
Date

OHIO ATTORNEY GENERAL
DAVE YOST

By: _____ _____,
Date

Lucas Ward
Section Chief

DELINQUENT DEBT COLLECTION AGREEMENT
BETWEEN THE
OHIO ATTORNEY GENERAL
AND

EXHIBIT "A"

The Parties agree that the following categories of debt may be certified to the Attorney General. All debt must be final with a minimum principal amount of $100.00.

Examples of Categories of Debt to be certified:

(a) Statutory fees as assessed by a Political Subdivision;

(b) Civil court costs; and

(c) Criminal court costs so long as the defendant is not incarcerated on the date the debt is certified.

(d) Debt must be declared final with no chance of appeal or no future changes to the amount of the debt sent to the Attorney General for collection purposes.

(e) Debt from a school system must be as a result of a contractual agreement.

Examples of Categories of Debt NOT to be certified:

(a) Debt that is against a juvenile.

(b) Debt against a presently incarcerated individual.

(c) Debt that is involved in a bankruptcy, rental or foreclosure action.

(d) Debt from any type of utility.

(e) Debt resulting from code enforcement violations.

(f) Debt that results from a red light camera violation/citation.

PLEASE NOTE: THE ATTORNEY GENERAL'S OFFICE RESERVES THE RIGHT TO DECLINE ACCEPTANCE OF ACCOUNTS BASED ON QUANTITY, VALUE, OR DEBT TYPE

PLEASE LIST THE TYPE OF DEBTS YOU WILL BE CERTIFYING TO THE ATTORNEY GENERAL'S OFFICE:

DELINQUENT DEBT COLLECTION AGREEMENT
BETWEEN THE
OHIO ATTORNEY GENERAL
AND

EXHIBIT "B"

The Delinquent Debt Collection Agreement Between the Ohio Attorney General and

, executed by ,

, on _____, is hereby ratified and approved.

POLITICAL SUBDIVISION AUTHORITY (I.E. COUNTY COMMISSIONERS, COUNCIL)

_____ _____,
Date

_____ _____,
Date

_____ _____,
Date

POLITICAL SUBDIVISION LEGAL AUTHORITY (I.E. PROSECUTOR, LAW DIRECTOR)

_____ _____,
Date

DELINQUENT DEBT COLLECTION AGREEMENT
BETWEEN THE
OHIO ATTORNEY GENERAL
AND

EXHIBIT "C"
SERVICE LEVEL AGREEMENT

The following Service Level Agreement is made between the Attorney General of Ohio, Collections Enforcement Section ("AGO") and ("CLIENT"), collectively referenced herein as the "Parties". CLIENT authorizes and the Parties to this Service Level Agreement agree to the following **(if no line is checked, the Parties' agreement is indicated by asterisk, which is the default agreement):**

Attorney General Interest (AGI)	☐ AGO is granted the authority to add AGI to the amount owed by the debtor to be paid to the client (see section IV (4.1) of the Debt Collection Agreement.
AGI	☐ AGO is NOT granted the authority to add AGI to the amount owed by the debtor to be paid to the client.
If AGI is to be added	☐ AGO is granted the authority to waive AGI* ☐ CLIENT and AGO jointly waive AG Interest
Write Off Period:	☐ 15 years* ____ Years (insert number of years)
Third Party Vendor:	☐ AGO will forward uncollected Debt.* ☐ AGO will not forward uncollected Debt.
Special Counsel:	☐ AGO will forward uncollected Debt.* ☐ AGO will not forward uncollected Debt.

Either Party may terminate this Service Level Agreement for any reason by giving written notice, at least forty-five (45) days in advance of the date of termination to the other Party, via e-mail, facsimile transmission, regular U.S. mail, certified mail or personal delivery to the other Party's signatory to this Agreement. Regardless of the termination of this agreement, CLIENT is still legally obligated to certify its outstanding Debt pursuant to the Delinquent Debt Collection Agreement between the Parties, until that Agreement is separately terminated. This Service Level Agreement shall remain and continue in full force and effect unless modified or terminated in writing.

IN WITNESS WHEREOF, the Parties hereto have caused this Service Level Agreement to be executed, as of the day and year last written below.

ACCEPTED AND APPROVED:

_____ _____,

Date

OHIO ATTORNEY GENERAL
DAVE YOST

By: _____ _____,

Lucas Ward
Section Chief

Date

Policies and Procedures	Automated Clearing House (ACH) Processing

Ohio Attorney General
Collections Enforcement Section

I (we) hereby authorize the Ohio Attorney General's Office to initiate entries to my (our) checking/savings accounts at the financial institution listed below, and, if necessary, initiate adjustments for any transactions credited/debited in error. This authority will remian in effect until Ohio Attorney General's Office is notified by me (us) in writing to cancel it in such time as to afford the Ohio Attorney General's Office and the Treasurer of State of Ohio a reasonable opportunity to act on it.

Client Information

Client Name

Client Address

City State Zip Code

Accounting Contact Information

Name Name

email email

Phone Number Phone Number

Financial Institution Information

Financial Institution Name

Financial Institution Address

City State Zip Code

Financial Institution Account Type

Financial Institution Routing Number

Financial Institution Account Number

These numbers are located on the bottom of your check as follows:
1234456789 *123456789101112*
Routing Number *Account Number*

Signature of Authorized Signer Date

Collections Enforcement
150 East Gay St., 21st flr.
Columbus, Ohio 43215
Email: LGC@OhioAttorneyGeneral.gov
614 466-4510

Client Information Questionnaire

Welcome to The Ohio Attorney General's Office, Collections Enforcement Section.

We are very excited about the opportunity to serve your collection needs. Please assist us by completing and returning this form, so we can better understand your collection needs and expectations. Thanks for considering the Ohio Attorney General's Office as a business partner.

1. What type of debt would you like us to collect for you? Please list and describe.

2. Would you like our office to charge interest (Attorney General Interest or "AGI") on your accounts? The AGI would begin accruing upon certification of the debt to our office and would replace any interest that would otherwise accrue on the account. The interest would be paid to you when the balance is paid in full by the debtor.

3. Do you currently use a third party collection vendor? What collection efforts have been made on your accounts before they will be referred to the Attorney General's Office for collection?

4. Do you have the ability to transfer data via FTP (File Transfer Protocol)?

5. Do you have IT personnel to assist with the certification process or do you contract with an IT vendor? Please provide the name; email address and phone number of your internal IT contact personnel or external IT vendor.

6. After the Attorney General's internal collection efforts have been exhausted, do you want our office to send your accounts out to outside collection vendor that the Attorney General's office contracts with for additional collections?

7. After the Attorney General's internal collection efforts have been exhausted, do you want our office to send your accounts to a private attorney ("special counsel") that the Attorney General's office contracts with for additional collections?

8. Will the accounts you will be certifying to us have liens or judgments on them?

9. Will any of the accounts you will be sending the Attorney General's Office for collection purposes involve restitution?

10. Will the court have held drivers licenses or have active warrants on any of the accounts you will be sending to the AGO for collection?

11. Are you interested in the Attorney General's collection section using the Department of Taxation's state tax refund offset program to capture additional payment for your debt?

12. Are you interested in the Attorney General's collection section using the Ohio Lottery offset program to capture payment of your debt?

13. If so, both offset programs require that you provide us with social security numbers for your debtors. Can you provide social security numbers on your debt to be certified?

14. Are you interested in ONLY using our office to capture state tax refunds and lottery offsets to collect your debt with no other active collections on your accounts?

15. Do you have the ability to accept payments from the Attorney General's office electronically (i.e. ACH)?

16. What is your anticipated timeline for turning your debt portfolio over to us for collections?

17. Are there any special concerns or issues with respect to the debt portfolio you would ask us to collect?

18. Finally, please provide your name, e-mail address and telephone number so we may contact you for further discussion.

Please return this form to Jennifer Zap at: Jennifer.Zap@ohioattorneygeneral.gov, or for questions call 330-884-7519.

Collections Enforcement
150 East Gay St., 21st floor
Columbus, Ohio 43215
LGC@OhioAttorneyGeneral.gov

Local Government Debt Collections Business Rules

- **Account Certifications**
  - Certification files are completed by the client using the Local Government Collections (LGC) Template – MS Excel format.
  - Certification files are to be submitted to the Attorney General's Office (AGO) securely using FTPS (Secure File Transfer Protocol).
  - The client will need to have internet access to certify accounts to the AGO and to access the ClientView and Compass software to monitor their payments and accounts.
  - All debt must be final with a minimum principal amount of $100.00
  - The AGO reserves the right to decline accounts based on volume, monetary amount or debt type.
- **Examples of Categories of Debt to be certified:**
  - Statutory fees as assessed by a Political Subdivision;
  - Civil court costs; and
  - Criminal court costs so long as the defendant is not incarcerated on the date the debt is certified.
  - Debt must be declared final with no chance of appeal or no future changes to the amount of the debt sent to the Attorney General for collection purposes.
  - Debt from a school system must be as a result of a contractual agreement.
- **Examples of Categories of Debt NOT to be certified:**
  - Debt that is against a juvenile.
  - Debt against a presently incarcerated individual.
  - Debt that is involved in a bankruptcy, rental or foreclosure action.
  - Debt from any type of utility.
  - Debt resulting from code enforcement violations.

- **Life of a Debt**

  - Debt will be worked by the AGO in-house local debt collectors up to 150 days or longer if a payment plan has been setup with the debtor and debtor remains in compliance. The AGO will confirm debtor contact information, send out a series of automated collection letters and make a series of collection calls to the debtor. Pursuant to O.R.C. §131.02, the AGO will assess a 10% fee to each account (AG collection fee) and the cost will be passed to the debtor. The 10% AGO fee will be taken from each payment made on an account.

  - Upon mutual agreement, accounts can be assigned to an external vendor (Third Party Vendor) for additional collection efforts lasting up to 180 days subsequent to the AGO collection efforts. The 180 days may be extended if debtor is on a payment plan and in compliance. In addition to the AGO collection fee, an additional fee would be added to the account for this service and the cost will be passed to the debtor.

  - Upon mutual agreement, external private attorneys (Special Counsel) can be assigned the debt for up to two years. In addition to the AGO collection fee, an additional fee would be added to the account for this service and the cost passed to the debtor.

  - On any accounts where the debtor's driver's license is being held by a court or there is an active warrant, the AGO will only accept sure funds (money order, certified check etc.) for payment of the debt. The AGO will then notify the client of the payment in full by the debtor.

  - If social security numbers of the debtor are provided, the debt may also be subject to a possible state income tax refund capture and/or lottery offset for up to the full amount owed, including interest, subject to O.R.C. §§ 5747.12 and 3770.073. If the debtor owes money to the Ohio Department of Taxation or any state entity, any Ohio tax refund capture or Ohio lottery capture will be paid to those debts first.

  - The client may choose on their Memorandum of Understanding to only use the AGO to attempt to intercept their debtors' state income tax refund but not engage in active collection of their accounts. In this case, it will be necessary for the AGO to send out one letter to the debtor upon the certification of the account explaining that we are attempting to take any state income tax refund due them. If the debtor contacts the AGO to make payment in full, the AGO will take the payment and notify the client.

  - Local debt will not be combined with any state debt owed for collection purposes.

- The AGO collection process is driven by the AGO account number assigned to that debt. AGO collection letters and collection phone calls are made relative to that specific account number. If a debtor owes debt to multiple local jurisdictions, payment will be accepted according to the account number he/she is responding to as the result an AGO letter or an AGO phone call.

- Clients may request, and the Attorney General may consider, on a case by case basis, alternative collection strategies (i.e. timeframes) on how the client's debt portfolio is collected.

- The AGO will not file liens or judgments or release any previously filed liens or judgments on any debt certified for collections.

- **Archive or Write off of Debts**

  - Client may choose to write off debt by their indication on their Service Level Agreement.

  - Accounts can also be closed and returned to client upon request.

- **Payment Processing and Accounting Issues:**

  - Collections payments to the client will be remitted weekly, via ACH.

  - Clients can view the payment reports that correlate with their weekly ACH payment on the AGO's Compass website.

  - Collections paid with certified funds (i.e. cashier's check, money order) will be paid to the client the following week. Collections paid with a personal check are held eight business days and paid the week following the release of the eight day hold.

- **Direct Payments:**

  - Please make sure that you are referring any debtor wanting to make a payment on an account for which we are collecting to us. The debtors can be instructed to call us at 888-871-8838 or pay by internet at www.OhioAttorneyGeneral.gov/business/pay. Their payment can also be mailed to: Ohio Attorney General P.O. Box 89471, Cleveland, Ohio 44101-6471. They will need to include their Attorney General Account number to ensure that the payment is being posted to their account.

- If on the rare occasion you inadvertently accept a payment on an account we are collecting on, please send the payment the check or money order received from the debtor directly to our accounting section with the account number on it to:

  Ohio Attorney General Collections Enforcement
  Accounting Section
  150 East Gay St., 20th Floor
  Columbus, Ohio 43215

- Referring any debtor to us to make a payment helps us keep our records clean and easy to audit. It will also prevent us from intercepting someone's state income tax refund erroneously, such as when a payment taken by your office has not been noted on our system. If your staff does take a payment from a debtor, kindly let us know immediately and forward the payment to us for processing. If we intercept their state tax refund and issue payment to you causing an overpayment on the account, we will contact you and request that you refund the amount back to the debtor.

- **Reversals**

  - Occasionally, there may be payments made to you by our office that need to be reversed. This happens because, after the payment was issued to you, it came to our attention that the debtor's check had non-sufficient funds, there was a posting error or an alleged fraudulent payment. We do hold personal checks for eight days before posting them to an account to allow for this but, occasionally, we are not informed by the bank until after the eight days have passed and you have been sent the payment.

  - When a payment made to you needs to be reversed, our system subtracts the amount of the payment to be reversed from the next payment to be made to you. Because our system is automated there is no way to let you know that one of the payments made to you needs to be reversed.

  - However, you are able to identify accounts that have a reversal by viewing your ClientView payment report.

  Note:

  1. A payment for an internet personal check will be indicated with the code of IPC.
  2. A payment for an internet personal check that was <u>reversed</u> will be indicated with the code EIPC (See Reports Section below).

- **Reports**
  - Compass software provides access to electronic reports, documents and scanned images relative to your accounts both in PDF or TXT format.
  - Full debt inventory is available at the request of a unit supervisor or manager.
  - Monthly archive reports and bi-annual write-off reports are provided upon request.
  - All clients will have access to ClientView software to view their account data and notes placed by the collectors.

Please contact Jennifer Zap at Jennifer.Zap@ohioattorneygeneral.gov.
Direct: 330-884-7519

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

Ways and Means Committee
And Gildow, Chair

ORDINANCE #2020-36
INTRODUCED BY COUNCIL

ESTABLISHING PAY, BENEFIT, AND EMPLOYMENT POLICIES AND PROCEDURES FOR UNAFFILIATED EMPLOYEES IN THE MUNICIPAL SERVICE.

WHEREAS, Ordinance #19-22 presently governs the pay and benefit policies for unaffiliated employees of the City of Zanesville; and

WHEREAS, it is necessary to replace Ordinance #19-22 in order to update pay and benefit practices, to bring said practices into line with those negotiated by affiliated employees and to make other changes in City policy.

NOW, THEREFORE, BE IT ORDAINED, by the Council for the City of Zanesville, State of Ohio, that:

SECTION ONE: APPLICABILITY OF ORDINANCE

(A) This ordinance shall apply to employees in the service of the City who are not seasonal, elected, represented by collective bargaining contracts, or any others which are governed by separate ordinances.

(B) For the purpose of this ordinance the employees of the City, with the exception of those mentioned in Paragraph (A), shall constitute the unaffiliated group in the municipal service who will perform work and be employees full-time or part-time throughout the year, or for a temporary period of time.

SECTION TWO: APPOINTMENTS IN THE UNCLASSIFIED AND CLASSIFIED SERVICE

(A) All offices and positions which are exempt from examinations and which provide no tenure under the law belong to the unclassified service. Appointment to a position in the unclassified service may be made at the discretion of the appointing authority, and the incumbent may be removed, suspended, or reduced from the position at the pleasure of the same authority.

(B) The classified service shall comprise all persons in the employ of the City not specifically included in the unclassified service.

SECTION TWO: APPOINTMENTS IN THE UNCLASSIFIED AND CLASSIFIED SERVICE CON'T

(C) The authority to make appointments for positions belonging to the classified service shall be vested in the respective appointing authority, subject to proper certification of applicants by the Civil Service Commission.

(1) Each employee in the classified civil service shall serve a period of time at the beginning of an original appointment or immediately following a promotion, which constitutes a trial or testing period for the employee. The probationary period for the unaffiliated classified employee shall be four (4) months.

(2) Upon successful completion of a probationary period, an employee shall be in a permanent status.

(D) All appointments to the classified or unclassified service are governed by Chapter 124 of the Ohio Revised Code and rules and regulations of the Zanesville Civil Service Commission.

SECTION THREE: CLASSIFICATION PLAN

(A) A classification plan has been established and is maintained by the Civil Service Commission for all positions in the municipal service. This plan shall group together classes and pay ranges of those positions which are substantially similar relative to their job duties, responsibility, skills, and requirements, and pay range assignment.

(B) The classification plan shall consist of a list of titles, descriptions of the nature and requirements of the work for each position, classification assignments, and the official allocation of positions to appropriate pay ranges. Job descriptions shall generally reflect job duties and requirements, but shall not be construed as limiting or restricting an employee from performing any related duty or following any instructions required by the employee's supervisor or designee.

(C) The classification plan and allocation of positions to classes and pay ranges may be amended by City Council to ensure that it continually reflects currently assigned duties and responsibilities.

SECTION THREE: CLASSIFICATION PLAN CON'T

(1) For employees in the classified service, if a department head, division head, supervisor, or employee believes that a position is improperly classified, that a change in a classification's job duties or responsibilities has rendered its point factor score inaccurate, that the employee has been assigned to an improper step within the employee's assigned pay range, or that the employee's pay step assignment should be adjusted for some other reason, he/she may report this fact with supporting documentation to the Civil Service Commission. The Civil Service Commission shall make such investigations and inquiries as it deems necessary and issue a recommendation regarding the proposed pay range or pay step adjustment. The Appointing Authority may then submit an ordinance to City Council recommending the proposed pay range or pay step adjustment along with the report of the Civil Service Commission regarding such adjustment.

(2) For employees in the unclassified service, if the Appointing Authority believes that a pay range or pay step adjustment is justified for a position or employee under his/her authority, he/she may submit an ordinance to City Council for approval of any such adjustment.

(D) The Civil Service Commission shall maintain such records as are necessary or required to accomplish the provisions of this ordinance. The records shall include, but not be limited to, a list of current classification titles, a copy of each job description, and a record of the pay range to which each position has been assigned. These shall include a current roster of employees with a record of their service including dates of service; classification assignments, compensation history, and such other information as may be deemed appropriate.

SECTION FOUR: DEFINITIONS

(A) For the purpose of this ordinance, the following definitions will apply:

(1) Demotion—A movement to a different job or position in a lower pay range which is intended to be permanent.

(2) Promotion—A movement to a different job or position in a higher pay range which is intended to be permanent.

(3) Reclassification—A change in an employee's classification in the job classification plan.

(4) Schedule A Employee—An employee whose position is assigned to Compensation Schedule A by Section Five (B) of this ordinance.

(5) Schedule B Employee—An employee whose position is assigned to Compensation Schedule B by Section Five (D) of this ordinance.

SECTION FOUR: DEFINITIONS CON'T

(6) Schedule S Employee—An employee whose position is assigned to Compensation Schedule S by Section Five (C) of this ordinance.

(7) Temporary Assignment—A movement to a different job or position which is meant to be temporary.

(8) Transfer—A movement to a different job or position with no change in pay range, classification or level of responsibility.

SECTION FIVE: COMPENSATION PLAN

(A) All employees subject to the provisions of this ordinance shall be paid a wage in accordance with the attached Compensation Schedules. Said schedules may be amended from time to time through separate ordinance. For current Schedule A Employees, during the years 2018, 2019, & 2020 the pay range and pay step assignment shall not change. An increase of approximately 1.5%, 2% & 2.5% will be given to each employee.

(B) Compensation Schedule A establishes the rates of pay and ranges for each position subject to the provisions of this ordinance, except those positions specified in Sections Five (C) and (D) below. Compensation Schedule A included herein as Exhibits I, Ia, & Ib shall be effective on the first day of the first full pay period in January 2018, 2019, & 2020.

(C) Compensation Schedule S, included herein as Exhibits II, IIa, & IIb establishes the rates of pay and ranges for the following position classifications:

CLASSIFICATION TITLE
Assistant Jail Administrator
Cemetery/Parks Superintendent
City Maintenance Supervisor
Deputy Director/Community Development
Deputy Director/Public Service
Deputy Wastewater Superintendent
Environmental Coordinator
Fire Chief
Fleet Manager
Income Tax Administrator
Jail Administrator
Plant Maintenance Mechanic Foreman
Police Chief
Refuse Collection Supervisor
Sewer/Drainage Maintenance Supervisor
Sewer/Drainage Maintenance Crew Leader
Street Maintenance Supervisor

SECTION FIVE: COMPENSATION PLAN CON'T

CLASSIFICATION TITLE
Street and Refuse Superintendent
Utility Billing Supervisor
Wastewater Lab Supervisor
Wastewater Superintendent
Water Maintenance Crew Leader
Water Maintenance and Metering Supervisor
Water Superintendent

Compensation Schedule S wage increases shall be effective on the first day of the first full pay period in January 2018, 2019, & 2020.

(D) Compensation Schedule B, included herein as Exhibit III, establishes the salary ranges for the following exempt, salaried positions:

CLASSIFICATION TITLE
Assistant Law Director
Budget & Finance Director
City Engineer
Community Development Director

The Appointing Authority may make annual salary adjustments within the position salary range for Schedule B Employees.

(E) Employees may waive annual step increases and/or longevity pay by notifying the City Treasurer in writing of their intention.

SECTION SIX: JOB CLASSIFICATIONS AND PAY RANGES

(A) For each job classification subject to the provisions of this ordinance the following pay or salary ranges apply:

CLASSIFICATION TITLE	PAY RANGE
Accounting Specialist	10
Administrative Assistant to Auditorium Manager	7
Administrative Secretary to the CD Director	7
Administrative Secretary to the Safety Director	7
Administrative Secretary to the Public Service Director	7
Airport Manager	9
Assistant Jail Administrator	S1
Assistant Law Director	B3
Associate Planner	11
Auditing Specialist	5

SECTION SIX: JOB CLASSIFICATIONS AND PAY RANGES CON'T

CLASSIFICATION TITLE	PAY RANGE
Budget and Finance Director	B2
Building Inspector	16
Cemetery/Park Superintendent	S5
Chief Probation Officer	9
City Engineer	B1
City Maintenance Supervisor	S5
Civil Service Employment Coordinator	10
Code Enforcement Officer	9
Code Enforcement Officer/Building Inspector	10
Community Development Director	B2
Court Bailiff	9
Deputy Auditor	10
Deputy Court Bailiff	8
Deputy Court Clerk	9
Deputy Director/Public Service	S5
Deputy Income Tax Administrator	9
Deputy Treasurer	10
Deputy Wastewater Superintendent	S6
Engineering Technician	9
Environmental Coordinator	S4
Executive Secretary to the Mayor	9
Fair Housing Coordinator	8
Fire Chief	S11
Fleet Manager	S5
General Service Worker	10
GIS Specialist	16
Human Resource Manager	15
HVAC Technician/Inspector	13
Income Tax Administrator	S5
Income Tax Auditor/Investigations	8
Income Tax Clerk II	5
Income Tax Clerk III	7
Information Technology Administrator	16
IT Network Technician	14
Jail Administrator	S5
Maintenance Garage Coordinator	6
Master Electrician/Plumbing Tech	11
Municipal Court Bookkeeper	7
Municipal Court Clerk	10
Paralegal	7
Payroll Clerk	5

SECTION SIX: JOB CLASSIFICATIONS AND PAY RANGES CON'T

CLASSIFICATION TITLE	PAY RANGE
Planning & Zoning Administrator	12
Plant Maintenance Mechanic Foreman	S5
Police Chief	S13
Public Service Auditor	8
Purchasing Coordinator	10
Redevelopment Administrator	12
Refuse Collection Supervisor	S3
Secrest Auditorium Manager	10
Secretary to the Fire Chief	6
Secretary to Parks & Cemeteries Superintendent	6
Secretary to the Probation Officer	5
Secretary to the Street and Refuse Superintendent	6
Secretary to the Wastewater Superintendent	6
Secretary to the Water Superintendent	6
Sewer/Drainage Maintenance Crew Leader	S1
Sewer/Drainage Maintenance Supervisor	S2
Storm Water Program Manager	16
Street Maintenance Supervisor	S3
Street and Refuse Superintendent	S6
Traffic Signal Crew Leader	15
Traffic Signal Technician I	9
Utilities Billing Clerk I (Part Time)	4
Utilities Billing Supervisor	S1
Victim/Witness Coordinator	6
Wastewater Laboratory Supervisor	S4
Wastewater Superintendent	S7
Water Maintenance Crew Leader	S1
Water Maintenance and Metering Supervisor	S2
Water Superintendent	S7
Weed, Litter and Property Preservation Manager, Code Enforcement Officer	8

(B) The pay rates for some employees in the Legal Department and the Municipal Court are paid from two different sources. Pay increases for those affected employees shall be paid from said funding sources. The percentage to be paid from each funding source shall be negotiated between the City and the parties.

SECTION SEVEN: INITIAL APPOINTMENT

(A) The normal starting step for a new employee shall be the minimum step in the pay range for the classification to which the employee is assigned. The employee's appointing authority may, however, authorize initial appointments at a step above the minimum rate in cases of exceptional qualifications of the new employee or where outside labor market conditions so necessitate; the maximum starting step shall be Step 9 for Pay Range 4, Step 10 for Pay Ranges 5 and 6, Step 11 for Pay Ranges 7 and 8, and Step 12 for Pay Ranges 9 and higher.

(B) For Schedule B Employees, the Appointing Authority shall determine the annual salary within the established range based on qualifications, length of service and the current labor market.

(C) If a former employee is re-employed in a position which he/she previously held with the City, the Appointing Authority may make an appointment at the appropriate pay range and step of pay at the time of separation of service, insofar as that rate is at, or below, the maximum rate assigned to the employee's classification. The anniversary date for a re-employed person shall be the date of the employee's most recent hire date. Additionally, employees on layoff shall, at the time of reinstatement, be reinstated at the same pay range and step which he/she was assigned at the time of layoff.

SECTION EIGHT: JOB CHANGES

(A) This section establishes procedures for assigning employees to the proper pay step within an assigned range due to a change in job classification or assignment. If these procedures result in an employee's pay rate that is below the minimum of the assigned range, the employee's rate shall be adjusted to the first step of the assigned range. If these procedures result in an employee's pay rate that is above the maximum of the assigned range, the employee's rate shall be adjusted to the last step of the assigned range.

(B) In the case of promotion, an employee will be assigned to the proper step in the promoted position's pay range as described herein.

(1) For Schedule A Employees, the proper step will be determined by applying the following table:

If the new range is:	The new step will be:
One pay range above current	Current step
Two pay ranges above current	Current step minus 1
Three pay ranges above current	Current step minus 2
Four pay ranges above current	Current step minus 3
Etc.	

SECTION EIGHT: JOB CHANGES CON'T

(2) Employees newly assigned to Compensation Schedule S by promotion shall be assigned to Step 1 in the new position's pay range. Employees promoted within Compensation Schedule S shall be assigned to the same step occupied prior to promotion.

(3) The determination whether the movement of an affiliated employee into an unaffiliated position is a promotion will be determined by the Civil Service Commission after point factor analysis. In cases where promotion is granted to an affiliated employee moving into an unaffiliated classified position assigned to Compensation Schedule A, the new rate of pay shall be determined by: assigning the employee to the step closest to the employee's current rate of pay in their newly assigned pay range. The employee will then be granted two additional steps in the promoted position's pay range.

(C) In the case of transfer, an employee shall remain in the same pay range and pay step as assigned prior to such transfer.

(1) The determination whether the movement of an affiliated employee into an unaffiliated position is a transfer will be determined by the Civil Service Commission after point factor analysis. In cases where a transfer moves an affiliated employee into an unaffiliated position assigned to Compensation Schedule A, the new rate of pay will be determined by: assigning the employee to the step closest to the employee's current rate of pay in their newly assigned pay range.

(D) In the case of demotion, the employee is reduced to a classification which requires less skill, knowledge or ability and requires performance of less complex or less responsible work than the employee was required to perform in his/her previous position. Demotions shall be implemented in accordance with the provisions outlined in the Ohio Revised Code and may occur voluntarily, for disciplinary reasons, or as a result of a reduction in force. Regardless of the reason, the employee shall be assigned to the pay range assigned to the employee's new classification.

(1) A Schedule A Employee who is demoted will be assigned to a step in the demoted position's pay range as determined by the following table:

If the new range is:	The new step will be:
One pay range below current	Current step
Two pay ranges below current	Current step plus 1
Three pay ranges below current	Current step plus 2
Four pay ranges below current	Current step plus 3
Five pay ranges below current	Current step plus 4
Etc.	

(2) Employees demoted within Compensation Schedule S shall be assigned to the same step occupied prior to demotion. A Schedule S Employee demoted to a position assigned to Compensation Schedule A shall be placed in the demoted position's pay range by assigning the employee to that step with the pay rate closest to 9% less than the employee's previous pay rate.

(3) The determination whether the movement of an affiliated employee into an unaffiliated position is a demotion will be determined by the Civil Service Commission after point factor analysis. In cases where a demotion moves an affiliated employee into an unaffiliated position assigned to Compensation Schedule A, the new rate of pay will be determined by: applying the compensation schedule by finding the next closest step in the pay range determined by point factoring to be equivalent to the employee's affiliated position; and applying the table in Section Eight (D) (1) to determine the final pay step in the employee's new pay range.

(4) An employee returned to his or her original position during a promotional probationary period will be returned to the same pay step assigned prior to promotion.

(E) In the case of reclassification, the employee shall be assigned to the new classification and to its assigned pay range. The employee's pay rate shall remain the same when the employee is reclassified to a classification with the same pay range as the classification to which the employee was previously assigned.

(1) For Schedule A Employees, when an employee is reclassified to a classification with a higher pay range, the employee will be assigned to the appropriate range and to the step determined by using the table in Section Eight(B)(1) herein. If an employee is reclassified to a classification with a lower pay range, the employee shall be assigned to that range, but his/her pay rate shall remain the same.

(2) Employees newly assigned to Compensation Schedule S by reclassification shall be assigned to Step 1 in the new position's pay range. Employees reclassified within Compensation Schedule S shall be assigned to the same step occupied prior to reclassification.

(3) A Schedule S Employee reclassified to a position assigned to Compensation Schedule A shall be assigned to that step closest to but not below the employee's previous pay rate.

(4) In cases where a reclassification causes an employee's position to move from affiliated to unaffiliated, the new pay rate shall be determined by first adding the applicable pension pick-up percentage to the employee's current hourly rate and then assigning the employee to that step closest to but not below the employee's adjusted pay rate.

SECTION EIGHT: JOB CHANGES CON'T

(F) In the case of a temporary assignment, an employee who is temporarily assigned to a position with a lower rate of pay shall not be reduced in pay. The pay rate of an employee temporarily assigned to a position with a higher rate of pay for four hours or more per day shall be adjusted to that step in the new pay range next above his current rate of pay. Such additional compensation shall be for the entire temporary assignment.

(1) Step 0 in each pay range of Compensation Schedule S shall be used for temporary upgrades of employees pursuant to this ordinance or the appropriate union contract.

(2) The working level pay adjustment for any temporary assignment shall be for no longer than a continuous period of ten (10) weeks. In those cases where the period of added responsibility exceeds ten weeks, the employee shall either return to his/her regular position or the appointing authority shall recognize the continuation of the added responsibilities by promoting the employee to the higher position on either a temporary or permanent basis following the proper legislative and civil service procedures. The Appointing Authority may apply to the Civil Service Commission to extend payments under this provision for a period not to exceed two years.

(G) The effective date of pay changes resulting from promotions, demotions, transfers or reclassifications shall be the first day of the pay period immediately following the date of the action.

(H) An employee working less than 40 hours per week may be paid continuation wages pursuant to the City's wage continuation policy. (Ord. 10-14)

SECTION NINE: OVERTIME COMPENSATION

(A) It shall be the policy of the City to keep work in excess of established schedules at a minimum and to permit such work only when it is necessary to meet urgent City operating requirements.

(B) Overtime work shall include only that work performed by an employee at the direction of a department head or any other authorized representative which exceeds the number of hours comprising the established work week for the position and department.

(C) Except as herein provided, hours worked in excess of forty (40) hours per week will be compensated at the rate of time-and-one-half. Overtime hours worked which are not in excess of forty (40) hours per week actually worked shall be compensated at straight time.

(1) Schedule B Employees are declared exempt from the overtime requirements of the Fair Labor Standards Act and shall not receive compensation for hours worked in excess of forty hours per week.

SECTION NINE: OVERTIME COMPENSATION CON'T

(D) For purposes of computing weekly overtime, holidays, vacation, compensatory time, and jury duty during normal work hours shall be counted as hours worked. Sick leave shall not be counted as hours worked.

(E) The proper city official shall designate those administrative and professional classes which shall be entitled to compensatory time off for hours worked in excess of the normal week with approval of the proper city official. Employees may accumulate a maximum of 180 hours of compensatory time. Employees who, for whatever reason, have accumulated more than 180 hours of accrued compensatory time may not accrue additional time unless their accumulated hours fall below 180. Upon separation, each employee shall be paid in cash for any net accumulation of compensatory time.

(F) Call-in pay shall be provided when an employee is required to report for work at times other than his regular shift or hours of work. Except as herein provided, employees called in under these circumstances shall receive four hours pay at his or her base rate or pay for time actually worked at the applicable rate, whichever is greater.

(1) The call-in minimum for the Police Chief and Fire Chief shall be three hours. Call-in time for which payment is rendered shall not be used for computing the applicable 40-hour. Hours actually worked under the call-in provisions shall count in determining premium pay.

(2) Certain employees may be assigned by their appointing authority to an on-call status if it is necessary for such employees to remain at or near home and to refrain from certain activities so that they are available to respond to a call-in. Employees in this on-call status who are called in outside their regular hours of work shall receive the minimum call-in pay or pay at double their regular rate of pay, whichever is greater.

SECTION TEN: HOLIDAYS WITH PAY

(A) The following shall be holidays with pay for all employees governed by this ordinance except those with temporary status:

1. New Year's Day
2. Martin Luther King, Jr. Day
3. President's Day
4. Memorial Day
5. Independence Day
6. Labor Day
7. Columbus Day
8. Veterans Day
9. Thanksgiving Day
10. Friday after Thanksgiving
11. Christmas Day

SECTION TEN: HOLIDAYS WITH PAY CON'T

12. Three personal holidays selected by the employee with prior approval of the employee's supervisor. An employee is eligible to take a personal holiday after completion of ninety (90) days of service.

(B) When one of the holidays listed above falls on a Sunday, the next following Monday shall be observed as a holiday. When one of the holidays listed above falls on a Saturday, the preceding Friday shall be observed as a holiday. Holidays occurring during vacation shall not be counted as a day of vacation. For purposes of computing compensation for continuous personnel, the actual date of the holiday shall be used rather than the day the holiday is observed.

(C) Employees required to work on the day observed as a holiday shall be granted premium pay at time-and-one-half or compensatory time off at time-and-one-half for actual hours worked.

(1) Schedule B Employees shall not receive premium pay for work on a holiday.

SECTION ELEVEN: VACATIONS

(A) Schedule A Employees shall accumulate vacation leave with pay in accordance with the following schedule for each full pay period of service:

Years of Service	Vacation Hours Accrued Per Pay Period Worked
First year	3.08 hours
After 1 year	3.39 hours
After 5 years	4.26 hours
After 10 years	5.18 hours
After 15 years	6.10 hours
After 20 years	6.72 hours

(B) Except as herein provided, Schedule S Employees shall accumulate vacation leave with pay in accordance with the following schedule for each full pay period of service:

Years of Service	Vacation Hours Accrued Per Pay Period Worked
0 to 5 years	3.1 hours
After 5 years	4.6 hours
After 10 years	5.54 hours
After 15 years	6.2 hours
After 20 years	6.815 hours

SECTION ELEVEN: VACATIONS CON'T

(1) Employees occupying the position classification of Police Chief shall accumulate vacation leave with pay at the rate of 6.2 hours per pay period, except that employees with more than twenty years of service shall accumulate vacation leave with pay at the rate of 6.47 hours per pay period.

(2) Effective January 1 of each year, employees occupying the position classification of Fire Chief shall be credited with 162 work hours of vacation, except that employees with more than twenty years of service shall be credited with 169 work hours of vacation.

(C) Schedule B Employees shall not accrue vacation. The accrued vacation of any employee assigned to Compensation Schedule B shall be placed in a bank and paid out upon separation.

(D) Vacation with pay will not be scheduled during an employee's first six (6) months of service with the City. Vacations shall be scheduled to meet the operating requirements of the City and the preference of the employees. Under no circumstances will an employee be allowed to take vacation in advance.

(E) Except as herein provided, vacation may be accumulated up to the maximum time which is accruable in a two-year period.

(1) Employees occupying the position classification of Fire Chief may carry over 540 hours of vacation to a new year.

(2) Employees moving into the unaffiliated ranks from a union position in the Sanitation Division shall retain the maximum vacation accrual allowed in their previous position until their vacation accrual falls below the maximum authorized herein but for no longer then two years; after two years, such employees will not accrue additional vacation until their vacation accrual falls below the unaffiliated maximum.

(F) Vacation with pay shall be charged out in no less than one-hour increments.

(G) Upon separation an employee shall be paid in cash for his/her unused accumulated vacation leave.

(H) Full-time regular employees in paid status for less than 80 hours in a pay period shall receive a prorated portion of vacation accrual based on actual hours in paid status. Vacation accrual for part-time permanent employees will be prorated according to the number of hours worked per week.

SECTION TWELVE: SICK LEAVE AND LEAVE OF ABSENCE

(A) Each employee shall accumulate sick leave with pay at the rate of 4.6 hours for each eighty (80) hours in paid status. Accumulation of sick leave shall be unlimited.

(B) An employee may use sick leave for:

1. His/her own illness, pregnancy, injury, or exposure to contagious disease;
2. Attendance upon members of his/her household whose illness or injury requires the care of the employee if no other competent adult is living in the household; or
3. A death in the employee's immediate family pursuant to Section Thirteen (C) herein.

As used in this section, the term "household" shall mean two or more persons living together in a single dwelling unit. The term "immediate family" shall mean husband, wife, child, step-child, parent, step-parent, grandparent, mother-in-law, father-in-law, brother or sister of the employee. The department head may require reasonable evidence to support a claim for sick leave and shall, in case of absence for portions of three or more consecutive working days, require a doctor's certificate to justify the absence.

(C) Three days of bereavement leave per occurrence may be used in the event of a death in the employee's immediate family; in certain circumstances, the employee's division or department head may authorize more time off using sick leave.

(D) Employees with ten (10) full years or more of service may elect at retirement to be paid in cash for one-third of the value of his/her accrued sick leave credit. Such payment will be made at the employee's rate of pay at the time of retirement. Payment for sick leave on this basis shall be considered to eliminate all sick leave credit accrued by the employee and shall be made only once to any employee. The maximum payment shall be 500 hours. In the event that an employee dies, the ten (10) year service requirement shall be waived, and payment shall be made to the estate of the deceased.

(E) Department heads shall have the authority to approve vacation, sick leave, and jury duty. Such leaves of absence shall be requested by the employee, approved by the department head, and reported to the proper city official. Leaves of absence for other purposes, with or without pay, shall be authorized by the Civil Service Commission on recommendation of the proper city official. Employees shall not accrue vacation or sick leave while on leave of absence without pay.

(F) An employee may be granted a leave of absence without pay for a period not to exceed twelve (12) months. Leave may be granted for advanced study or other important purposes.

SECTION TWELVE: SICK LEAVE AND LEAVE OF ABSENCE CON'T

(G) Each permanent full-time employee with more than one (1) year of service shall have the option of receiving payment in cash for unused sick leave hours at the end of each payroll year, provided such employee was entitled to sick leave benefits during said payroll year and provided further that the employee was in paid status, based on the following calculation tables:

Sick Leave Hours Used During Payroll Year	Hours Eligible For Reciprocity Payment
0 to 8	48
9 to 16	32
17 to 24	24
25 to 32	16
33 or more	0

(1) For the purpose of sick leave reciprocity computation, any disallowance of sick leave credit shall be considered as hours of sick leave taken during the year.

(2) Schedule B Employees shall not be eligible to receive sick leave reciprocity payments.

(3) Eligible full-time employees may elect to receive the Sick Leave Reciprocity Cash Payment or they may retain their accrued sick leave hours. The number of reciprocity hours paid each employee will be subtracted from his/her total accrued sick leave. The remainder of the employee's unused sick leave shall be forwarded each year. The sick leave reciprocity payment shall be made at the employee's hourly rate in effect on the last day of the final pay period of the previous year.

(H) Employees shall be granted a leave of absence with pay when required to report for jury duty on scheduled work days. Compensation received for jury duty is to be paid by the employee to the City unless such duties are performed outside of normal working hours. Employees released from jury duty prior to the end of their workday shall report to work for the remaining hours.

SECTION THIRTEEN: LONGEVITY PAY

(A) The City of Zanesville will grant longevity pay to permanent full-time and part-time employees in accordance with the following schedule:

Years of Service On June 30	Longevity pay
5	2% of Previous Annual Payroll Earnings
9	3% of Previous Annual Payroll Earnings
13	4% of Previous Annual Payroll Earnings
17	5% of Previous Annual Payroll Earnings
22	6% of Previous Annual Payroll Earnings

Employees who receive longevity pay from the City under the provisions of a labor agreement are not eligible for the longevity pay described herein.

(B) June 30 of each year shall be used to calculate years of service for longevity pay.

(C) Payment shall be made in a lump sum during October of each year during a week when regular payroll checks are not scheduled to be distributed.

(D) Employees on the payroll as of June 30 will be entitled to a prorated share of longevity pay even though they may terminate prior to October 1. This paragraph shall apply only to terminations for those employees who have given a two weeks' notice and not used any benefit pay during those two weeks.

(E) For purposes of this section, "years of service" shall include all years of permanent employment with the City of Zanesville. It shall not include employment with other governmental units.

SECTION FOURTEEN: INSURANCE

(A) The City of Zanesville will offer the same group medical, prescription, dental and vision plan for the employee and eligible family members that it provides to all City employees.

(B) If the spouse of a city employee is employed and is eligible for employer-sponsored health coverage with said employer, he or she must enroll in that particular health plan. If the spouse cannot obtain coverage through his or her employer until a certain date or open enrollment period, the spouse will be covered under the City's plan until he or she can obtain coverage through his or her employer. The spouse must provide documentation to the City that he or she is not eligible for coverage. Employees whose spouse has health insurance coverage through an employer shall receive up to one thousand five hundred dollars ($1,500) per year stipend. If an employee's spouse would be required to pay more than 50% of the insurance premium through their employer, he or she would be allowed to remain on the City's plan. Spouses may also remain on the City's plan under secondary coverage.

SECTION FOURTEEN: INSURANCE CON'T

(C) The City shall establish a health care committee comprised of the Budget and Finance Director, the Mayor, the Law Director, one representative from City Council, two representatives from A.F.S.C.M.E., two representatives from the F.O.P/O.L.C. bargaining unit, one representative from the I.A.F.F. and one representative from the unaffiliated employees. This committee shall meet regularly to review the content of the health care plan for the City and shall explore alternative health care plans, cost saving measures, and proposed changes to current coverage before changes are made.

(D) The employee's payroll deduction for health insurance shall be authorized under a separate ordinance.

(E) While an employee is on Workers' Compensation as a direct result of his/her employment with the City, the City shall continue to pay his/her insurance premiums for up to one year, provided the employee continues paying his/her share of the insurance cost.

(F) Employees must report any family, marital, or Medicare status changes, which affect their health insurance coverage to the Human Resource Manager immediately following such a change. An employee failing to do so is liable for back payments to the City for additional premiums paid by the City on the employee's behalf.

(G) The City of Zanesville shall pay the entire cost of a $20,000 group life insurance policy for each employee which may be converted upon separation.

SECTION FIFTEEN: MILEAGE REIMBURSEMENT

Employees who are authorized to use their private vehicles for public business shall be reimbursed at the standard mileage reimbursement rate established by the Internal Revenue Service of the United States. (Ord. 10-28)

SECTION SIXTEEN: UNIFORM ALLOWANCE

Each year sworn employees of the Police Division will receive a $1,000 uniform allowance. For sworn employees of the Fire Division, the uniform allowance granted shall conform to Part (D) of Article 15 of the contract between the City of Zanesville and Local #88 of the I.A.F.F. Employees occupying position classifications which require a CDL, water or wastewater license shall be reimbursed the cost of renewing said license. Employees occupying position classifications which require employees to wear steel toe safety shoes may be reimbursed up to $100.00 per year. The Public Safety and Public Service Directors shall determine if the position classification is eligible for the reimbursement. Allowed reimbursements must be turned into the Budget & Finance Director no later than May 31st of each year and the employee will receive the reimbursement by June 15th of each year.

SECTION SEVENTEEN: SUSPENSION

The appointing authority may for just cause suspend employees with or without pay.

SECTION EIGHTEEN: ADDITIONAL RULES

The Civil Service Commission and the appointing authority are hereby authorized to develop any additional regulations necessary to implement the policies established in this ordinance.

SECTION NINETEEN: INCONSISTENT ORDINANCES REPEALED

Ordinance No. 13-16, its amendments, and any other ordinance and/or resolution or any part of an ordinance and/or resolution inconsistent herewith are hereby repealed.

SECTION TWENTY: SAVINGS CLAUSE

If any part of this ordinance is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality, or invalidity shall affect only such part of this ordinance and shall not affect or impair any of the remaining provisions of this ordinance. It is hereby declared to be the intention of the Council for the City of Zanesville that this ordinance would have been adopted had such unconstitutional, illegal, or invalid part thereof not been included herein.

SECTION TWENTY-ONE: EFFECTIVE DATE OF ORDINANCE

This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

_____	_____
Susan Culbertson Clerk of Council	Daniel M. Vincent President of Council
APPROVED: _____, 2020	This legislation approved as to form:
_____	_____
Donald L. Mason, Mayor	Law Director's Office

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

Ways and Means Committee
Ann Gildow, Chair

ORDINANCE #2020-37
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING A MAXIMUM SCHEDULE OF POSITIONS FOR THE CITY OF ZANESVILLE'S WORKFORCE

WHEREAS, Ordinance #19-21 presently governs authorized workforce positions for the various City offices and departments; and

WHEREAS, a periodic update of the Maximum Strength Ordinance is necessary to incorporate changes made necessary by the operational needs of the City.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that:

SECTION ONE: The following maximum schedule of positions for the various city offices and departments, effective with the passage of this ordinance, be and hereby is authorized. Each of the following sections, numbered 101-1121, etc., is hereby declared to be a separate and distinct section for the purposes of this ordinance.

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
101-1121	**PUBLIC SAFETY:**	
	Parking Enforcement Officer (Seasonal)	1
101-3281	**PARKS:**	
	Crew Supervisor (Recreation)	1
	Crew Supervisor (Recreation) (upgrade only)	1
	Maintenance Worker	4
	Maintenance Worker (Seasonal)	7
	Maintenance Worker Trainee	1

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
101-4381	**BUILDING & CODE ENFORCEMENT:**	
	Administrative Secretary to the Safety Director	1
	Building Inspector	1
	Code Enforcement Officer/Building Inspector	1
	Code Enforcement Officer	1
	Crew Supervisor (Seasonal)	2
	Maintenance Worker (Seasonal)	6
	Weed, Litter and Property Preservation Manager, Code Enforcement Officer	1
101-7661	**MAYOR:**	
	Executive Secretary	1
101-7681	**AUDITOR:**	
	Accounting Specialist	1
	Auditing Specialist	1
	Deputy Auditor	1
101-7682	**TREASURER:**	
	Deputy Income Tax Administrator	1
	Deputy Treasurer	1
	Income Tax Administrator	1
	Income Tax Auditor/Investigations	1
	Income Tax Clerk II	2
	Income Tax Clerk III	1
	Payroll Clerk (part-time)	1
101-7691	**LEGAL DEPARTMENT:**	
	Assistant Law Directors (80% of wages paid by City):	
	Civil	1
	Prosecutions	1
	Paralegal (70% of wages paid by City)	1
	Victim/Witness Coordinator (100% paid by City)	1
101-7705,-7791	**PUBLIC SERVICE ADMINISTRATION:**	
	Administrative Secretary to Public Service Director	1
	City Engineer	1
	Deputy Director/Public Service	1
	Engineering Technician	1
	GIS Specialist	1

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
101-7712	**CITY COUNCIL:**	
	Clerk of Council	1
101-7721	**MUNICIPAL COURT:**	
	Court Bailiff (60% of wages paid by City)	1
	Deputy Court Bailiff	1
	Deputy Court Clerk	3
	Municipal Court Clerk (60% of wages paid by City)	1
	Municipal Court Bookkeeper (part-time)	1
101-7771	**CIVIL SERVICE COMMISSION:**	
	Civil Service Employment Coordinator	1
101-7781	**CITY HALL:**	
	Maintenance Worker	1
101-7782	**CITY MAINTENANCE:**	
	City Maintenance Supervisor	1
	Traffic Signal Crew Leader	1
	General Service Worker	3
	Traffic Signal Technician I	1
	HVAC Technician/Inspector	1
	Master Electrician	1
101-7861	**HUMAN RESOURCE DEPARTMENT:**	
	Human Resource Manager	1
101-7862	**IT DEPARTMENT:**	
	Information Technology Administrator	1
	IT Network Technician	1
101-7863	**BUDGET & FINANCE:**	
	Budget & Finance Director	1
101-7864	**PURCHASING:**	
	Purchasing Coordinator	1

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
201-1111 to 201-1115	**POLICE:**	
	Communications Operator	11
	General Police Secretary	2
	Maintenance Worker	1
	Police Captain	2
	Police Chief	1
	Police Lieutenant	3
	Police Officer	49
	Police Officer (6-month training, Max 13 pay periods)	2
	Police Records Clerk	4
	Police Sergeant	4
	Secretary to Police Chief	1
202-6541,-6571,-6651,-6991	**STREETS:**	
	Maintenance Worker	8
	Maintenance Worker (Seasonal)	7
	Maintenance Worker Trainee	1
	Secretary to the Street and Refuse Superintendent	1
	Sign Painter	2
	Sign Painter (upgrade only)	1
	Street Maintenance Supervisor	1
	Street and Refuse Superintendent	1
	Vehicle Operator I	3
	Vehicle Operator I (upgrade only)	1
	Vehicle Operator II	2
	Vehicle Operator II (upgrade only)	1
250-1191	**JAIL:**	
	Assistant Jail Administrator	1
	Corrections Officer	23
	Corrections Officer (6 month training)	1
	Jail Administrator	1
	Senior Corrections Officer (upgrade only)	1 per shift
260-1161	**PROBATION:**	
	Chief Probation Officer	1
	Secretary to Probation Officer	1

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
270-1041	**FIRE:**	
	Assistant Fire Chief (56 hr.)	3
	Assistant Fire Chief (40 hr.)	1
	Fire Chief	1
	Fire Fighter	42
	Fire Fighter (6-month training, Max 13 pay periods)	2
	Fire Fighter/EMT – Basic (Upgrade Position)	2
	Fire Fighter/EMT – Intermediate (Upgrade Position)	2
	Fire Fighter – Paramedic (Upgrade Position)	2
	Fire Lieutenant	9
	Fire Lieutenant/EMT – Basic (upgrade Position)	2
	Fire Lieutenant/EMT – Intermediate (Upgrade Position)	2
	Fire Lieutenant – Paramedic (Upgrade Position)	2
	Secretary to the Fire Chief	1
304-4361	**COMMUNITY DEVELOPMENT:**	
	Administrative Secretary to CD Director	1
	Associate Planner	1
	Community Development Director	1
	Fair Housing Coordinator (Upgrade Position)	1
	Planning & Zoning Administrator	1
	Redevelopment Administrator	1
601-6611	**AIRPORT:**	
	Airport Attendant	1
	Airport Manager (part-time)	1
	Maintenance Worker (Seasonal)	1
	Maintenance Worker Trainee	1
602-2171	**CEMETERY:**	
	Cemetery & Parks Superintendent	1
	Maintenance Worker	2
	Maintenance Worker (Seasonal)	6
	Maintenance Worker Trainee	1
	Secretary to Parks & Cemeteries Superintendent	1
	Vehicle Operator I	1
	Vehicle Operator I (upgrade only)	1

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
603-5470,-5471,-5472,-5473	**WATER:**	
	Maintenance Worker	10
	Maintenance Worker (Seasonal)	3
	Maintenance Worker Trainee	1
	Plant Maintenance Mechanic II	1
	Public Service Auditor	1
	Secretary to the Water Superintendent	1
	Utilities Billing Clerk I	3
	Utilities Billing Clerk I (Part-Time)	1
	Utilities Billing Clerk II	1
	Utilities Billing Clerk III	1
	Utilities Billing Supervisor	1
	Vehicle Operator I	3
	Vehicle Operator I (upgrade only)	1
	Water Lab Analyst	1
	Water Maintenance Crew Leader	2
	Water Maintenance & Metering Supervisor	1
	Water Meter Reader	2
	Water Meter Reader (upgrade only)	1
	Water Meter Service Technician	3
	Water Meter Service Technician (upgrade only)	1
	Water Plant Operator I	2
	Water Plant Operator II	1
	Water Plant Operator III	2
	Water Superintendent	1
604-5451,-5452	**SEWER:**	
	Deputy Wastewater Superintendent	1
	Environmental Coordinator	1
	Industrial Wastewater Technician I	1
	Industrial Wastewater Technician I (upgrade position)	1
	Industrial Wastewater Technician II	1
	Industrial Wastewater Technician II (upgrade position)	1
	Maintenance Worker	5
	Maintenance Worker (Seasonal)	5
	Maintenance Worker Trainee	1
	Plant Maintenance Mechanic I	3
	Plant Maintenance Mechanic I (upgrade position)	1
	Plant Maintenance Mechanic II	1
	Plant Maintenance Mechanic II (upgrade only)	1
	Plant Maintenance Mechanic Foreman	1

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
604-5451,-5452	**SEWER CON'T:**	
	Secretary to the Wastewater Superintendent	1
	Sewer /Drainage Maintenance Crew Leader	1
	Sewer/Drainage Maintenance Supervisor	1
	Sewer/Drainage Technician	1
	Vehicle Operator I	3
	Vehicle Operator I (upgrade position)	1
	Vehicle Operator II	1
	Vehicle Operator II (upgrade position)	1
	Wastewater Field Technician	1
	Wastewater Field Technician (upgrade position)	1
	Wastewater Laboratory Analyst	1
	Wastewater Laboratory Supervisor	1
	Wastewater Plant Operator I	4
	Wastewater Plant Operator II	1
	Wastewater Plant Operator III	1
	Wastewater Superintendent	1
608-5462	**STORM SEWER:**	
	Storm Water Program Manager	1
620-3261	**SECREST AUDITORIUM:**	
	Maintenance Worker (Seasonal)	1
	Secrest Auditorium Manager	1
	Administrative Assistant to Auditorium Manager	1
	Stage Technician	15
	Technical Director	1
	Stage Hand/Custodian	30
650-5481	**REFUSE:**	
	Litter/Recycling Coordinator (upgrade only)	1
	Maintenance Worker (Seasonal)	4
	Maintenance Worker Trainee	1
	Refuse Collection Crew Leader	4
	Refuse Collection Crew Leader (upgrade only)	4
	Refuse Collection Supervisor	1
	Refuse Collector	10

SECTION		NUMBER OF CLASSIFICATIONS BY DIVISION
700-7631	**VEHICLE AND EQUIPMENT MAINTENANCE:**	
	Fleet Manager	1
	Maintenance Garage Coordinator	1
	Maintenance Worker (Seasonal)	2
	Maintenance Worker Trainee	1
	Vehicle Mechanic	4
	Vehicle Mechanic (upgrade only)	1
	Vehicle Service Worker	1

SECTION TWO: Ordinance #19-21 and any other ordinances or resolutions or any part of an ordinance or resolution inconsistent herewith is hereby repealed.

SECTION THREE: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

_____
Susan Culbertson,
Clerk of Council

_____
Daniel M. Vincent,
President of Council

APPROVED: _____, 2020

_____
Donald L. Mason,
Mayor

This legislation approved as to form:

_____
Law Director's Office

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

Ways and Means Committee
Ann Gildow, Chair

ORDINANCE #2020-38
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO PURCHASE A 2019 FORD F-450 MEDIC TRUCK FROM HORTON EMERGENCY VEHICLES AND FURTHER AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO A LEASE AGREEMENT FOR FINANCING

WHEREAS, The City's Fire Department currently operates a 1995 Ford Econoline Medic Unit, and the unit needs to be replaced; and

WHEREAS, Horton Emergency Vehicles offers a 2019 Ford F-450 Medic Unit through State of Ohio Procurement contract #800330, STS233; and

WHEREAS, The approximate purchase price of the unit is $238,000.00 which will require financing.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City Official is hereby authorized to purchase a 2019 Ford F-450 Medic Unit through State of Ohio Procurement contract #800330, STS233.

SECTION TWO: The Budget & Finance Director is hereby authorized to execute all necessary documents for the lease/purchase of the Medic Unit associated with this ordinance.

SECTION THREE: The cost of the Medic Unit is estimated to be $238,000.00. The lease/purchase agreement will be for a three (3) year term. The annual payments are estimated to be $85,000.00 and shall be paid from 270-1041-53450.

SECTION FOUR: For the reasons stated above, this ordinance is declared to be an emergency measure provided it receives the affirmative vote of six (6) or more members of City Council. This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED_____, 2020

ATTEST: _____
Susan Culbertson
Clerk of Council

_____
Daniel M. Vincent
President of Council

APPROVED: _____, 2020

_____
Donald L. Mason, Mayor

This legislation approved as to form:

_____
Law Director's Office

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020-39
INTRODUCED BY COUNCIL

AN ORDINANCE AMENDING CHAPTER 1105.10 AND CHAPTER 1353.04

WHEREAS, through a comprehensive review of the Planning and Zoning Code, The Community Development Department has identified a need to update the chapter; and

WHEREAS, according to Section 1117.01 "To adapt to changing development conditions and provide for the phased implementation of the City Comprehensive Plan, the Planning Commission may from time to time recommend, and Council may adopt, amendments to the provisions of the text of this Zoning Code...as provided by the Ohio Revised Code.", and

WHEREAS, the Community Development Staff has recognized a need to amend and update the Code pertaining to the Historic Preservation Board; and

WHEREAS, proper notification of the intent of this proposed legislation was given in a newspaper of general circulation; and

WHEREAS, after taking testimony and discussion, the Zanesville Planning Commission has recommended to City Council that the proposed amendment to Chapter 1105.10 and Chapter 1353.04 be approved.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: Chapter 1105.10 of the City of Zanesville Planning and Zoning Code currently reads:

1105.10 HISTORIC PRESERVATION BOARD MEMBERS.

(a) The Historic Preservation Board shall consist of seven members who meet the following criteria:

(1) One member of Council whose term shall expire with each term of Council membership, however, the Mayor may reappoint the same Council representative if such representative is re-elected; and

(2) At least one resident and/or one active principal owner-operator of a business of each historic overlay district whose term shall expire every two years on December 31 to coincide with the expiration of the term of Council. The Mayor may reappoint members when their terms expire.

(3) At least two preservation-related professional members (this shall include the professions of architecture, architectural history, history, archeology, planning or related disciplines) to the extent such professionals are available in the City. One or both of these appointees may also qualify for appointment under subsections (a)(l) through (a)(3) hereof.

(4) All members shall demonstrate special interest, experience or knowledge in historic preservation, architecture or related disciplines and issues.

(b) The Mayor shall, with the advice and consent of Council:

(1) Appoint all members;

(2) Appoint a new member to fill the unexpired term of any member whose place has become vacant; and

(3) Fill any vacancies on the Board within sixty days, unless extenuating circumstances require a longer period.

(c) The members shall elect:

(1) One member to serve as Chairman; and

(2) Another to serve as Vice Chairman to serve as Acting Chairman in the absence of the Chairman.

(d) Council shall have the power to remove any member for cause after a public hearing is held and a copy of the charges against such member has been delivered to the member at least ten days prior to the hearing. The member shall be given an opportunity to answer such charges.

(e) All members shall be appointed for a term of five years that are staggered and shall serve without compensation.

(f) The Community Development Director, or his/her designee, shall serve as the Executive Secretary of the Historic Preservation Board.

SECTION TWO: Chapter 1105.10 of the City of Zanesville Planning and Zoning Code shall be amended to read as follows:

1105.10 HISTORIC PRESERVATION BOARD MEMBERS.

(a) The Historic Preservation Board shall consist of seven members who meet the following criteria:

(1) One member of Council whose term shall expire with each term of Council membership, however, the Mayor may reappoint the same Council representative if such representative is re-elected; and

(2) At least one resident and/or one active principal owner-operator of a business of each historic overlay district whose term shall ~~expire every two years on December 31 to~~ coincide with the expiration of the term of Council. The Mayor may reappoint members when their terms expire.

(3) At least two preservation-related professional members (this shall include the professions of architecture, architectural history, history, archeology, planning or related disciplines) to the extent such professionals are available in the City. One or both of these appointees may also qualify for appointment under subsections (a)(l) through (a)(3) hereof.

~~(4) All members shall demonstrate special interest, experience or knowledge in historic preservation, architecture or related disciplines and issues.~~

(4) Once the requirements of subsections (a)(1) through (a)(3) hereof have been met, the remaining seats shall be filled with members who demonstrate a special interest, experience or knowledge in historic preservation, architecture or related disciplines.

(b) The Mayor shall, with the advice and consent of Council:

(1) Appoint all members;

(2) Appoint a new member to fill the unexpired term of any member whose place has become vacant; and

(3) Fill any vacancies on the Board within sixty days, unless extenuating circumstances require a longer period.

(c) The members shall elect:

(1) One member to serve as Chairman; and

(2) Another to serve as Vice Chairman to serve as Acting Chairman in the absence of the Chairman.

(d) Council shall have the power to remove any member for cause after a public hearing is held and a copy of the charges against such member has been delivered to the member at least ten days prior to the hearing. The member shall be given an opportunity to answer such charges.

~~(e) All members shall be appointed for a term of five years that are staggered and shall serve without compensation.~~

(e) All members shall serve without compensation and be appointed for a term of five years that shall be staggered, unless otherwise specified in subsections (a)(1) and (a)(2).

(f) The Community Development Director, or his/her designee, shall serve as the Executive Secretary of the Historic Preservation Board.

SECTION THREE: Chapter 1353.04 of the City of Zanesville Codified Ordinances currently reads:

1353.04 APPOINTMENTS.

The Historic Preservation Board, as specified in the City Zoning Code, shall consist of six members appointed by the Mayor, with the advice and consent of Council. For the purpose of historic preservation review, two persons, who meet one of the following descriptions, shall serve in an advisory capacity:

(a) Professionals in the disciplines of architecture, history, architectural history, planning, archaeology or related disciplines; and

(b) Such persons as having demonstrated special interest, experience or knowledge in history, architecture or related disciplines.

Vacancies on the board shall be filled according to Section 1105.10 (b) of the Planning and Zoning Code.

SECTION FOUR: Chapter 1353.04 of the City of Zanesville Codified Ordinances shall be amended to read as follows:

1353.04 APPOINTMENTS.

The Historic Preservation Board, as specified in the City Zoning Code, shall consist of ~~six~~ **seven** members appointed by the Mayor, with the advice and consent of Council. ~~For the purpose of historic preservation review, two persons, who meet one of the following descriptions, shall serve in an advisory capacity:~~

~~(a) Professionals in the disciplines of architecture, history, architectural history, planning, archaeology or related disciplines; and~~

~~(b) Such persons as having demonstrated special interest, experience or knowledge in history, architecture or related disciplines.~~

Appointments shall be filled in accordance with Section 1105.10 (a) of the Planning and Zoning Code.

Vacancies on the board shall be filled according to Section 1105.10 (b) of the Planning and Zoning Code.

PASSED: _____, 2020.

ATTEST: _____

SUSAN CULBERTSON
CLERK OF COUNCIL

_____

DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED: _____, 2020.

_____

DON MASON
MAYOR

THIS LEGISLATION
APPROVED AS TO FORM

_____

LAW DIRECTOR'S OFFICE

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020-40
INTRODUCED BY COUNCIL

AN ORDINANCE TO AMEND AND REVISE THE ZONING MAP AND MAKE PERMANENT ZONING IN THE CITY OF ZANESVILLE, OHIO AS HEREIN PROVIDED

WHEREAS, an application has been duly made requesting a zone change from C-2 Community and Regional Commercial to C-4 Highway Commercial; and

WHEREAS, proper notification of the intent of this Council to consider this request to rezone the below described property was given to abutters within 200 feet of the requested rezoning and in a newspaper of general circulation; and

WHEREAS, after testimony and discussion the Zanesville Planning Commission recommended to City Council that the zone change request further identified on Exhibit "A", be approved.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: The application for rezone change with respect to the real property hereinafter described and shown in Exhibit "A" and Exhibit "B" is hereby approved and the zoning with respect to said property is so changed.

SECTION TWO: The Zoning Map of the City of Zanesville, Ohio, and the same is hereby amended and revised by changing the zoning as follows:

From the existing zoning district of C-2 Community and Regional Commercial to C-4 Highway Commercial on all properties as shown in Exhibit "A", situated in the City of Zanesville, County of Muskingum, and State of Ohio.

SECTION THREE: This Ordinance shall take effect upon the approval of the Mayor and from and after the earliest period allowed by law.

PASSED: _____, 2020.

ATTEST: _____
SUSAN CULBERTSON
CLERK OF COUNCIL

_____
DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED: _____, 2020.

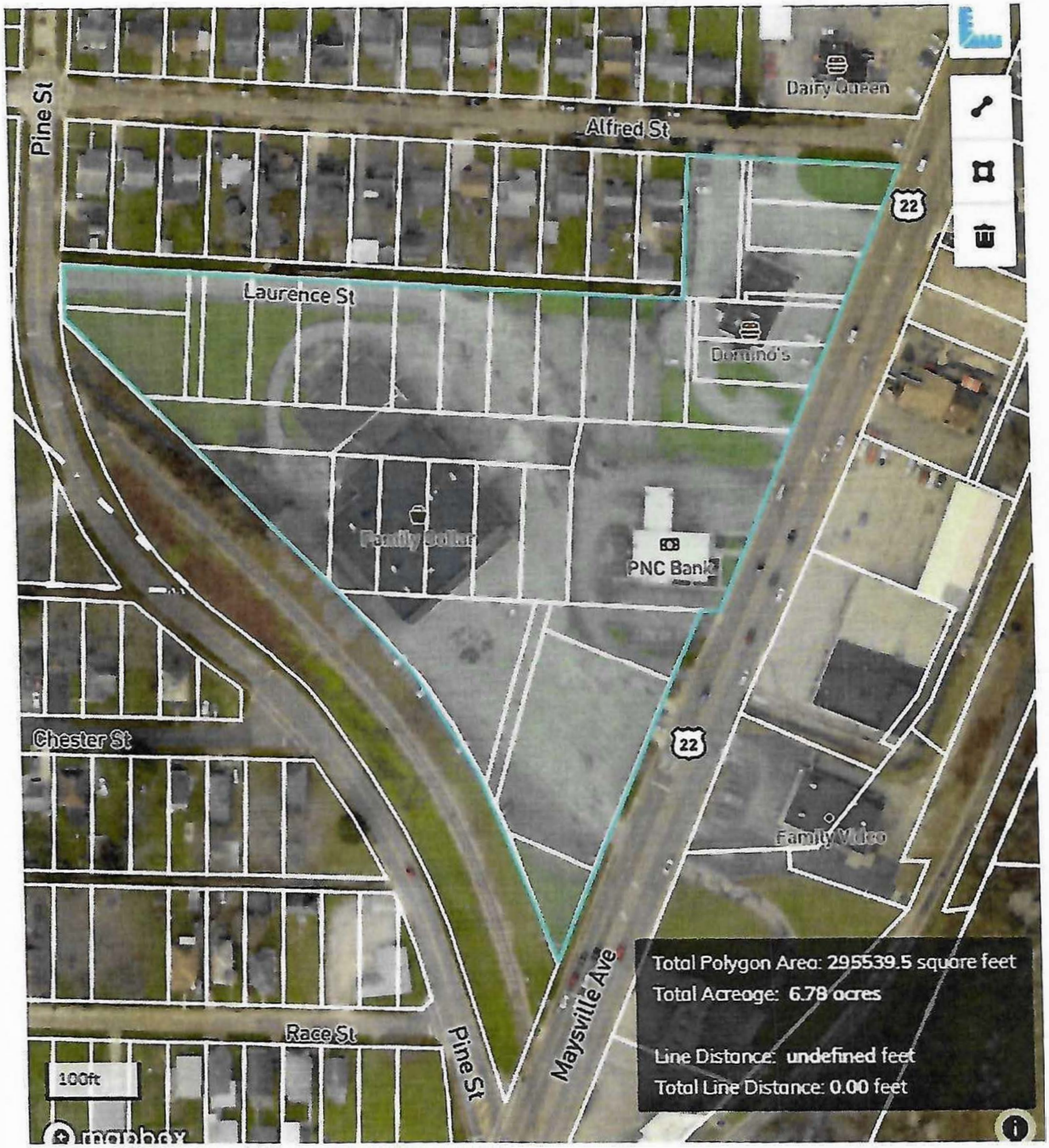
_____
DON MASON
MAYOR

THIS LEGISLATION
APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

Exhibit "A" Ordinance 2020-40

Muskingum County Parcel Number	
82-04-01-01-000	82-08-01-40-000
82-08-01-38-000	82-08-01-41-000
82-04-01-03-000	82-08-01-42-000
82-04-01-02-000	82-08-01-43-000
82-08-01-01-000	82-08-01-44-000
82-08-01-39-000	82-08-01-45-000



RECEIVED

Fe 19 2020

CLERK OF COUNCIL

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020 - 41

AN ORDINANCE REAFFIRMING ORDINANCE 03-73 ESTABLISHING THE BOUNDARIES OF THE GREENWOOD COMMUNITY REINVESTMENT AREA AND REAFFIRMING ORDINANCE 06-76 THAT AMENDED THE INCENTIVE TERM FOR NEW CONSTRUCTION AND REMODELING

WHEREAS, Ordinance No. 03-73, dated December 24, 2003, and attached hereto as Exhibit A, established a Community Reinvestment Area (CRA) in the Greenwood/Market Street neighborhood in order to encourage housing maintenance and economic and community development in this area; and

WHEREAS, Ordinance No. 03-73 reserved the right for the City Council to re-evaluate the designation of the Community Reinvestment Area after December 31, 2004 at which time the Council may direct the Housing Officer not to accept any new applications for exemptions as described in Section 3735.67 of the ORC; and

WHEREAS, Ordinance No. 06-76, dated June 27, 2006, and attached hereto as Exhibit B, amended the incentive term for qualifying new construction and remodeling in the Greenwood Community Reinvestment Area; and

WHEREAS, the 2019 Housing Needs Assessment completed by Bowen National Research for the City of Zanesville specifically recommends Preservation and Renovation of Existing Housing, Redevelopment of Vacant and Unused Structures, Development of Vacant Parcels, and Implementing/Modifying Policies to Encourage and Support the Development of New Residential Units, and therefore reaffirming the boundaries and incentive terms are deemed beneficial to the City.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: That the Council of the City of Zanesville, hereby reaffirms Ordinance No. 03-73 establishing and describing the boundaries of the Greenwood Community Reinvestment Area.

SECTION TWO: That the Council of the City of Zanesville reserves the right to re-evaluate the designation of the Community Reinvestment Area every two years beginning no later than March 31, 2022, at which time the Council may direct the Housing Officer not to accept any new applications for exemptions as described in Section 3735.67 of the ORC.

SECTION THREE: That the Council of the City of Zanesville hereby reaffirms Ordinance No. 06-76 amending the incentive term for qualifying new construction and remodeling in the Greenwood Community Reinvestment Area.

SECTION FOUR: This Ordinance shall take effect upon the approval of the Mayor and from and after the earliest period allowed by law.

Ordinance No. 2020-41

PASSED: _____, 2020.

ATTEST: _____

SUSAN CULBERTSON
CLERK OF COUNCIL

_____

DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED: _____, 2020.

_____

DONALD L. MASON
MAYOR

THIS LEGISLATION
APPROVED AS TO FORM

_____

LAW DIRECTOR'S OFFICE

INTRODUCED BY MARK S. BAKER
COMMUNITY DEVELOPMENT

RECEIVED
AUG 6 2003
CLERK OF COUNCIL

ORDINANCE NO. 03-73

MAKING FINDINGS AND DETERMINATIONS AS PERMITTED IN SECTIONS 3735.65 TO 3735.70 OF THE OHIO REVISED CODE, ESTABLISHING AND DESCRIBING THE BOUNDARIES OF "COMMUNITY REINVESTMENT AREAS" AND DESIGNATING A HOUSING OFFICER TO ADMINISTER THE PROGRAM.

WHEREAS, the Council of the City of Zanesville, Ohio desires to pursue all reasonable and legitimate incentive measures to assist in encouraging housing maintenance and economic and community development in areas that have not enjoyed reinvestment by remodeling or new construction; and

WHEREAS, a survey of housing as required by Ohio Revised Code (ORC) Section 3735.66 has been prepared for the area to be included in the proposed Community Reinvestment Area; and

WHEREAS, areas were found that contain housing facilities, or structures of historical significance, and wherein new housing construction and repair of existing facilities or structures are discouraged; and

WHEREAS, the maintenance and construction of structures in such areas would serve to encourage economic stability, maintain real property values, and generate new employment opportunities; and

WHEREAS, the remodeling of existing structures and the construction of new structures in this Community Reinvestment Area constitutes a public purpose for which real property exemptions may be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ZANESVILLE, OHIO:

SECTION ONE: The area designated as the Greenwood Community Reinvestment Area constitutes an area in which housing facilities or structures of historical significance are located, and in which new construction or repair of existing facilities has been discouraged.

SECTION TWO: That the boundaries of the Greenwood Community Reinvestment Area are as follows:

(a). Beginning at the northeast boundary, being the corner of Eastman Street and Hamline Avenue, the eastern boundary line; including all properties that fall on the southern side of the northern boundary, Eastman Street. Eastman Street continues until meeting Underwood Street, which goes south, including all properties that fall to the east of the western boundary; Underwood continues by becoming Greenwood Avenue and later meeting at the corner of East Main Street and Ninth Street at the southwest boundary. East Main Street continues as the southern boundary and includes all properties north of the southern boundary of East Main Street, where it meets Wheeling Avenue and continues as the southern boundary until intersecting with Weller Alley, the eastern boundary, and including all properties west of this boundary. Weller Alley continues northward crossing over Greenwood Avenue and later becoming Hamline Avenue until intersecting at the place of beginning being the corner of Eastman Street and Hamline Avenue, the northeast boundary.

SECTION THREE: Only residential, commercial and/or industrial properties consistent with the applicable zoning regulations within the designated Community Reinvestment Area will be eligible for exemptions under this Program.

SECTION FOUR: Within the Community Reinvestment Area, the percentage of the tax exemption on the increase in the assessed valuation resulting from improvements to commercial and industrial real property and the term of those exemptions shall be negotiated on a case-by-case basis in advance of construction or remodeling occurring according to the rules outline in the ORC Section 3765.67. The results of the negotiation as approved by this Council will be set in writing in a Community Reinvestment Area Agreement as outlined in ORC Section 3735.671.

For residential property, a tax exemption on the increase in the assessed valuation resulting from improvements as described in ORC Section 3735.67 shall be granted upon proper application by the property owner and certification thereof by the designated Housing Office for the following periods. Residential applications must be filed with the Housing Officer no later than six months after construction completion. The percentage of the tax exemption on the increase in the assessed valuation resulting from improvements to residential properties shall be 100% of the assessment.

(a) (5) years, (term the same for all) for the construction and remodeling of dwellings containing not more than two housing units and upon which cost of remodeling is at least $2,500, as described in ORC Section 3735.67.

(b) (6) years (negotiated – up to 12 years) for existing commercial and industrial facilities shall be negotiated on a case-by-case basis in advance of at least $5,000 of construction or remodeling occurring.

(c) (8) years (negotiated – up to 15 years) for new commercial or industrial facilities shall be negotiated on a case-by-case basis in advance of construction occurring.

If remodeling qualifies for an exemption, during the period of the exemption, the exempted percentage of the dollar amount of the increase in market value of the structure shall be exempt from real property taxation. If new construction qualifies for an exemption, during the period of the exemption, the exempted percentage of the structure shall not be considered to be an improvement on the land on which it is located for the purpose of real property taxation.

SECTION FIVE: All commercial and industrial projects are required to comply with the state application fee requirements of ORC Section 3735.672 (C).

SECTION SIX: To administer and implement the provisions of this Ordinance, the City of Zanesville Community Development Department is designated as the Housing Officer as described in Section 3735.65 through 3735.70.

SECTION SEVEN:

(a) That a "Community Reinvestment Area Housing Council" shall be created, consisting of two members appointed by the Mayor, two members appointed by the Council and one member appointed by the Planning Commission. The majority of the members shall then appoint two additional members who shall be residents within this area. Terms of the members of the Council shall be for three years. An unexpired term resulting from a vacancy in the Council shall be filled in the same manner as the initial appointment was made.

(b) A Tax Incentive Review Council has been established pursuant to ORC Section 5709.85 and consists of three representatives appointed by the Board of County Commissioners, two representatives of the municipal corporation, appointed by the Municipal CEO with Council concurrence, the county auditor or designee and a representative of each affected Board of Education. At least two members must be residents of the City of Zanesville. The Tax Incentive Review Council shall review annually the compliance of all agreements involving the granting of exemptions for commercial or industrial real property improvements under Section 3735.671, of the ORC and make written recommendations to the Council as to continuing, modifying or terminating said agreement based upon the performance of the agreement.

SECTION EIGHT: The City Council reserves the right to re-evaluate the designation of the Community Reinvestment Area after December 31, 2004 (ODOD suggests an annual review) at which time the Council may direct the Housing Officer not to accept any new applications for exemptions as described in Section 3735.67 of the ORC.

SECTION NINE: The review council shall also hear appeals under 3735.70, of the ORC.

SECTION TEN: The Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of this Council, that all deliberations of this Council and of its committees, if any, which resulted in formal action were

taken in meetings open to the public, in full compliance with the applicable legal requirements, including Section 121.22 of the ORC.

SECTION ELEVEN: This ordinance shall take effect and be in force from and after the earliest period allowed by law and upon confirmation by the Community Development Department of the findings in this Ordinance.

PASSED: August 25, 2003

ATTEST: Vicki A. Todd
VICKI A. TODD,
Secretary of Council

JOANNE K. WINLAND,
President of Council

APPROVED: August 26, 2003

John F. Fenton
JOHN F. FENTON
Mayor

THIS LEGISLATION APPROVED
AS TO FORM

LAW DIRECTOR'S OFFICE

I certify that Ordinance No. 03-73
was published in the Times Recorder
_____ 20___ _____ Clerk

RECEIVED
JUN 21 2006
CLERK OF COUNCIL

MARGARET A. DEEDRICK, DIRECTOR
COMMUNITY DEVELOPMENT

ORDINANCE NO. 06-76 —
INTRODUCED BY COUNCIL

AN ORDINANCE AMENDING ORDINANCE #03-73 WHICH ESTABLISHED A GREENWOOD COMMUNITY REINVESTMENT AREA.

WHEREAS, Ordinance 03-73 established a Community Reinvestment Area (CRA) in the Greenwood/Market Street neighborhood in order to encourage housing maintenance and economic and community development in this area; and

WHEREAS, the maintenance and construction of structures in the area serve to encourage economic stability, maintain property values and generate new employment opportunities; and

WHEREAS, in order to maximize private investment through this incentive, the term for new construction and remodeling needs to be extended.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ZANESVILLE, OHIO:

SECTION ONE: Section Four, Part (a) of Ordinance 03-73 which reads:

"(5) years, (term the same for all) for the construction and remodeling of dwellings containing not more than two housing units and upon which cost of remodeling is at least $2,500, as described in ORC Section 3735.67."

Shall be amended to read:

"(15) years, (term the same for all) for the construction and remodeling of dwellings containing not more than two housing units and upon which cost of remodeling is at least $2,500, as described in ORC Section 3735.67."

SECTION TWO: This term shall be retroactively applied commencing from the date of the original legislation.

SECTION THREE: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: June 26, 2006

ATTEST: Joan L. Ziemer
Joan L. Ziemer
Clerk of Council

Ralph D. Hennessey
Ralph D. Hennessey
President of Council

APPROVED: June 27, 2006

Howard S. Zwelling
Howard S. Zwelling
Mayor

This legislation approved as to form:

Law Director's Office

I certify that Ordinance No. 06-76
was published in the Times Record
6-30/7-7-2006 Joan L Ziese Clerk

CLERK OF COUNCIL
JUN 21 2006

Auditor Andrew Body

ORDINANCE NO. 2020-42
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE CITY AUDITOR TO PAY THE INVOICES OF VARIOUS DEPARTMENTS USING 2020 MONEY FOR 2019 INVOICES AND DECLARING AN EMERGENCY.

WHEREAS, at the beginning of the year, final bills of 2019 cannot be estimated thus causing various purchase orders that need council approval; and,

WHEREAS, an ordinance is needed at the beginning of each year to approve a list of purchase orders; and,

WHEREAS, another ordinance is necessary, because the first ordinance was approved early in the year; and,

WHEREAS, an emergency exists so that all vendors can be paid on a timely basis, so that the City may avoid litigation and/or cessation of vital utility services which could cause a threat to the health, safety and welfare of our citizens.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: That the City Auditor is hereby authorized to pay the following invoices listed below:

American Electric Power	35,011.47	Wastewater
American Electric Power	26,387.93	Water
Caldwell Tanks	6,072.00	Public Service
Best Equipment Co.	5,754.34	Wastewater
Environmental Management	3,740.00	Water

SECTION TWO: For the reasons stated in the preamble hereto, this ordinance is declared to be an emergency measure. Provided it receives the affirmative votes of six or more members of Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor. Otherwise, this ordinance shall take effect and be in force from and after the earliest period allowed by law.

Ordinance No. 2020-42

PASSED_____, 2020

ATTEST:_____

Susan Culbertson
Clerk of Council

_____

Daniel M. Vincent
President of Council

APPROVED:_____,2020

This legislation approved as to form:

_____

Donald Mason
Mayor

_____

Law Director's Office

Ordinance Numbers 2020-14 and 2020-15 have been postponed until March 9, 2020.

They relate to the ABM Energy Conservation Program and Contracts.

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 20 - 17
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PUBLIC SERVICE DIRECTOR TO APPLY FOR AN OPWC (OHIO PUBLIC WORKS COMMISSION) GRANT AND ZERO INTEREST LOAN AND EXECUTE CONTRACTS IN CONNECTION WITH THE ROUND 35 STATE ISSUE 1 PROGRAM, IF APPROVED.

WHEREAS, the City of Zanesville is eligible for Round 35 State Issue 1 Financial Assistance contingent upon proper application submittal and State approval; and

WHEREAS, authorized legislation by City Council is appropriate to submit applications and execute contracts in connection with State Issue 1 Financial Assistance Program for Round 35.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The Public Service Director is hereby authorized to apply for a grant and zero interest loan application and execute contract(s), if offered, for Round 35 State Issue 1 Financial Assistance Program and infrastructure improvement for OPWC Round 35.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

Susan Culbertson
Clerk of Council

Daniel M. Vincent
President of Council

APPROVED: _____, 2020

THIS LEGISLATION APPROVED AS TO FORM

DONALD MASON
Mayor

Law Director's Office

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 20 - 18

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO AN AMENDED PROFESSIONAL CONTRACT WITH POGGEMEYER DESIGN GROUP INC. FOR DESIGN, BIDDING, AND CONSTRUCTION SERVICES FOR THE REPLACEMENT OF THE LINDEN AVENUE SANITARY SEWER PUMP STATION.

WHEREAS, the City of Zanesville Wastewater Treatment Plant has identified the need to replace the Linden Avenue Sanitary Sewer Pump Station, and issued a request for qualifications for the engineering design, bidding, and construction of said project; and

WHEREAS, Poggemeyer Design Group Inc. was selected from the firm submissions to provide engineering design and bidding services for the project; and

WHEREAS, Ordinance 18-117 authorized $51,500 for engineering design and bidding services for the project; and

WHEREAS, due to staff workload, the administration would like to add construction engineering services to the contract.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to enter into an amended contract with Poggemeyer Design Group, Inc. for engineering design, bidding, and construction services in conjunction with the replacement of the Linden Avenue Sanitary Sewer Pump Station, attached as "Exhibit A".

SECTION TWO: The estimated cost of services shall be amended from $51,500 to $97,700, and the additional $46,200 shall be taken from Line Item 612-5453-53225, as detailed within the Scope of Services.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT
President of Council

APPROVED: _____, 2020

THIS LEGISLATION APPROVED AS TO FORM

DONALD MASON,
Mayor

LAW DIRECTOR'S OFFICE

☐ CLIENT
☐ ARCHITECT/ENGINEER

Ordinance 2020-18
Exhibit A

POGGEMEYER
DESIGN GROUP

Contract Amendment

PROJECT:
Linden Avenue Pump Station Replacement

CONTRACT AMENDMENT NUMBER: 1

DATE: 1/24/2020

PDG PROJECT NUMBER: **110300-004**

TO CLIENT:
City of Zanesville
401 Market Street
City Hall - Rm 228
Zanesville, Ohio 43701

PROJECT MANAGER: Neal R. Materni

CONTRACT DATE: January 24, 2020

The Contract is changed as follows:
This Contract amendment is for the addition of Construction Administration, Construction Observation and construction staking services for the Linden Avenue Pump Station Replacement. All fees will be billed on a time and expense basis at PDG's 2020 rate schedule, which is attached.

Attached is a summary of the updated cost allocations.

The original Contract Sum :	$ 51,500
The net change by previously authorized Contract Amendments :	$ 0
The Contract Sum prior to this Contract amendment :	$ 51,500
The Contract Sum will be **(increased) (decreased) (unchanged)** by this Amendment in the amount of :	$ 46,200
The new Contract Sum including this Contract Amendment :	$ 97,700
The Contract Time will be increased by :	(240) days

NOT VALID UNTIL SIGNED BY THE ARCHITECT/ENGINEER AND CLIENT

Poggemeyer Design Group, Inc.
Architect/Engineer

1168 North Main Street
Bowling Green, Ohio 43402
ADDRESS

BY *(Signature)*

BY (Signature)

1/24/2020
DATE

City of Zanesville, Ohio
Client

401 Market Street
Zanesville, Ohio 43701
ADDRESS

BY *(Signature)*

Mr. Scott Brown - Public Service Director
(typed/printed name)

DATE

P:\clients\110300\00004\Contract\CA 1 wpd

Ordinance 2020-18
Exhibit A

City of Zanesville

Project: **Linden Avenue Pump Station Replacement**

Date: **January 24, 2020**

Contract Amendment Summary

Original Contract Cost Allocation:

1.	Topographic Survey:	$ 2,900
2.	Design:	$ 42,500
3.	Bidding & Negotiations	$ 6,100

Total Contract: **$ 51,500**

Contract Cost Allocation with additional Services:

1.	Topographic Survey:	$ 2,900
2.	Design:	$ 42,500
3.	Bidding Phase:	$ 6,100
4.	Eng During Construction:	$ 7,900
5.	Construction Observation:	$ 35,000
6.	Construction Staking	$ 3,300

Total New Contract Price: **$ 97,700**

*** All time will be billed as time and expense at Poggemeyer Design Group 2020 Rate Schedule. Observation budget was based on 45 days of full time on-site Inspection, including reimbursable.**

Ordinance 2020-18
Exhibit A

2020 HOURLY RATES – PROFESSIONAL SERVICES

Sr. Management Principal	$165.00
Managing Principal	$155.00
Principal Owner	$147.50
Executive VP/Department Manager/Senior VP	$142.50
Vice President	$142.50
Sr. Project Manager	$137.50
Project Manager	$135.00
Project Engineer/Architect	$125.00
Design Engineer/Architect	$115.00
Engineer/Architect Intern	$95.00
Sr. Designer	$125.00
Design Technician	$115.00
Sr. CAD Technician	$95.00
CAD Technician	$75.00
Project Developer	$115.00
Project Administrator	$125.00
Project Coordinator	$135.00
Environmental Planning Administrator	$105.00
Project Integrator	$125.00
Project Administration Assistant	$100.00
Housing Specialist	$105.00
Housing Specialist Assistant	$65.00
Housing Inspector	$77.50
Community Development Specialist	$77.00
IT Manager	$115.00
Administrative Support Specialist	$57.50
Administrative Assistant	$65.00
Graphic Design / GIS	$105.00
Professional Surveyor	$142.50
Crew Leader	$125.00
Survey Crew w/Robotics	$140.00
Instrument Person	$115.00
Sr. Project Observer	$77.50
Project Observer	$67.50
General Assistant	$49.50
Sr. Intern	$49.50
College Intern	$42.50

Mileage @ $0.44 per mile

NOTE:

- Reimbursable expenses including Irons, stakes, lath, phone, printing, photos and miscellaneous. Subcontracts are at actual cost. No minimum charges applicable.
- These hourly rates shall be adjusted annually in February of each year through the course of the contract.
- Includes CADD equipment.

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 20 - 19

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BIDDER FOR THE LINDEN AVENUE SANITARY SEWER PUMP STATION PROJECT.

WHEREAS, the City of Zanesville Wastewater Treatment Plant has identified the need to replace the Linden Avenue Sanitary Sewer Pump Station, and issued a request for qualifications for the engineering design, bidding, and construction of said project; and

WHEREAS, through Ordinance 18-117, City Council authorized a contract with Poggemeyer Design Group, Inc. for engineering design and bidding services in conjunction with the replacement of the Linden Avenue Sanitary Sewer Pump Station; and

WHEREAS, through Ordinance 18-142, City Council authorized the proper City official to execute an Ohio Environmental Protection Agency, Water Pollution Control Fund Loan for the Linden Avenue Sanitary Sewer Pump Station Project; and

WHEREAS, the administration is prepared to advertise for bids and enter into a contract with the lowest and best bidder.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to advertise for bids and enter into a contract with the lowest and best bidder in the estimated amount of $745,000 for construction of the Linden Avenue Sanitary Sewer Pump Station Project, which shall be paid from the loan proceeds, and shall come from Line Item 612-5453-54465.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON
Clerk of Council

DANIEL M. VINCENT
President of Council

APPROVED: _____, 2020

DONALD MASON
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020-20____

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT WITH THE LOWEST AND BEST BID FOR A ROOF REPLACEMENT AT C.A.S.S. MIND ACADEMY, 405 MOXAHALA AVENUE, ZANESVILLE, AS PART OF THE CITY'S PY19 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATION PROGRAM OF WORK.

WHEREAS, The City of Zanesville conducted public outreach as required by the Office of Housing and Urban Development and Ohio Development Services Agency (ODSA) in preparation for its PY19 CDBG Allocation Application, and

WHEREAS, the C.A.S.S. Mind Academy made application for a CDBG project to replace the roof at its facility located at 405 Moxahala Avenue; and

WHEREAS, the City of Zanesville Citizen Advisory Council recommended the project for funding to the City of Zanesville, and the Zanesville City Council approved the project as part of its PY19 CDBG Allocation Application; and

WHEREAS, the ODSA and the City of Zanesville entered into the PY19 CDBG Allocation Grant Agreement on November 22, 2019, and

WHEREAS, the City of Zanesville conducted the required environmental review with associated public notice and comment period and has received the Notice of Project Specific Release of Funds Respecting Environmental Grant Conditions Pursuant to 24 CRF Part 58 from the ODSA, Office of Community Development; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that

SECTION ONE: The proper city official is hereby authorized to advertise for bids and enter into a contract with the lowest and best bid for the PY19 CDBG Allocation grant project, known as the C.A.S.S. Mind Academy roof replacement.

SECTION TWO: The estimated cost of the PY19 CDBG Allocation grant project is $80,800, with the entire amount being paid from line item 321-4119-56103.

SECTION THREE: This Ordinance shall take effect upon the approval of the Mayor and from and after the earliest period allowed by law.

PASSED: _____, 2020.

ATTEST: _____
SUSAN CULBERTSON
CLERK OF COUNCIL

_____
DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED: _____, 2020.

THIS LEGISLATION
APPROVED AS TO FORM

_____
MAYOR DONALD L. MASON

_____
LAW DIRECTOR'S OFFICE

ORDINANCE NO. 2020-22
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY THAT IS OBSOLETE, UNNEEDED, AND UNFIT FOR PUBLIC USE PURSUANT TO R.C. 721.15

WHEREAS, the Zanesville Police Department is in possession of certain equipment that has been determined by the Chief of the Police Department and the Public Safety Director to be obsolete, unneeded, and unfit for public use; said equipment being set forth on Exhibit A and incorporated by reference as though rewritten herein (the "Obsolete Equipment"); and

WHEREAS, because of the condition of the Obsolete Equipment and restrictions placed upon the City regarding the disposal of the Obsolete Equipment, by law, it has been determined that the Obsolete Equipment has no value to the City and cannot be legally sold; and

WHEREAS, Section 721.15 of the Ohio Revised Code authorizes the salvage or discarding of obsolete, unneeded, and unfit personal property of the City upon legislative approval;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, Ohio, that:

SECTION ONE: This Council finds that the Zanesville Police Department is in possession of certain old and obsolete equipment, parts and/or other items of tangible property which are obsolete, surplus, have no accessible value to the City, and are no longer needed for any municipal purpose; said equipment more particularly described in Exhibit A (attached hereto and incorporated by reference) and referred to herein as the "Obsolete Equipment."

SECTION TWO: Pursuant to Ohio Revised Code Section 721.15, the City is authorized to discard or salvage the Obsolete Equipment, and this Council hereby authorizes the Public Safety Director to discard or salvage the Obsolete Equipment in a safe and proper manner and to perform all acts required in furtherance thereof.

SECTION THREE: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

_____
Susan Culbertson
Clerk of Council

_____
Daniel M. Vincent
President of Council

APPROVED: _____, 2020

This legislation approved as to form:

_____
Donald Mason, Mayor

_____
Law Director's Office

Ordinance # 2020- 22

EXHIBIT A

CITY OF ZANESVILLE OBSOLETE PROPERTY
January 24, 2020

Public Safety Obsolete Items:

These light bars have not been used since removal in 2013. They are not compatible with presently utilized Zanesville Police vehicles.

Police:

2 Vehicle overhead light bars

To be donated to Zane State College for use in training for their law enforcement program.

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 23

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS AND ENTER INTO A PROFESSIONAL CONTRACT FOR DISPOSAL OF BIO-SOLIDS FROM THE CITY'S WASTEWATER TREATMENT FACILITY.

WHEREAS, the City of Zanesville's Wastewater Treatment Facility collects and processes bio-solids which must be disposed of on a continuing basis; and

WHEREAS, the City of Zanesville has an existing contract with an Environmental Protection Agency (EPA) approved landfill for periodic disposal of the Wastewater Plant sludge for up to a 3-year period.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to advertise for bids and enter into a professional contract, for up to a 3-year period, for disposal of bio-solids generated at the Wastewater Treatment Facility with the lowest and best bidder.

SECTION TWO: The cost for the disposal is estimated to be $135,000.00 per year and shall come from line item 604.5451.53243.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 24

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT FOR THE BRIGHTON BOULEVARD SANITARY SEWER REHABILITATION PROJECT.

WHEREAS, a 10 inch sanitary sewer line on Brighton Boulevard has been identified as needing rehabilitation; and

WHEREAS, Poggemeyer Design Group Inc. was retained through the 2018 General Request for Qualifications to submit an engineer's estimate for the cost of rehabilitating the Brighton sanitary sewer line; and

WHEREAS, Poggemeyer has determined that the total construction costs to camera, clean, and line the Brighton sanitary sewer line will be in the estimated amount of $96,184; and

WHEREAS, the administration is prepared to advertise for bids and award a contract for construction of the Brighton Boulevard Sanitary Sewer Rehabilitation Project and enter into a contract with the lowest and best bidder.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to advertise for bids for the Brighton Boulevard Sanitary Sewer Rehabilitation Project and enter into contract with the lowest and best bidder.

SECTION TWO: The cost of construction to rehabilitate the Brighton Boulevard sanitary sewer line is estimated to be $96,184 and said funds shall come from line item 612-5453-53225.

SECTION THREE: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 25
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO FILE A GRANT APPLICATION FOR CERTAIN IMPROVEMENTS TO THE ZANESVILLE MUNICIPAL AIRPORT.

WHEREAS, the Ohio Division of Aviation, Ohio Department of Transportation, has or will have certain funds available for the improvement of public airports under Fiscal Year 2021, Ohio Capital Improvement Grant Program; and

WHEREAS, the Zanesville Municipal Airport Taxiway B needs rehabilitation; and

WHEREAS, the cost for the Airport Taxiway B Rehabilitation Project is estimated to be $900,000.00, of which the ODOT share is $855,000.00 and the local share shall be $45,000.00 for the design, bid, and construction inspection services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to prepare and execute a grant application in the amount of $900,000 and to submit same to the Office of Aviation, Ohio Department of Transportation requesting participation under Fiscal Year 2021 Ohio Airport Capital Improvement Grant Program for the Airport Taxiway B Rehabilitation Project.

SECTION TWO: The proper City official is hereby authorized to apply to the Ohio Department of Transportation: Office of Aviation for FY 2021 Airport Improvement grant funding, accept said grant funding if awarded, and execute all associated contract documents for the Airport Taxiway B Rehabilitation Project.

SECTION THREE: In connection with this grant application, the City Council understands and intends to provide funding for the local share of the cost for the design, bid, and construction inspection services, estimated to be $45,000.00, with the balance of the funding to be paid by the State of Ohio.

SECTION FOUR: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

_____
SUSAN CULBERTSON,
Clerk of Council

_____
DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

_____
DONAND MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 26
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO FILE A GRANT APPLICATION FOR CERTAIN IMPROVEMENTS TO THE ZANESVILLE MUNICIPAL AIRPORT.

WHEREAS, the Ohio Division of Aviation, Ohio Department of Transportation, has or will have certain funds available for the improvement of public airports under Fiscal Year 2021, Ohio Capital Improvement Grant Program; and

WHEREAS, the Zanesville Municipal Airport Taxiway B needs lighting improvements; and

WHEREAS, the cost for the Airport Taxiway B Lighting Improvements Project is estimated to be $465,000.00, of which the ODOT share is $441,750.00 and the local share shall be $23,250.00 for the design, bid, and construction inspection services.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to prepare and execute a grant application in the amount of $465,000.00 and to submit same to the Office of Aviation, Ohio Department of Transportation requesting participation under Fiscal Year 2021 Ohio Airport Capital Improvement Grant Program for the Airport Taxiway B Lighting Improvements Project

SECTION TWO: The proper City official is hereby authorized to apply to the Ohio Department of Transportation: Office of Aviation for FY 2021 Airport Improvement grant funding, accept said grant funding if awarded, and execute all associated contract documents for the Airport Taxiway B Lighting Improvements Project.

SECTION THREE: In connection with this grant application, the City Council understands and intends to provide funding for the local share of the cost for the design, bid, and construction inspection services, estimated to be $23,250.00, with the balance of the funding to be paid by the State of Ohio.

SECTION FOUR: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

DONAND MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 27
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO A PROFESSIONAL CONTRACT WITH CRAWFORD, MURPHY & TILLY, INC, CONSULTING ENGINEERS (CMT), FOR THE DESIGN, BID, AND CONSTRUCTION PHASE OF THE AIRPORT REHABILITATE RUNWAY 4/22 CRACKSEALING PROJECT.

WHEREAS, CMT was selected through the Ohio Revised Code Section 153.71 "Request for Qualifications" (RFQ) process to provide engineering services for the Zanesville Municipal Airport; and

WHEREAS, the Rehabilitate Runway 4/22 Cracksealing Project has been identified on the City's Municipal Airport capital plan; and

WHEREAS, the City has been notified of grant funding award through the Office of Aviation, Ohio Department of Transportation for improvements to the Rehabilitate Runway 4/22 Cracksealing Project in the amount of $25,000; and

WHEREAS, the administration needs to proceed with the design/bid phase, as detailed in "Attachment A" under the Standard Agreement for Professional Services document, as well as construction oversight, as detailed in "Attachment B" under the Standard Agreement for Professional Services document.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION 1: The Public Service Director is hereby authorized to enter into professional contracts with Crawford, Murphy & Tilly Inc. for design, bid, and construction oversight of the Rehabilitate Runway 4/22 Cracksealing Project.

SECTION 2: The price for the engineering services for said project has been determined to cost $25,000 and shall come from line item 615-6415-54413.

SECTION 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 28
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO A PROFESSIONAL CONTRACT WITH CRAWFORD, MURPHY & TILLY, INC, CONSULTING ENGINEERS (CMT), FOR THE DESIGN, BID, AND CONSTRUCTION PHASE OF THE AIRPORT RUNWAY 4 OBSTRUCTION REMOVAL PROJECT.

WHEREAS, CMT was selected through the Ohio Revised Code Section 153.71 "Request for Qualifications" (RFQ) process to provide engineering services for the Zanesville Municipal Airport; and

WHEREAS, the Runway 4 Obstruction Removal Project has been identified on the City's Municipal Airport capital plan; and

WHEREAS, the City has been notified of grant funding award through the Office of Aviation, Ohio Department of Transportation for improvements to the Runway 4 Obstruction Removal Project in the amount of $25,490; and

WHEREAS, the administration needs to proceed with the design/bid phase, as detailed in "Attachment A" under the Standard Agreement for Professional Services document, as well as construction oversight, as detailed in "Attachment B" under the Standard Agreement for Professional Services document.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION 1: The Public Service Director is hereby authorized to enter into professional contracts with Crawford, Murphy & Tilly Inc. for design, bid, and construction oversight of the Runway 4 Obstruction Removal Project.

SECTION 2: The price for the engineering services for said project has been determined to cost $25,490 and shall come from line item 615-6415-54413.

SECTION 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

SUSAN CULBERTSON,
Clerk of Council

DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 29
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO A PROFESSIONAL CONTRACT WITH CRAWFORD, MURPHY & TILLY, INC, CONSULTING ENGINEERS (CMT), FOR THE DESIGN, BID, AND CONSTRUCTION PHASE OF THE AIRPORT SOUTH RUNWAY WILDLIFE HABITAT REMOVAL PROJECT.

WHEREAS, CMT was selected through the Ohio Revised Code Section 153.71 "Request for Qualifications" (RFQ) process to provide engineering services for the Zanesville Municipal Airport; and

WHEREAS, the South Runway Wildlife Habitat Removal Project has been identified on the City's Municipal Airport capital plan; and

WHEREAS, the City has been notified of grant funding award through the Office of Aviation, Ohio Department of Transportation for improvements to the South Runway Wildlife Habitat Removal Project in the amount of $14,540; and

WHEREAS, the administration needs to proceed with the design/bid phase, as detailed in "Attachment A" under the Standard Agreement for Professional Services document, as well as construction oversight, as detailed in "Attachment B" under the Standard Agreement for Professional Services document.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION 1: The Public Service Director is hereby authorized to enter into professional contracts with Crawford, Murphy & Tilly Inc. for design, bid, and construction oversight of the South Runway Wildlife Habitat Removal Project

SECTION 2: The price for the engineering services for said project has been determined to cost $14,540 and shall come from line item 615-6415-54413.

SECTION 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST:

_____
SUSAN CULBERTSON,
Clerk of Council

_____
DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

_____
DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

Public Service Committee
Andrew Roberts, Chair

ORDINANCE NO. 2020 - 30
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO PURCHASE GRINDER PUMPS FOR THE CITY'S EAST END SEWER COLLECTION SYSTEM FROM COVALEN.

WHEREAS, the Wastewater Division intends to continue the project of installing new E/One grinder pumps in the City's East End Sewer Collection System; and

WHEREAS, Covalen is the sole supplier in our area for the E/One upgrade grinder pump packages, thereby making Covalen an exclusive vendor.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Zanesville, State of Ohio, that:

SECTION ONE: The proper City official is hereby authorized to purchase up to 53 E/One upgrade grinder pump packages and associated electrical panels from Covalen as an exclusive vendor, in an estimated cost of $120,000. The cost for this purchase shall be taken from Line Item 610-5455-54448.

SECTION TWO: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST: _____
SUSAN CULBERTSON,
Clerk of Council

_____
DANIEL M. VINCENT,
President of Council

APPROVED: _____, 2020

_____
DONALD MASON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

AN ORDINANCE ENACTED BY THE CITY OF ZANESVILLE OF MUSKINGUM COUNTY, OHIO FOR CLEANING OF THE BRIDGE CARRYING SR 555 OVER THE MUSKINGUM RIVER IN THE CITY OF ZANESVILLE.

CONSENT LEGISLATION

Ordinance/Resolution #	2020 - 08
PID No.	101428
County/Route/Section	D05-BC-FY 2021

The following is Ordinance 2020-08 (Ordinance/Resolution) enacted by the City of Zanesville (Local Public Agency) of Muskingum County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

SECTION I – Project Description

WHEREAS, the LPA/STATE has identified the need for the described project:

> ***Project to perform bridge cleaning of the abutments, bearings, seats, back walls, piers, scuppers, and expansion joints on SFN 6006280 carrying SR 555 over the Muskingum River, residing halfway in the City of Zanesville. This work will be performed as part of PID 101428, D05-BC-FY 2021.***

WHEREAS, said portion of described project is within the Zanesville City Council area of responsibility.

NOW THEREFORE, be it ordained by the City of Zanesville (LPA) of Muskingum County, Ohio.

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above-described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above-described project as follows:

ODOT shall assume and bear 100% of the necessary costs of the State's highway improvement project. In the event that the LPA requests certain features of appurtenances be included within the State's highway improvement project's design and construction, and which features and appurtenances are determined by the State and FHWA to be not necessary for the State's project, the LPA shall contribute 100% of the cost of those items.

PID No. 101428

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required (if applicable) for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodations, relocations and reimbursement will comply with the current provisions of 23 CFR 65 and the ODOT Utilities Manual.

SECTION V – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable state and federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; (4) hold said right-of-way inviolate for public highway purposes.

SECTION VI – Authority to Sign

The Director of Public Service (Contractual Agent) of said City of Zanesville (LPA) is hereby empowered on behalf of the City of Zanesville (LPA) to enter into agreements with the Director of Transportation necessary to complete the above-described project.

Passed: _____ (Date), 2020.

Attested: _____ (Clerk)

_____ (Officer of LPA – title)

Attested: _____ (Title)

_____ (President of Council)

Following appropriate legislative action, Ordinance 2020-08 (Ordinance/Resolution) shall take effect and be in force after the earliest period allowed by law.

Approved:

Donald Mason
Mayor

This legislation approved as to form:

Law Director's Office

Ordinance 2020-08

PID No. 101428

CERTIFICATE OF COPY
STATE OF OHIO

City of Zanesville of Muskingum County, Ohio
(LPA)

I, Susan Culbertson, as Clerk of the City of Zanesville of Muskingum County, Ohio, do hereby
(LPA)

certify that the foregoing is a true and correct copy of Ordinance 2020-08 adopted by the legislative
(Ordinance/Resolution)

Authority of the said City of Zanesville on the _____ day of _____, 20 20 .
(LPA)

That the publication of such Ordinance 2020-08 has been made and certified of record according to
(Ordinance/Resolution)

law; that no proceedings looking to a referendum upon such Ordinance 2020-08 have been taken;
(Ordinance/Resolution)

and that such Ordinance 2020-08 and certificate of publication thereof are of record in
(Ordinance/Resolution)

Volume _____, Page _____.
(Ordinance/Resolution Record No.)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this

_____ day of _____ 2020.

_____
(Clerk)

(SEAL IF APPLICABLE)

City of Zanesville of Muskingum County, Ohio.
(LPA)

The aforegoing is accepted as a basis for proceeding with the project herein described.
For the City of Zanesville of Muskingum County, Ohio.
(LPA)

Attested: _____ _____ Date _____
(Contractual Agent)

For the State of Ohio

Attested: _____ _____ Date _____
(Director, Ohio Department of Transportation)

RECEIVED

FEB 19 2020

CLERK OF COUNCIL

Ann Gildow,
Ways and Means Chair

ORDINANCE NO. 2020-09A
INTRODUCED BY COUNCIL

ESTABLISHING RATES OF PAY AND BENEFITS FOR SEASONAL EMPLOYEES AND EMPLOYEES ENGAGED IN STAGE AND TECHNICAL SUPPORT AT SECREST AUDITORIUM

WHEREAS, Ordinance No. 11-25 currently governs pay and benefit policies as they apply to seasonal maintenance workers and seasonal crew leaders employed by the City of Zanesville; and

WHEREAS, Ordinance No. 13-104 currently governs pay and benefit policies as they apply to stage and technical support employees of the City of Zanesville; and

WHEREAS, in an effort to attract a larger pool of eligible employees for the positions mentioned above, the City desires to increase the current pay rates.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that:

SECTION ONE: Applicability of Ordinance

This ordinance shall apply to individuals hired as Seasonal Maintenance Workers, Seasonal Crew Leaders, Trainee Stage Hands, Stage Technicians, and Technical Directors.

SECTION TWO: Overtime Compensation

Employees governed by this ordinance shall receive pay at time and a half for any hours over forty hours worked in a week.

SECTION THREE: Leave Time

No vacation leave, sick leave, or compensatory time shall be accrued by the employees governed by this ordinance. Such employees shall receive no paid holidays and, if required to work on a holiday, shall be paid their normal wage.

SECTION FOUR: Allocation of Pay Ranges to Positions

For each class of positions there is hereby established the pay range shown in this section.

CLASSIFICATION TITLE	PAY RANGE
Seasonal Maintenance Worker	7777A
Seasonal Crew Leader	7777D
Stage Hand/Custodian	7777J
Stage Technician	7777K
Technical Director	7777L

SECTION FIVE: Pay Ranges

For each pay range there is hereby established the hourly rates of pay shown in this section.

PAY RANGE	HOURLY RATE	
7777A	Current Minimum Wage Rate	Plus $1.50 per hour
7777D	Current Minimum Wage Rate	Plus $3.00 per hour
7777J	Current Minimum Wage Rate	Plus $1.50 per hour
7777K	Current Minimum Wage Rate	Plus $2.00 per hour
7777L	Current Minimum Wage Rate	Plus $3.00 per hour

In cases where the City hires employees governed by this ordinance, whose pay and benefits will be reimbursed to the City by an outside agency, the pay rates of such employees may be different from the pay rates established above and shall be determined by agreement between the City and the outside agency.

SECTION SIX: Inconsistent Ordinances Repealed

Ordinance No. 11-25 and No. 13-104 and all other ordinances or resolutions or any part of an ordinance or resolution inconsistent herewith are hereby repealed.

SECTION SEVEN: Savings Clause

If any clause, section, or part of this ordinance is found to be unconstitutional, illegal, or invalid, such finding shall affect only such clause, section, or part and shall not affect any of the remaining provisions. It is hereby declared to be the intention of City Council that this ordinance would have been adopted had such unconstitutional, illegal, or invalid clause, section, or part not been included.

SECTION EIGHT: This ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED _____, 2020

ATTEST: _____
Susan Culbertson
Clerk Of Council

_____
Daniel M. Vincent
President Of Council

APPROVED: _____, 2020

This legislation approved as to form:

_____
Law Director's Office

_____
Donald L. Mason
Mayor

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020-11
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE COMMUNITY DEVELOPMENT DIRECTOR TO EXECUTE AN AGREEMENT WITH THE MUSKINGUM SOIL AND WATER CONSERVATION DISTRICT.

WHEREAS, the City of Zanesville and Muskingum Soil and Water Conservation District (MSWCD) partner on a variety of initiatives, an example being the public education effort regarding storm water quality; and

WHEREAS, the MSWCD sponsors the local Urban Greens Program (UGP), which provides public education and access to fresh food through the development of urban gardens in the City of Zanesville; and

WHEREAS, this effort achieves the goal laid out within the City of Zanesville's Comprehensive Plan to support development of urban agriculture within the city; and

WHERAS, MSWCD receives funding for the Urban Greens Program from a variety of sources, one of which is the Muskingum County Farm Bureau; and

WHEREAS, MSWCD has requested the City of Zanesville to be a pass-through for the Farm Bureau donation, which would enable the State of Ohio to match those funds, effectively doubling the donation.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that:

SECTION ONE: The Community Development Director is hereby authorized to execute an agreement, in substantially the same form as attached "Exhibit A", with the Muskingum Soil and Water Conservation District for the MSWCD Urban Greens Program.

SECTION TWO: This Ordinance shall take effect upon the approval of the Mayor and from and after the earliest period allowed by law.

PASSED: _____, 2020.

ATTEST:

SUSAN CULBERTSON CLERK OF COUNCIL	DANIEL M. VINCENT PRESIDENT OF COUNCIL

Ordinance No. 2020-11

APPROVED: _____, 2020 **THIS LEGISLATION APPROVED AS TO FORM**

_____
DONALD L. MASON,
MAYOR

_____
LAW DIRECTOR'S OFFICE

Agreement between the Muskingum Soil and Water Conservation District and the City of Zanesville for the MSWCD Urban Greens Program

This agreement is made on the _____ day of _____, 20__ between the City of Zanesville (hereinafter referred to as the "City") and the Muskingum Soil and Water Conservation District (hereinafter referred to as the "District").

PURPOSE: The City has identified the need to provide access to healthy food resources for all residents through opportunities for urban agriculture activities such as community gardens, school gardens, home gardens, and urban farms (City of Zanesville Comprehensive Plan, page 89). The District has established the Urban Greens program to support the growth of sustainable urban agriculture and community gardens in Muskingum County by working together with other agencies and organizations to provide education and technical assistance to residents, agencies, organizations, and businesses.

THEREFORE, the City and District agrees as follows:

A. The District agrees to:

1. Provide educational opportunities to schools, groups, and the general public regarding urban agriculture, including gardening, healthy eating, food preparation and storage, etc. Activities may include in-class presentations as well as hands-on clinics or programs.

2. Continue working with Zanesville City Schools on current urban agriculture projects and to assist with the development of new projects.

3. Identify and train volunteers to assist with the community gardens and "Farm to School" garden site(s).

4. Continue working with the Summer Lunch Program to incorporate fresh produce at the "Farm to School" garden site(s).

5. Continue working with partner agencies to provide hands-on learning opportunities for summer youth programs.

6. Continue to provide urban agriculture technical assistance and support by performing soil tests, site reviews and designs, etc.

7. Work with the City and other organizations to provide public community garden sites so that residents and families can establish their own garden plots.

8. Goals and objectives of the program:
   - To support the growth of urban agriculture and community gardens in the City of Zanesville and surrounding Muskingum County.
   - Grow 250 pounds of produce for the Summer Lunch Program at the Farm to School garden sites(s).
   - Engage school-age children in programming by offering classroom presentations and hands-on learning opportunities in the garden.
   - Engage the adult residents and families of the City in urban agriculture by providing community garden sties and educational opportunities in urban agriculture.]
   - Provide technical support and assistance as needed for urban agriculture.

9. The District shall submit an invoice on an annual basis (amount to be determined annually) by March 1, with the invoice to be paid by the City by April 15th each year.

B. The City agrees to:

1. Accept funds from the Muskingum County Farm Bureau Dinner on the farm event, in support of the District's Urban Greens program. The amount will be determined annually by the Muskingum County Farm Bureau and the fund in their entirety will be contributed to the District for the purpose of employing a part-time (intermittent) Urban Agriculture Technician who will oversee the Urban Greens program. Funds will also be permitted to be used for providing said employee training, transportation, supplies, and necessary materials to carry out the goals of the program.

2. Make a payment of said funds, identified above in Section B-1, to the District, by April 15th of each year.

3. Support the Urban greens program by working with the District to identify and encourage the use of public lands for urban agriculture activities, establish regulations and zoning that support urban agriculture, and by considering grants and other funding sources to support the development of urban agriculture sites and programming.

C. It is mutually agreed:

1. Each party to this Agreement intends to carry out all of its respective commitments and obligations under the terms of this Agreement. However, each party to this Agreement is subject to appropriation and/or other authorization for funding in order to fulfill such commitments and obligations. If either party is denied funding, or if it becomes fiscally impossible for it to fulfill its obligations, such party may terminate this Agreement upon sixty (60) days written notice to the other pursuant to item C (8) of this Agreement.

2. This Agreement will remain in effect for one year from the effective day hereof. It may be renewed after a review of the Agreement provisions by both parties and subject to availability of funds for this purpose.

3. This Agreement may be amended at any time as agreed to by the parties hereto.

4. As a condition of this joint Agreement, the District and the City assure and certify that each is in compliance with and will comply in the course of the Agreement with all applicable laws, regulations and other generally applicable requirements, including those set out in 7 CFR 3015 which hereby are incorporated in this Agreement by reference.

5. All activities under this Agreement will be in compliance with the Drug-free Workplace Act of 1988 (Public Law 100-690, title V, Subtitle D).

6. Activities conducted under this Agreement will be in compliance with the nondiscrimination provisions as contained in titles VI and VII of the Civil Rights Act of 198 (Public Law 100-259) and other nondiscrimination statutes, namely Section 504 of the Rehabilitation Act of 1973, and in accordance with the regulations of the Secretary of Agriculture (UCFR-15, Subparts A and B) which provide that no person in the United States shall, on the grounds of race, color, national origin, age, sex, religion, marital status, or handicap be excluded from participation in, be denied benefit of, or be otherwise subjected to discrimination under any program or activity receiving Federal Financial Assistance from the U. S. Department of Agriculture or any agency thereof.

7. Discrimination of programs or services on the basis of race, color, national origin, sex, religion, age, disability, retaliation, political beliefs, sexual orientations, marital or family status, or genetic information is prohibited.

8. Either party can terminate this Agreement by providing a 60-day notice to the other party and final payment is made accordingly.

MUSKINGUM SOIL AND WATER CONSERVATION DISTRICT	CITY OF ZANESVILLE
_____	_____
Rebecca Vansickle MSWCD Board Chairperson	William Arnett Community Development Director
_____	_____
Date	Date

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020-12
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE COMMUNITY DEVELOPMENT DIRECTOR TO EXECUTE A GIFT AGREEMENT WITH THE MUSKINGUM COUNTY FARM BUREAU.

WHEREAS, Ordinance 18-141 authorized the City of Zanesville to execute an agreement with the Muskingum Soil and Water Conservation District (MSWCD) for the Urban Greens Program (UGP), which provides public education and access to fresh food through the development of urban gardens in the City of Zanesville; and

WHEREAS, MSWCD receives funding for the Urban Greens Program from a variety of sources, one of which is the Muskingum County Farm Bureau; and

WHEREAS, the Farm Bureau has requested the City of Zanesville execute a Gift Agreement in order to pass-through the Farm Bureau donation to MSWCD; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio; that:

SECTION ONE: The Community Development Director is hereby authorized to execute a gift agreement with the Muskingum County Farm Bureau for the MSWCD Urban Greens Program, attached as "Exhibit A".

SECTION THREE: This Ordinance shall take effect upon the approval of the Mayor and from and after the earliest period allowed by law.

PASSED: _____, 2020.

ATTEST: _____
SUSAN CULBERTSON
CLERK OF COUNCIL

_____
DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED: _____, 2020

_____
Donald L. Mason,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

Attachment to Ordinance 2020-12
Gift Agreement

This Gift Agreement is made effective as of the _____ day of _____, 2020 between the Muskingum County Farm Bureau (the "Donor") and the City of Zanesville (the "City").

1. Donor agrees to donate to the City a portion of the funds it raises from its 2019 Muskingum County Farm Bureau Dinner on the Farm event, to be used by the City in support of the Muskingum Soil and Water Conservation District's (the "District's") Urban Greens program. The District created the Urban Greens program to support the growth of sustainable urban agriculture and community gardens in Muskingum County by working together with other agencies and organizations to provide education and technical assistance to residents, agencies, organizations, and businesses. The amount donated shall be determined by the Donor in its sole discretion.

2. The City agrees to contribute all funds received from the Donor to the District for the purpose of employing a part-time (intermittent) Urban Agriculture Technician who will oversee the Urban Greens program. Funds will also be permitted to be used for providing said employee training, transportation, supplies, and necessary materials to carry out the goals of the program.

MUSKINGUM COUNTY FARM BUREAU

_____
ERIC REED,
MUSKINGUM COUNTY FARM BUREAU PRESIDENT

_____
DATE

_____
ANDREA KACKLEY,
MUSKINGUM COUNTY FARM BUREAU
ORGANIZATION DIRECTOR

_____
DATE

CITY OF ZANESVILLE

_____
WILLIAM ARNETT,
COMMUNITY DEVELOPMENT DIRECTOR

_____
DATE

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 2020-13
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO AN AMENDED HISTORIC PROPERTY INVESTMENT AGREEMENT IN CONNECTION WITH THE ZANE-ZENITH DOWNTOWN REDEVELOPMENT DISTRICT

WHEREAS, Zanesville City Council previously authorized Ordinance 17-117, which Ordinance certified the property located at 11 North 4th Street, Zanesville, Parcel Number 81-64-03-18-000, as a locally designated historic property (the "Historic Property" or "Zane-Zenith Building");

WHEREAS, Zanesville City Council previously authorized Ordinance 18-92 that engaged the authority granted to the City of Zanesville ("the City") pursuant to Ohio Revised Code ("ORC") Sections 5709.45 through 5709.47 to establish a Downtown Redevelopment District (the "Zane-Zenith DRD") in an area located in Downtown Zanesville and encompassing a 9.65 acre area enclosed by a continuous boundary in which a historic building will be rehabilitated;

WHEREAS, Ordinance 18-93, previously approved by the Zanesville City Council, authorized the proper city official to enter in to a Historic Property Investment Agreement with the Zane-Zenith Company for rehabilitation of the Historic Property;

WHEREAS, Exhibit C of the Historic Property Investment Agreement outlined the planned rehabilitation of the Zane-Zenith Building;

WHEREAS, the Historic Property Owner now desires to increase its investment in rehabilitation of the Historic Property to include changes to the building's façade.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION 1: The Proper City Official of the City of Zanesville is hereby authorized to enter into the Amended Historic Property Investment Agreement contained in Exhibit A, by and between the City of Zanesville and the Zane-Zenith Company.

SECTION 2: The Amended Historic Property Investment Agreement shall be in effect throughout the duration of the Zane-Zenith DRD.

SECTION 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: _____, 2020

ATTEST: _____
SUSAN CULBERTSON
CLERK OF COUNCIL

_____
DANIEL M. VINCENT
PRESIDENT OF COUNCIL

APPROVED:_____, 2020

_____
Donald L. Mason,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

_____
LAW DIRECTOR'S OFFICE

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Zanesville at the Council Meeting held on the ____ day in the month of _____, 2020, and that I am a duly authorized to execute this certificate.

_____

Signature
Susan Culbertson, Clerk of Council

Attachment to Ord. No. 2020-13

Exhibit A

Historic Property Investment Agreement
Between Zane-Zenith Company and City of Zanesville

Ordinance No. 18-93

Community Development Committee
Mark Baker, Chair

ORDINANCE NO. 18-93
INTRODUCED BY COUNCIL

AN ORDINANCE AUTHORIZING THE PROPER CITY OFFICIAL TO ENTER INTO A HISTORIC PROPERTY INVESTMENT AGREEMENT IN CONNECTION WITH THE ZANE-ZENITH DOWNTOWN REDEVELOPMENT DISTRICT

WHEREAS, Zanesville City Council previously authorized Ordinance 17-117, which Ordinance certified the property located at 11 North 4th Street, Zanesville, Parcel Number 81-64-03-18-000, as a locally designated historic property (the "Historic Property" or "Zane-Zenith Building");

WHEREAS, Ordinance 18-92 engages the authority granted to the City of Zanesville ("the City") pursuant to Ohio Revised Code ("ORC") Sections 5709.45 through 5709.47 to establish a Downtown Redevelopment District (the "Zane-Zenith DRD") in an area located in Downtown Zanesville and encompassing a 9.65 acre area enclosed by a continuous boundary in which a historic building will be rehabilitated;

WHEREAS, pursuant to ORC Section 5709.45, which states that a DRD must contain at least one historic property which is being, or will be, rehabilitated, the Zane-Zenith Building has been designated by the City as the Historic Property of the Zane-Zenith DRD which shall undergo rehabilitation, thereby necessitating that the owner of the Historic Property (the "Historic Property Owner") make investment into the rehabilitation of the property;

WHEREAS, the City and Historic Property Owner both desire that the Historic Property Owner makes an investment into the rehabilitation of Zane-Zenith Building so as to preserve its historically significant features and fulfill the Ohio state requirements for establishing a DRD, as established in ORC Sections 5709.45 through 5709.47; and

WHEREAS, this Ordinance authorizes the proper City Official to enter into a Historic Property Investment Agreement with the Historic Property Owner, in substantially the same form as the Agreement contained in Exhibit A, which sets forth the terms for the rehabilitation of the Historic Property, and further certifies that the Historic Property Owner shall make an investment into the rehabilitation of the Zane-Zenith Building, and shall receive compensation for qualified rehabilitation expenditures from the Zane-Zenith DRD fund (the "DRD Fund") in accordance with ORC Section 5709.47, the terms set forth in the Historic Property Investment Agreement, and the Zane-Zenith DRD Economic Development Plan.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Zanesville, State of Ohio, that:

SECTION 1: The Proper City Official of the City of Zanesville is hereby authorized to enter into the Historic Property Investment Agreement contained in Exhibit A, by and between the City of Zanesville and the Zane-Zenith Company.

SECTION 2: The Historic Property Investment Agreement shall be in effect throughout the duration of the Zane-Zenith DRD.

SECTION 3: This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: September 24, 2018

ATTEST: Susan Culbertson
SUSAN CULBERTSON
CLERK OF COUNCIL

Daniel M Vincent
DANIEL M. VINCENT
PRESIDENT OF COUNCIL

Ordinance No. 18-93

APPROVED: September 25, 2018

JEFF HILTON,
Mayor

THIS LEGISLATION APPROVED AS TO FORM

LAW DIRECTOR'S OFFICE

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Zanesville at the Council Meeting held on the 24 day in the month of September, 2018, and that I am a duly authorized to execute this certificate.

Sue Culbertson

Signature
Sue Culbertson, Clerk of Council

Attachment to Ordinance No. 2020-13

Ordinance No. 18-93

Exhibit A

Historic Property Investment Agreement
Between Zane-Zenith Company and City of Zanesville

Historic Property Investment Agreement
Between
Zane-Zenith Company and City of Zanesville.

THIS AGREEMENT is entered into effective the 26 day of October, 2018 by and between the Zane-Zenith Company (herein called the "Historic Property Owner"), and the City of Zanesville (herein called the "City").

WHEREAS, the Historic Property Owner owns certain real property (herein called the "Subject Property" or "Historic Property") located at 11 North 4th Street, Zanesville, Muskingum County, Ohio, Parcel Number 81-64-03-18-000, which Subject Property was certified by the City as a locally designated historic property in Ordinance 17-117;

WHEREAS, Ordinance 18-92 engages the authority granted to the City pursuant to Ohio Revised Code ("ORC") Sections 5709.45 through 5709.47 to establish a Downtown Redevelopment District (a "DRD"), entitled the Zane-Zenith DRD, in an area located within the territorial boundaries of the City and encompassing a 9.65 acre area enclosed by a continuous boundary in which a historic building will be rehabilitated (as depicted in the map contained in Exhibit A attached hereto and incorporated by this reference, the "DRD Area");

WHEREAS, pursuant to ORC Section 5709.45, which states that a DRD must contain at least one historic property which is being, or will be, rehabilitated, the Subject Property has been designated by the City as the Historic Property of the Zane-Zenith DRD which shall undergo rehabilitation, thereby necessitating that the Historic Property Owner make investment into the rehabilitation of the Subject Property;

WHEREAS, in accordance with ORC Sections 5709.46 and 5709.47, the Zane-Zenith DRD Economic Development Plan (attached hereto as Exhibit B) specifies that the service payments derived from the Zane-Zenith DRD (the "Service Payments") shall form a municipal downtown redevelopment district fund (the "DRD Fund"), and provides that up to twenty percent (20%) of the DRD Fund may be allocated the Historic Building Owner to support Historic Property rehabilitation; and

WHEREAS, this Agreement shall be in effect throughout the duration of the Zane-Zenith DRD, that being a period commencing with the 2019 tax year (the "Commencement Date") and ending on the tenth (10th) anniversary of such Commencement Date, or on the date when the improvements cease to be a public purpose, whichever occurs first (the "DRD Exemption Period").

NOW, THEREFORE, it is agreed between the parties hereto that:

I. HISTORIC BUILDING REHABILITATION

A. Standards for the Rehabilitation of Historic Buildings

This Agreement shall ensure investment into the rehabilitation of the Subject Property in accordance with the requirements set forth in the Ohio Revised Code (ORC), and the definitions contained therein, as follows:

1. ORC Section 5709.45 defines a "Downtown Redevelopment District" as an area not more than ten acres enclosed by a continuous boundary in which at least one historic building is being, or will be, rehabilitated.

2. ORC Section 149.311 defines a "Historic building" means a building, including its structural components, that is located in the state of Ohio, and that is either individually listed on the national register of historic places under 16 U.S.C. 470a, located in a registered historic district, and certified by the state historic preservation officer as being of historic significance to the district, or is individually listed as an historic landmark designated by a local government certified under 16 U.S.C. 470a (c).

3. ORC Section 149.311 defines "Rehabilitation" as the process of repairing or altering an historic building or buildings, making possible an efficient use while preserving those portions and features of the building and its site and environment that are significant to its historic, architectural, and cultural values.

4. ORC 149.311 provides that "Qualified Rehabilitation Expenditures" means expenditures paid or incurred by an owner or qualified lessee of an historic building to rehabilitate the building. Qualified Rehabilitation Expenditures include architectural or engineering fees paid or incurred in connection with the rehabilitation, and expenses incurred in the preparation of nomination forms for listing on the national register of historic places. Qualified Rehabilitation Expenditures do not include any of the following expenses:

   (a) The cost of acquiring, expanding, or enlarging an historic building;

   (b) Expenditures attributable to work done to facilities related to the building, such as parking lots, sidewalks, and landscaping; and

   (c) New building construction costs.

B. <u>City of Zanesville's Procedures for Reviewing Proposed Alterations</u>

When planning Rehabilitation activities at the Subject Property, the Historic Property Owner shall adhere to the City's Codified Ordinance Chapter 1167, referred to as the City of Zanesville Downtown Design and Exterior Maintenance Code, which was established to preserve and enhance the economic vitality and viability of downtown Zanesville. This Code encourages the establishment of an open dialogue between the Downtown Design Review Board and the developer of the Subject Property during the planning stages of any proposed project which would alter, demolish, or otherwise change any portion of the Subject Property. The Historic Property Owner shall further adhere to Codified Ordinance Chapter 1175 when proposing new construction on any portion of the Subject Property.

In accordance with the approval process provided in Chapter 1113 of the City's Codified Ordinances, the Historic Property Owner shall apply for Downtown Design Review Board approval for any proposed alteration or demolition to the Subject Property by first filing an application with the City of Zanesville's Planning and Zoning Administrator. Attached to the application shall be such drawings, plans, renderings, documents and other information consistent with the approval process provided in Chapter 1113.

C. <u>Rehabilitation of the Historic Property; Payment to Historic Property Owner</u>

The Historic Property Owner hereby agrees to make an investment into the Rehabilitation of the Subject Property making possible an efficient use while preserving those portions and features of the Subject

Property that are significant to its historic, architectural, and cultural values. A description of the Rehabilitation activities associated with the Subject Property is attached as Exhibit C.

The Zane-Zenith DRD Economic Development Plan provides that the first twenty percent (20%) of all monies on deposit in the DRD Fund shall be reserved for Rehabilitation of the Historic Property. The Historic Property Owner may be reimbursed solely for Qualified Rehabilitation Expenditures, as defined in ORC Section 149.311 and Section One of this Agreement.

Upon the City's review of the Qualified Rehabilitation Expenses incurred by the Historic Property Owner in connection with Historic Property Rehabilitation, it may provide the Historic Property Owner with compensation from the DRD Fund in accordance with the terms set forth in the Zane-Zenith DRD Economic Development Plan and this Agreement.

II. THE DRD FUND

Through Ordinance 18-92, the City establishes, pursuant to and in accordance with the provisions of ORC Section 5709.47, within the City Treasury a DRD Fund, into which fund shall be deposited the Service Payments distributed to the City by the County Treasurer. Those Service Payments received by the City with respect to the Zane-Zenith DRD Area shall be used solely for the purposes authorized in ORC Section 5709.45 (E) and the Zane-Zenith DRD Economic Development Plan. The DRD Fund shall be maintained in the custody of the City and shall receive all distributions of Service Payments required to be made to the City. The DRD Fund shall remain in existence so long as such Service Payments are collected and used for the aforesaid purposes, after which time the DRD Fund shall be dissolved and any surplus funds remaining therein shall be transferred to the City's General Fund, all in accordance with Ohio Revised Code Section 5709.47.

A. DRD Operating Committee

The City has created the Zane-Zenith DRD Operating Committee (the "DRD Operating Committee") for the duration of the DRD Exemption Period. The membership of the DRD Operating Committee is comprised of the Mayor of the City of Zanesville (or his/her appointee), a member of Zanesville City Council (or its appointee), the Community Development Director (or his/her appointee), and at least one business or property owner from the Zane-Zenith DRD area. The DRD Operating Committee shall review annually all exemptions from taxation resulting from the declarations set forth in Ordinance 18-92 and provide an annual report to City Council which describes and makes recommendations related to the effectiveness of the Zane-Zenith DRD.

If determined to be necessary and appropriate, the DRD Operating Committee may jointly execute on behalf of the City one or more Service Payment Agreements between the City and DRD area property owners providing for the payment and collection of the Service Payments, which agreement shall be in such form as is acceptable to such officials, approved by the Director of Law, and not substantially inconsistent with the terms of Ordinance 18-92.

B. DRD Fund and Dispersal of Funds

As described in the Zane-Zenith DRD Economic Development Plan contained in Exhibit B, the City shall allocate the DRD Fund within six project categories (the "DRD Fund Project Categories"), which are classified as follows:

Zane-Zenith DRD Fund Project Categories	Percentage of DRD Fund Allocated
Grants to Historic Property Owner for the rehabilitation of the Subject Property	20%
Grants or loans to property owners for the renovation/rehabilitation of other historic properties within DRD	16%
Loans to property owners for renovation of non-historic properties within DRD	16%
Contributions to the Zanesville Downtown Association	16%
Streetscape Improvements	16%
Building façade Improvements	16%

The City shall allocate the DRD Fund solely based upon the DRD Fund Project Categories provided in Section B of this Agreement. The Zane-Zenith DRD Economic Development Plan additionally states that the DRD Fund must be expended by the City in the following manner:

1. Until the DRD Fund balance reaches $50,000, no more than twenty percent of the yearly revenue may be expended, and eighty percent of yearly fund income must be retained in the DRD Fund.
2. The first twenty percent of the DRD Fund balance shall be reserved for the Rehabilitation of the Subject Property.
3. The remaining DRD Fund balance shall be equally (16%) distributed among the five remaining DRD Fund Project Categories.
4. The maximum allowable expenditure for any one DRD Fund Project Category is sixteen percent of the DRD Fund balance, with the exception of the Subject Property Rehabilitation, in which the maximum is twenty percent.

C. Forecasting DRD Program Revenue

As described in Section 2 of this Agreement, the DRD Fund will be maintained in the custody of the City and shall receive all distributions of Service Payments required to be made to the City.

The Financial Plan contained in the Zane-Zenith DRD Economic Development Plan estimates that, using a conservative estimate of 1% growth of assessed value each year, the Zane-Zenith DRD will produce approximately $8,892 from Service Payments during year one, and produce $9,822 in year ten. Over ten years, the Zane-Zenith DRD is expected to produce $102,000 in DRD program revenue.

III. NOTICES

Notices required by this Agreement shall be made in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means (provided that receipt is confirmed). Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this Agreement shall be directed to the following contract representatives:

Historic Property Owner	**City of Zanesville**
Zane-Zenith Company	**The City of Zanesville**
11 North 4th Street Zanesville, OH 43701 Phone# (740) 454-8585	401 Market Street Zanesville, OH 43701 Phone# (740) 617-4910 Jay.bennett@coz.org

IV. EXHIBITS

The following Exhibits are attached to this Agreement:

(i) Exhibit A: Map of the Zane-Zenith DRD
(ii) Exhibit B: Zane-Zenith DRD Economic Development Plan
(iii) Exhibit C: Description of Rehabilitation Activities

V. MISCELLANEOUS

A. Governing Law

This Agreement shall be governed by the laws of the State of Ohio as to all matters, including but not limited to matters of validity, construction, effect and performance.

B. Forum and Venue

All actions regarding this Agreement shall be brought exclusively in a court of competent subject matter jurisdiction in Muskingum County, Ohio, and the parties agree that venue in such courts is appropriate.

C. Entire Agreement

This Agreement and its exhibits and any documents referred to herein constitute the complete understanding of the parties and merge and supersede any and all other discussions, agreements and understandings, either oral or written, between the parties with respect to the subject matter hereof.

D. Severability

Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provisions of this Agreement.

E. Amendments or Modifications

Either party may at any time during the term of this Agreement request amendments or modifications. Requests for amendment or modification of this Agreement shall be in writing and shall specify the requested changes and the justification of such changes. The parties shall review the request for modification in terms of the regulations and goals relating to the Historic Property and Zane-Zenith DRD. Should the parties consent to modification of the Agreement, then an amendment shall be drawn, approved, and executed in the same manner as the original agreement.

F. Pronouns

The use of any gender pronoun shall be deemed to include all the other genders, and the use of any singular noun or verb shall be deemed to include the plural, and vice versa, whenever the context so requires.

G. Headings

Section headings contained in this Agreement are inserted for convenience only and shall not be deemed to be a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Historic Property Investment Agreement on the day and year set forth below.

CITY OF ZANESVILLE:

City of Zanesville

Name: _____
Jay Bennett, Director, Community Development Department

Date: 10/26/18

HISTORIC PROPERTY OWNER:

Zane-Zenith Company

Name: _____
Clay Graham, on behalf of Zane-Zenith Company

Date: 8.24.18

Approved to Form:

City of Zanesville Law Director:

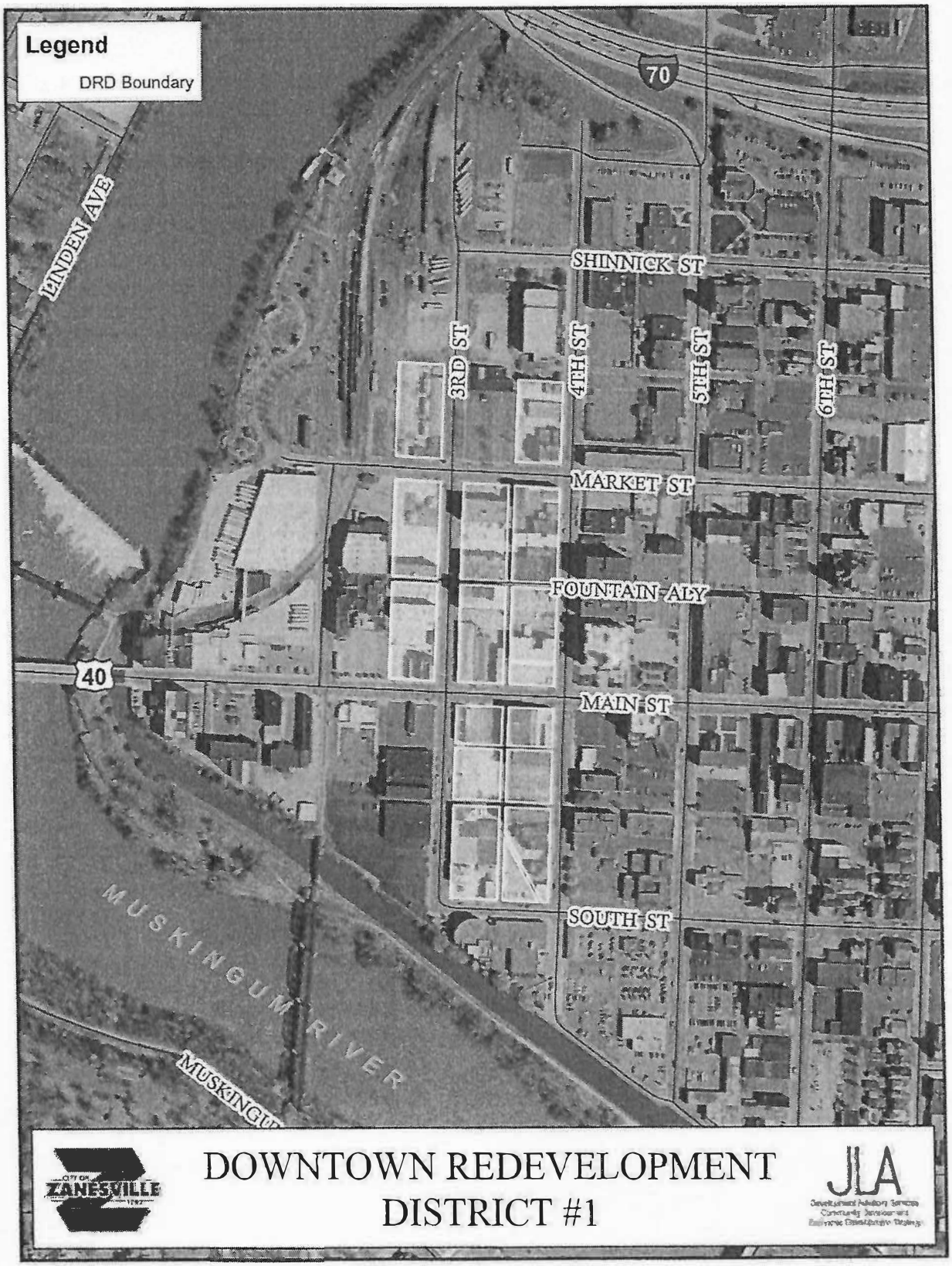
Name: _____

Attachment to Ordinance No. 2020-13

Exhibit A

Historic Property Investment Agreement

Map of Zane-Zenith Downtown Redevelopment District



Attachment to Ordinance No. 2020-13

Exhibit B

Historic Property Investment Agreement

ZANE-ZENITH DRD ECONOMIC DEVELOPMENT PLAN

Attachment to Ordinance No. 2020-13

Exhibit C

Historic Property Investment Agreement

Description of Rehabilitation Activities

Zane-Zenith Building
Rehabilitation Activities

Rehabilitation Activities Currently being Performed	**Estimated Timeframe**
Remodel 2500 square feet for bank branch including new electric service and HVAC	Completion by 9/15/18
Estimated Future Rehabilitation Activities to be Performed	
Remodel 4500 square feet for office space for future tenants	To be determined by market conditions

Attachment to Ord. No. 2020-13
Proposed Revision

Exhibit C

Historic Property Investment Agreement

Description of Rehabilitation Activities

Zane-Zenith Building

Rehabilitation Activities

Rehabilitation Activities Currently being Performed	**Estimated Timeframe**
Remodel 2500 square feet for bank branch including new electric service and HVAC	Completion by 9/15/18
Estimated Future Rehabilitation Activities to be Performed	
Remodel 4500 square feet for office space for future tenants	To be determined by market conditions
Changes to the building's façade as approved in December 2019 by the City of Zanesville Downtown Design Review Board.	Completion by October 1, 2020.